

Town of Seymour

BOARD OF FIRE COMMISSIONERS

1 FIRST STREET, SEYMOUR, CONNECTICUT 06483

COPY RECEIVED
DATE: 3/3/16
TIME: 10:10AM
TOWN CLERK'S OFFICE

Special Meeting Minutes
February 24, 2016, 7:00 p.m.
Citizens' Engine Co.

Attendees: Pete Sampiere, Peter Wols, Clay Jurgens, Dan Zaniwski, Pat Lombardi, Chief John Cronin, Doug Zaniwski, Tom Tomasheski, Mike Lombardi, and other members.

- 1) The meeting was called to order at 7:01 p.m.
- 2) All were led in the pledge to the flag.
- 3) There were no Chief's Meeting minutes as there was no meeting.
- 4) Executive Session: Clay Jurgens/Pat Lombardi motion to go into Executive Session at 7:01pm for the purpose of discussing a personnel matter. Vote: 5/0

Pat Lombardi//Dan Zaniwski motion to come out of Executive Session at 7:49pm. There were no motions or votes taken during the Executive Session. Vote:5/0

Pete Wols/Clay Jurgens made a motion that Chief John Cronin be suspended three days and write letters to the offended parties: Carolyn Lombardi, Diane Lombardi, Michael Lombardi, James Lombardi, Gavin Lombardi. Vote: 4-yes, 0-no, 1- abstention by Dan Zaniwski.

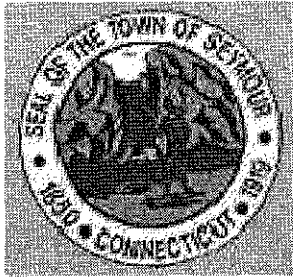
Pete Wols/Clay Jurgens motion that the suspension time frame will be Friday, February 26 through Friday, February 28, 2016. Vote: 4-yes, 0-no, 1-abstention by Dan Zaniwski.

5) Chief's Report: The chief did not have a report prepared for the meeting but answered questions. Repair of Engine 16 has not been started yet but should be looked at soon.

6) Public Comment: There was no public comment.

7) Commissioner Meeting Minutes. Clay Jurgens/Dan Zaniwski made a motion to accept the Commissioner Meeting Minutes dated January 11, 2016 with corrections. Vote: 5/0

Pat Lombardi/Clay Jurgens made a motion to accept the Commissioner Meeting Minutes dated January 19, 2016. Vote: 5/0



Town of Seymour

BOARD OF FIRE COMMISSIONERS

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8) Correspondence: A letter submitted by James Lombardi was read regarding the Fire Chief's Award Program. Discussion will be covered under unfinished business.

Clay Jurgens brought up a letter regarding Scott Andrews and his participation in the Fire Marshal's office. The issue was handled.

9) Financial Report: Clay Jurgens discussed what remains in the budget. The OSHA account is expended at 99%.

Action Wipes will be replaced by Rescue Wipes as a vender however the purchase order needs to be increased from \$50 to \$105.

Clay Jurgens discussed an issue with Verizon repeatedly billing for a phone that was turned off in December at just over \$51 a month. Tom Eighmie is the contact person for Verizon. There is also an issue with the Comcast bill which was closed in December that is still being billed. Tom Eighmie is the contact person for Comcast as well.

Dan Zaniewski asked about the purchase order for the repair of Mike Lombardi's vehicle. The Chairman and Vice Chairman approved the purchase order out of Equipment Non-Capital. Dan Zaniewski would like to be included in the Commissioner emails regarding emergency purchase orders in the future.

A purchase order for repairs for Truck 14 was originally cut for \$1,000.00 and the bill came in at \$3,100.00. That was also taken out of Equipment Non-Capital.

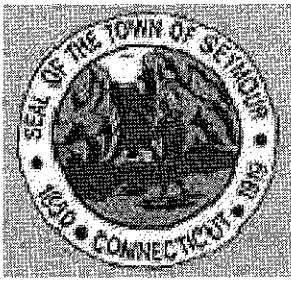
Pat Lombardi/Pete Wols motion to accept the financial report. Vote 4- Yes 0- No, 1- abstention by Clay Jurgens.

