

Minutes
10-Year Strategic Planning Committee
Wednesday, December 9, 2015 @ 7:00pm
Drummer Room/Seymour Town Hall

Members Present: Trish Danka, Jen Magri, Don Smith, Kathie Vrlík and Rory Burke

Members Absent: Jeff Dussetschleger

Others Present: None

1) Call meeting to order

The meeting was called to order at 7: PM.

2) Pledge of Allegiance

All present stood and recited the Pledge of Allegiance.

3) Public comment

There was no public comment.

4) Approval of Minutes

There was a motion to approve the minutes from September 9th meeting.

Motion: Kathie Vrlík

Second: Don Smith

Vote: 6-0

There was a motion to approve the minutes from the September 23rd meeting.

Motion: Jen Magri

Second: Don Smith

Vote: 6-0

There was a motion to approve the minutes from the October 14th meeting.

Motion: Kathie Vrlík

Second: Jen Magri

Vote: 6-0

There was a motion to approve the minutes from the October 21st meeting.

Motion: Rory Burke

Second: Kathie Vrlík

Vote: 6-0

There was a motion to approve the minutes from the October 28th meeting.

Motion: Jen Magri

Second: Rory Burke

Vote: 6-0

There was a motion to approve the minutes from the November 4th meeting.

Motion: Jen Magri

Second: Rory Burke

Vote: 6-0

There was a motion to approve the minutes from the November 18th meeting.

Motion: Jen Magri

Second: Rory Burke

Vote: 6-0

5) Review of EDC interview

Rory reviewed the interview. The Commission's main points were that economic development is drastically underfunded. They want the Town to explore forming an Economic Development Corporation. They believe the Commission and Economic Development Director have accomplished as much as they can given the part-time status and inadequate funding.

6) Review of Strategic Plan for presentation to Board of Selectmen

The committee agreed not to present the plan to the Board of Selectmen due to the amount of work that still needs to be done to polish it. Instead, they will provide the Board with a general update as to the Committee's activities over the course of the past year. They will wait to give the Board an updated plan in the first quarter of 2015.

7) Discussion of presentation with Board of Selectmen

The Committee will give an executive summary of the committee's progress. They will give the number of departmental interviews, summaries and strategic plan templates they created. 100% have been placed into the plan, essentially doubling its length due to inclusion of stakeholder input. They have done a number of board and committee interviews which are difficult due to scheduling and ongoing internal turmoil. They formed the Communications subcommittee and participated in the NVCOG Plan of Conservation & Development. They pursued an LED informational sign. They recommended and saw the establishment of Permanent Building Committee, their suggestions regarding the Office of Civil Rights issues at the SHS athletic complex and are seeing results in terms of the Library roof, Community Center boiler, and resolution of DPW violations. The OPEB (other post-employment benefits) liability portion of the financial section was referenced during a ratings call to cement our AA+ rating. The Comprehensive Annual Financial Report we recommended won an award from the Government Finance Officers Association. The guidelines created by the fund balance and debt service targets we established have allowed us to proactively address unforeseen liabilities such as the recently establish inter-service fund. Recommended and saw near universal implementation of two public comment sessions.

8) Discussion of remaining interviews

They already did the Library Board but will follow up again. WPCA will be pushed to February and Don and Rory will attend. Public Works will be done in January or February when Rory will follow up with the Fire Commissioners.

9) Open discussion

Rory will cancel the update with Kurt Wednesday and there will be a double update in January on the 27th. Kathie gave an update on the High School video project. The Committee should see draft videos soon. Rory will try to schedule some training the first week in January.

10) Public Comment

There is no public comment.

11) Adjournment

A motion was made to adjourn the meeting.

Motion: Kathie Vrlike

Second: Don Smith

Vote: 6-0

Submitted by,

A handwritten signature in black ink, appearing to read 'Rory Burke', with a stylized, flowing script.

Rory Burke
Recording Secretary