

**MINUTES**  
**10-Year Strategic Planning Committee**  
**Wednesday, August 12, 2015 @ 7:30pm**  
**Norma Drummer Room/Seymour Town Hall**

**Members Present:** Trish Danka, Don Smith, Jen Magri, Kathie Vrlik, Rory Burke, Jeff Dussetschleger  
(7:33)

**Members Absent:** None

**Others Present:** None

**Item #1: Call meeting to order**

The meeting was called to order at 7:30 PM.

**Item #2: Pledge of Allegiance**

All present stood and recited the Pledge of Allegiance

**Item #3: Public comment**

There was no public comment.

**Item #4: Approval of minutes**

A motion was made to approve the minutes from the June 24, 2015 regular meeting.

**Motion:** Jen Magri

**Second:** Don Smith

**Vote:** 6-0

A motion was made to approve the minutes from the July 2, 2015 regular meeting.

**Motion:** Jen Magri

**Second:** Rory Burke

**Vote:** 6-0

A motion was made to approve the minutes from the July 18, 2015 regular meeting.

**Motion:** Kathie Vrlik

**Second:** Jen Magri

**Vote:** 6-0

**Item #5: Quarterly update**

**a. What worked well / did not work well**

The Committee agreed that Kurt doesn't have to review everything as in-depth as the lead time for Kurt's notes improves. They were happy with the increased level of detail.

**b. Updating strategic plan**

The Committee went through the plan goal by goal and updated it as needed. The new version will be posted to the Town's webpage along with an appendix detailing the changes.

**Item #6: Preparing for move of interview plans to town plan**

Rory will start reaching out to the other boards and committees to see if and when we will meet with them. Rory will also reach out to the Housing Authority because Kurt recommended the Committee meet with them. Rory will reach out to Community Services Director Mary McNelis about meeting next Wednesday for an interview.

**Item #7: Other interviews to be transferred to strategic form Public comment**

Rory will check to see what remains to be transferred.

**Item #8: Community forums for public**

Kathie has been mulling it over but thinks the Committee as a whole needs to discuss messaging. Rory and Jen will help Kathie depending on availability. Rory will check with Town attorney regarding FOI requirements.

**Item #9: Committee slot(s)**

The Committee discussed potential replacements for the remaining Committee slot. Members will reach out to those they believe to be good fits.

**Item #10: Open discussion**

Trish: Don and I attended the first Building Committee meeting.

Don: The composition is good. It's a higher level planning committee. They toured the Library and the next meeting is at the Community Center, Public Works, Assembly Hall, etc.

**Item #11: Public comment**

There was no public comment.

**Item #12: Adjournment**

**Motion:** Kathie Vrlík

**Second:** Rory Burke

**Vote:** 6-0

Submitted by,

A handwritten signature in black ink, appearing to read 'Rory Burke', written over a horizontal line.

Rory Burke

Recording Secretary