

**MINUTES**  
**10-Year Strategic Planning Committee**  
**Wednesday, July 8, 2015 @ 7:30pm**  
**Norma Drummer Room/Seymour Town Hall**

**1) Call meeting to order**

There was no quorum. The meeting began at 7:45 PM.

**2) Pledge of Allegiance**

All present stood and recited the Pledge of Allegiance.

**3) Public comment**

There was no public comment.

**4) Approval of minutes**

There was no quorum so no vote was taken.

**5) Need Update: other interviews to be transferred to strategic form**

Wetlands, Finance, Operations need uploading. Reconcile interviews.

**6) Remaining interviews**

**a. Public Works**

The Director of Public Works will be interviewed next Wednesday. The Director of Community Services will be presenting to the Board of Selectmen on August 4<sup>th</sup>. I will ask her to interview the next slot thereafter.

**b. Boards/Commissions/Committees**

There was no response from any chairperson yet.

**7) Digital sign – update on grant**

Kathie sent revised numbers. She asked Don to look at the installation fee to see how accurate it was. She will follow up.

**8) Community forums for public**

Trish would like to secure some time at the Schools' open house in the fall. Kathie will work with Rory and the other Committee members to create a plan to try to get some public sessions together for October. Rory said he will find out what NVCOG learns from the POCD public input sessions.

**9) Preparing for move of interview plans to town plan**

The Committee will have to review the existing departmental templates to find if and where it falls within the existing pillar structure. Then they can review if that structure needs to be adapted.

**10) Upcoming Quarterly Meeting**

The next meeting will be the quarterly update. Kurt's comments will be handed out ahead of time. Each quarterly update will have new notes from him and Rory will work to create an executive summary of the quarterly updates. The Committee requested more specific information about the progress of the goals to ensure measurability.

**11) Public comment**

There was no public comment.

**12) Open discussion**

Rory sent out the email regarding two public comment sessions. The Town Clerk will be checking and following up if it is lacking.

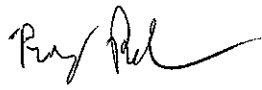
The Committee still needs two replacement candidates. Trish asked the members to keep looking.

The OPEB liability goal came up during a bond rating call and they were very satisfied.

**13) Adjournment**

The meeting was adjourned at 9:04 PM.

Submitted by,

A handwritten signature in black ink, appearing to read 'Rory Burke', with a stylized flourish extending to the right.

Rory Burke