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Minutes
10-Year Strategic Planning Committee
June 24, 2015 at 7:30 PM
Norma Drummer Room Seymour Town Hall

Members Present: Trish Danka, Jen Magri, Jeff Dussetschleger, Kathie Vrlik, Don Smith and Rory Burke

Members Absent: Bruce Baker and Kristen Harmeling

Others Present: Joanna Rogalski, Regional Planner with the Naugatuck Valley Council of Governments

Item #1: Call meeting to order

The meeting was called to order at 7:33 PM.

Item #2: Pledge of Allegiance

All present stood and recited the Pledge of Allegiance.

Item #3: Public Comment

There was no public comment.

Item #4: Approval of Minutes

There was a motion made to approve the minutes from the June 10, 2015 regular meeting.

Motion: Jeff Dussetschleger **Second:** Kathie Vrlik

Vote: 3-0-2 (Kathie and Jeff abstained)

Item #5: Discussion with Joanna Rogalski of NVCOG regarding the Plan of Conservation & Development

Joanna explained the formation of NVCOG and how they became involved with the formation of the POCD as well as the purpose of the POCD. Seymour's last POCD was completed in 2002. They are supposed to be done every 10 years but this was delayed due to COG consolidations and allowances by the State. The penalty for not completing one per State statute used to be ineligibility for discretionary spending from the State, but this is no longer the case. The deadline was moved back to July 1, 2016. The Strategic Plan and the POCD have a lot in common. The POCD focuses on physical and economic growth and needs and is mostly concerned with land use. In theory, the POCD should be used by all boards and committees to ensure consistent decision making. After a discussion about confidentiality, the Committee agreed to share the results of their department head interview results with Joanna, with all personal identifiers redacted.

There was a motion to go out of order to Open Discussion.

Motion: Jeff Dussetschleger **Second:** Don Smith

Vote: 5-0

Trish informed the Committee that Kristen & Bruce are resigning. We need to find replacements, one Democrat, one Republican. She also distributed the completed strategic planning template resulting from the interview with the Chief of Police, which was accepted without revision. Trish also informed the Committee that Seymour won an accounting award because of our first-ever CAFR.

There was a motion to return to order.

Motion: Jeff Dussetschleger **Second:** Jen Magri

Vote: 5-0

Item # 6: Update of Strategic Plan after quarterly review

The Committee wants to create a 1-page summary of successes. Recommended to be included were attaining the first tier of the fund balance provision, the progress made on lowering our debt service levels, the completion and CAFR and progress on improving communication with residents. The Committee went through the plan goal by goal, updating it as needed for goals that were met or needed to be extended.

Item #7: Public Comment

There was no public comment.

Item #8: Open Discussion

Rory told the Committee that they would soon be implementing the website's newsletter and ticketing feature to further improve communication with residents. He also told them about the Building Departments new initiative to improve the Town's ISO rating, as well as his progress on the streetlight and document digitization initiative. The Committee also discussed the quarterly update, which will take place on July 22.

Item #9: Adjournment

There was a motion to adjourn.

Motion: Jeff Dussetschleger

Second: Kathie Vrlik

Vote: 5-0

The meeting was adjourned at 10:21 PM.

Submitted by,



Rory Burke
Recording Secretary