10) Fire Marshal's Report: Clay Jurgens/Pete Wols made a motion to accept the Fire Marshal's report. Vote 5/0. There was no one present to answer questions, if any, to the report.

11) Unfinished Business:

a) Evaluation form: Dan Zaniewski presented a new evaluation form with the hopes of being able to move forward on the issue. The Commissioners discussed the form and requested the option to add a form for additional comments. Pete Wols/Dan Zaniewski motion to accept the evaluation form with the changes. Vote: 5/0.

b) Awards Program: Discussion ensued regarding the issues with the Awards Program with Doug Zaniewski, the Commissioners, and members of the fire department. Chief Cronin pulled the Awards Program off the table and rendered it a dead issue.



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12) New business:

a) Email update. Individuals who will have seymourct.org email addresses will be from Assistant Engineer up through the ranks including officers, chiefs and commissioners. Pat Lombardi is the point person for this project. IT is in the process of issuing the seymourct.org email addresses. If there are any problems with the Microsoft Outlook application, they are to be directed to Pat Lombardi. Questions were asked about including the entire department on the seymourct.org address and comments were made about the system itself being faulty. Both issues will be brought up to IT.

b) Election of Officers. Nominations and Elections.

Pete Sampierie was nominated for Chairman. There were no other nominations.

Dan Zaniewski was nominated for Vice Chair. Pat Lombardi was nominated for Vice Chair. There were two votes for Dan Zaniewski. There were three votes for Pat Lombardi for Vice Chair.

Clay Jurgens was nominated for Financial Secretary. There were no other nominations.

13) First Selectman's Round table discussion. The meeting was cancelled. Pete Wols expressed interest in going to next meeting.

14) Public Comment: A call was made for public comment. Mike Lombardi stated there was no reason for the Chief to write a letter to four members of his family.

15) Fire Chief's requisitions: There was a requisition for communication services for 20 batteries for portables for \$938.20.

A purchase order for Action Wipes will be changed to Rescue Wipes and will increase to \$105 plus shipping.

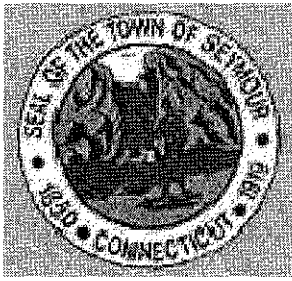
A bill was received from NFPA for membership application \$175.00. After some discussion it was decided not to pay the invoice.

A leak in the roof of Citizens Engine was discussed. Clay Jurgens will speak with Tony Caserta and get it taken care of.

Dan Zaniewski/Pete Wols made a motion to accept the requisitions. Vote: 5/0

16) Commissioner's Comments: Clay Jurgens went to the budget presentation for the Board of Finance. He detailed the budget increases for the Board of Finance. The only comment from the Board of Finance was that there would be a cut to the budget. They wouldn't tell where to cut the budget, just the amount to be cut.

17) Adjournment. Pat Lombardi/Clay Jurgens motioned to adjourn the meeting at 8:50p.m. Vote: 5/0



Town of Seymour

BOARD OF FIRE COMMISSIONERS

1 FIRST STREET, SEYMOUR, CONNECTICUT 06483

Respectfully Submitted,

Angela Chernesky
Recording Secretary

Telephone: 203-888-1909

Seymour Fire Department
Chief's Requisitions

Qty	Item Description	Vendor	Price ea.	Total	Acct. No.	P.O. No.
20	BATTERIES FOR PORTABLE RADIOS	Comm SUES	46. ⁹¹	938. ²⁰	743	21720
1	CASE OF WIPES	RESCUE WIPES	130. ¹²	130. ⁰⁰	743	21721

By our signatures below, we approve the requisitions indicated above:

