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Seymour Permanent Building Committee
August 13, 2015 Working Meeting Notes
Community Center
20 Pine Street, Seymour

Committee Members Present: Jim Baldwin, John Conroy, Jr., Alex Danko, Wayne Natzel, Paul Wetowitz

Committee Members Absent: Michael Marcinek, Chairman, Stanley Jachimowski

Town Officials Present: Donald Smith, Anthony Caserta

Meeting began at 7:00.

Prior to this meeting Mr. Marcinek distributed a template that he has used on other contracts that may be useful for us to utilize.

The immediate concern is to replace the two building boilers. The current boilers are steam. The committee discussed the pros and cons of steam, hot water and convertible boilers as options.

The committee discussed that once we remove the boilers, there may only be enough funding left to replace with steam boilers. We would not have the funds necessary for hot water boilers. In addition, by the time we go out to bid by end of the month, we get a contractor on board, obtain drawings, etc, then the time to obtain the burner (6-8 weeks out), it will already be full into the cold season.

The committee also discussed the types of fuel - gas, propane and oil. The pros and cons were reviewed of each option.

The committee also discussed the location of new boilers. Will new boilers go into the same spot as the old ones, or are other options more favorable? Roof, pads on outside of building, etc.

In trying to determine what is the best option there is one outstanding question that is key to making the best decision -- what are the future uses of the building going to be? What staff will be moving into building? What other town services will be using the building? Will the third floor be utilized?

It was also discussed as an option to just replace one boiler at this time and then once it is determined how much of the building will be used, decide on the best heating option for the future.

The committee then took a tour of the building and inspected the boilers.

Mr. Wetowitz asked the committee to define the priorities of the building:

#1 - Heating

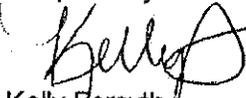
#2 - Ventilation

#3 - Life safety (panels)

The first floor ventilation needs immediate attention. It was advised that only necessary improvements should be completed until we know how and how much the building will be used in future.

Meeting adjourned 8:33.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Kelly Forsyth", with a long horizontal line extending to the right.

Kelly Forsyth
Recording Secretary