

Town of Seymour
Board of Finance

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DATE: 6/25/15
TIME: 4:20 PM
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Minutes

Regular Meeting
Tuesday, June 23, 2015 at 7:00pm
Norma Drummer Room, Seymour Town Hall

Members Present: Rich Grudzias, Beverly Kennedy, Bill Sawicki, John Stelma and Ed Wasikowski

Members Absent: Heather McDaniel, David Bitso

Others Present: Suzanne Garvey and Doug Thomas

Item #1 – Call Meeting to order

Chairman Bill Sawicki called the meeting to order at 7:03pm.

Item #2 – Pledge of Allegiance

Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Seating of Alternates

None

Item #4 – Public Comment

None

Item #5 – Approval of Minutes—May 26, 2015 Regular Meeting

Motion to approve Minutes from May 26, 2015 Regular Meeting

Motion: Rich Grudzias

Second: Ed Wasikowski

Yes: 4

No: 0

Abstain: 1 (John Stelma)

Item #6 – Comments from the First Selectman

None

Item #7 – Comments from the Finance Director

- New budget is in the system
- Deficit of \$270,000 – due to high workers comp expenses
- In GF Exepnditures "Greater than" should be changed to "Less than"

#8 - Transfer Requests

Transfer #17 – Library – FROM: Pages TO: Repairs & Maintenance \$2,000.00

Transfer necessary to replace vinyl floor in the program room.

Motion to approve above transfer.

Motion: Beverly Kennedy

Yes: 5

No: 0

Second: Rich Grudzias

Abstain: 0

Item #9 – New Business

- a) Received letter from McGladry – New auditor
- b) Wording on agenda should be “Audit Engagement Letter” not “Audit Report”
Needs to be signed by Bill Sawicki, Kurt Miller, and Doug Thomas.

Motion to sign Engagement Letter

Motion: Ed Wasikowski

Yes: 5

No: 0

Second: Beverly Kennedy

Abstain: 0

- Bill Sawicki received e-mail that last years audit received an award for excellence in financial reporting. This is the first time.
- No restriction on timing of Transfer Requests
- All transfers must be done by October 2015
- Meeting next Monday June 30th : Al Bruno, Paul Roy, Beverly Kennedy, and Bill Sawicki (Joint BOF/BOS Committee) @ 7pm

Item #10 – Correspondence

None

Item #11 – Adjournment

Motion to adjourn

Motion: Rich Grudzias

Yes: 5

No: 0

Second: Ed Wasikowski

Abstain: 0

Meeting was adjourned at 7:20pm.

Submitted by:

Monica Dimon

Recording Secretary