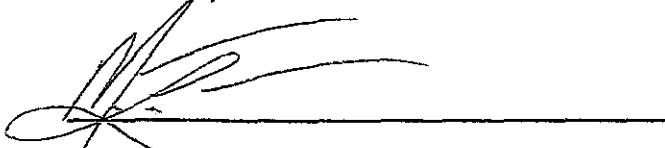
Date: FEB 25, 2016



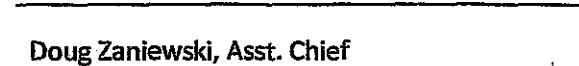
John Cronin, Chief



Thomas Tomasheski, Asst. Chief



Michael Lombardi, Asst. Chief



Doug Zaniewski, Asst. Chief

Fire Dept Expenditures

Town of Seymour

02/24/2016 05:09:36 PM

Fiscal Year 2015-2016

	Orig Budget	Changes	Adj Budget	Mtd Expended	Ytd Expended	Encumbered	Balance	%Exp
550 Fire Department								
1-001-420-2200-550-101 Salary: Director	\$0.00	\$0.00	\$0.00	\$0.00	\$832.00	\$0.00	(\$832.00)	0.00%
1-001-420-2200-550-105 Salary - Engineers *	\$11,856.00	\$3,420.00	\$15,276.00	\$988.00	\$7,174.00	\$0.00	\$8,102.00	46.96%
1-001-420-2200-550-110 Salary: Regular employees -Mechanic *	\$3,420.00	(\$3,420.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-001-420-2200-550-120 Salary - Part Time	\$24,720.00	\$0.00	\$24,720.00	\$2,257.20	\$8,461.20	\$0.00	\$16,258.80	34.23%
1-001-420-2200-550-125 Board secretary fees	\$1,700.00	\$0.00	\$1,700.00	\$160.00	\$685.00	\$690.00	\$325.00	80.88%
1-001-410-1550-550-220 Social security - Fire	\$3,189.74	\$0.00	\$3,189.74	\$260.52	\$1,295.53	\$0.00	\$1,894.21	40.62%
1-001-420-2200-550-340 Purchased professional services - Medica	\$32,000.00	\$0.00	\$32,000.00	\$4,652.43	\$18,508.59	\$6,400.06	\$7,091.35	77.84%
1-001-420-2200-550-350 Education/Meeting/Seminars	\$36,411.00	\$0.00	\$36,411.00	\$263.93	\$17,240.19	\$4,736.00	\$14,434.81	60.36%
1-001-420-2200-550-430 Repairs and maintenance	\$55,000.00	\$0.00	\$55,000.00	\$1,891.53	\$43,607.17	\$7,335.21	\$4,057.62	92.62%
1-001-420-2200-550-530 Communications/Telephones	\$7,900.00	\$0.00	\$7,900.00	\$465.71	\$4,158.00	\$1,156.56	\$2,585.44	67.27%
1-001-420-2200-550-580 Travel	\$200.00	\$0.00	\$200.00	\$0.00	\$120.76	\$0.00	\$79.24	60.38%
1-001-420-2200-550-610 General supplies	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$979.75	\$165.94	\$1,854.31	38.19%
1-001-420-2200-550-615 Clothing	\$30,883.00	\$0.00	\$30,883.00	\$0.00	\$406.12	\$23,323.94	\$7,152.94	76.84%
1-001-420-2200-550-622 Electricity	\$26,000.00	\$0.00	\$26,000.00	\$0.00	\$14,670.29	\$8,137.31	\$3,192.40	87.72%
1-001-420-2200-550-624 Oil	\$29,736.00	\$0.00	\$29,736.00	\$638.27	\$13,233.19	\$0.00	\$16,502.81	44.50%
1-001-420-2200-550-626 Gasoline	\$17,385.00	\$0.00	\$17,385.00	\$1,208.62	\$9,686.35	\$5,010.09	\$2,688.56	84.54%
1-001-420-2200-550-720 Buildings - Improvements	\$35,000.00	\$0.00	\$35,000.00	\$1,340.15	\$16,859.03	\$7,141.65	\$10,999.32	68.57%
1-001-420-2200-550-740 Equipment Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-001-420-2200-550-741 Vehicle Lease	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-001-420-2200-550-743 Mach and Equip OSHA	\$48,700.00	\$0.00	\$48,700.00	\$2,769.79	\$35,844.94	\$11,988.50	\$866.56	99.99%
1-001-420-2200-550-745 Equipment Non Capital	\$36,500.00	\$0.00	\$36,500.00	\$0.00	\$26,104.69	\$4,640.00	\$5,755.31	84.23%
SubDept 550 Fire Department	\$403,600.74	\$0.00	\$403,600.74	\$16,896.15	\$219,866.80	\$80,725.26	\$103,008.68	74.48%
Fund 001 General Fund	\$403,600.74	\$0.00	\$403,600.74	\$16,896.15	\$219,866.80	\$80,725.26	\$103,008.68	74.48%
Grand Total for Report	\$403,600.74	\$0.00	\$403,600.74	\$16,896.15	\$219,866.80	\$80,725.26	\$103,008.68	74.48%

Minutes

Fire Dept
Town of Seymour

2/24/2016 5:09:25 PM
Fiscal Year 2015 - 2016

PO #	Vendor #	Vendor Name	PO Date	Ref	Age	Batch	Line	Account Number	PO Description	Status	PO Amount	Amt Spent	Encumbered
20044	125790	Xerox Government Systems LLC	07/02/15		237	FD July	1	1-001-420-2200-550-350	annual renewal for FH	O	\$4,111.00	\$0.00	\$4,111.00
20047	13550	EHMAN MECHANICAL SERV LLC	07/02/15		237	FD July	1	1-001-420-2200-550-720	AC yearly service both	O	\$750.00	\$0.00	\$750.00
20061	38397	SHIPMANS FIRE EQUIPMENT	07/02/15		237	FD July	1	1-001-420-2200-550-743	Pak-flo testing-March	O	\$3,500.00	\$0.00	\$3,500.00
20062	136521	Century Ladder Testing LLC	07/02/15		237	FD July	1	1-001-420-2200-550-743	Ground ladder testing-May	O	\$1,200.00	\$0.00	\$1,200.00
20063	90443	HOUSATONIC PAPER & SUPPLY	07/02/15		237	FD July	1	1-001-420-2200-550-720	steward Supplies-both	P	\$2,000.00	\$1,041.82	\$958.18
20067	168057	National Engineering & Testing	07/02/15		237	FD July	1	1-001-420-2200-550-743	Aerial ladder testing-Sept	O	\$1,200.00	\$0.00	\$1,200.00
20068	168218	KC Air Compressor, Inc.	07/02/15		237	FD July	1	1-001-420-2200-550-743	compressor maint. And	P	\$6,100.00	\$3,310.00	\$2,790.00
20080	157618	Interstate Battery System of	07/02/15		237	FD July	1	1-001-420-2200-550-743	Misc batteries both houses	P	\$1,000.00	\$531.50	\$468.50
20081	30747	Family Mobil Service	07/02/15		237	FD July	1	1-001-420-2200-550-430	Annual service chief, 7, 20,	P	\$1,000.00	\$290.00	\$710.00
20082	152319	A & J Generator and Equipment, LL	07/02/15		237	FD July	2	1-001-420-2200-550-743	Annual service C2	P	\$1,500.00	\$435.00	\$1,065.00
20083		A & J Generator and Equipment, LL	07/02/15		237	FD July	1	1-001-420-2200-550-743	annual service GH	P	\$1,500.00	\$435.00	\$1,065.00
20191	105522	Home Depot	07/14/15		225	FD July	1	1-001-420-2200-550-610	Light bulbs both houses	O	\$150.00	\$0.00	\$150.00
20689	173353	Konica Minolta Business Solutions	09/16/15		161	FD Sept	1	1-001-420-2200-550-530	copy machine lease	P	\$1,404.00	\$682.94	\$721.06
20879	23860	KIRK PRODUCTS CO INC	10/19/15	2ND	128	PO-OCT AP	1	1-001-420-2200-550-743	BLANKET PO	O	\$500.00	\$0.00	\$500.00
20937	38397	SHIPMANS FIRE EQUIPMENT	10/26/15		121	PO-OCT AP	1	1-001-420-2200-550-745	5 INCH HOSE	O	\$4,640.00	\$0.00	\$4,640.00
21035	173409	LOMBARDI, PAT	11/10/15		106	PO-NOV AP	1	1-001-420-2200-550-610	REIMB. USB DRIVE	O	\$15.94	\$0.00	\$15.94
21242	08800	Communications Services of	12/17/15		69	AP-DEC	1	1-001-420-2200-550-430	Knox repair	O	\$100.00	\$0.00	\$100.00
21243		Communications Services of	12/17/15		69	AP-DEC	1	1-001-420-2200-550-430	repair strobes utility 10	O	\$380.00	\$0.00	\$380.00
21244		Communications Services of	12/17/15		69	AP-DEC	1	1-001-420-2200-550-430	repair light bar tanker 19	O	\$180.00	\$0.00	\$180.00
21246	38397	SHIPMANS FIRE EQUIPMENT	12/17/15		69	AP-DEC	1	1-001-420-2200-550-615	10 sets of turn out gear	O	\$23,323.94	\$0.00	\$23,323.94
21250	115231	Lindquist Security Technologies	12/17/15		69	AP-DEC	1	1-001-420-2200-550-720	replace 2 doors at GH	O	\$4,996.50	\$0.00	\$4,996.50
21323	168167	EVERSOURCE ENERGY	01/07/16		48	AP- JAN	1	1-001-420-2200-550-622	3rd QTR ELECTRIC FIRE	P	\$10,000.00	\$1,862.69	\$8,137.31
21387	07650	CITIZENS ENGINE COMPANY	01/13/16		42	AP- JAN	1	1-001-420-2200-550-350	Reibursement for food for	O	\$125.00	\$0.00	\$125.00
21412	168192	CHERNESKY, ANGELA	01/19/16		36	AP- JAN	1	1-001-420-2200-550-125	Secretary services for BOFC	P	\$840.00	\$150.00	\$690.00
21442	43500	Verizon Wireless	01/19/16		36	AP- JAN	1	1-001-420-2200-550-530	FIRE DEPT CELL	P	\$1,200.00	\$764.50	\$435.50
21451	13612	EAST RIVER ENERGY	01/19/16		36	AP- JAN	1	1-001-420-2200-550-624	fuel oil for both houses-3rd	P	\$5,000.00	\$5,350.48	\$0.00
21495	18900	GRIFFIN HOSPITAL	01/26/16		29	AP- JAN	1	1-001-420-2200-550-340	DEPARTMENT DRUG	P	\$7,000.00	\$599.94	\$6,400.06
21496	31400	OXFORD LUMBER BLDG	01/26/16		29	AP- JAN	1	1-001-420-2200-550-720	3RD QTR SUPPLIES	P	\$556.31	\$119.34	\$436.97
21497	126010	Northeastern Communications Inc.	01/26/16		29	AP- JAN	1	1-001-420-2200-550-430	3RD QTR PAGER	P	\$1,892.00	\$390.00	\$1,502.00
21498	06900	CHATFIELD POWER EQUIPMENT	01/26/16		29	AP- JAN	1	1-001-420-2200-550-430	3RD QTR PARTS AND	O	\$200.00	\$0.00	\$200.00
21499	08800	Communications Services of	01/26/16		29	AP- JAN	1	1-001-420-2200-550-430	3RD QTR PARTS AND	P	\$446.43	\$85.88	\$360.55
21500	38397	SHIPMANS FIRE EQUIPMENT	01/26/16		29	AP- JAN	1	1-001-420-2200-550-430	3RD QTR PARTS AND	P	\$1,684.45	\$84.65	\$1,599.80
21502	13612	EAST RIVER ENERGY	01/26/16		29	AP- JAN	1	1-001-420-2200-550-626	3RD QTR DIESEL	P	\$2,000.00	\$696.99	\$1,303.01

Fire Dept
Town of Seymour

2/24/2016 5:09:25 PM
Fiscal Year 2015 - 2016

PO #	Vendor #	Vendor Name	PO Date	Ref	Age	Batch	Line	Account Number	PO Description	Status	PO Amount	Amt Spent	Encumbered
21553	11705	DADDIO'S NEW AUTO PARTS	02/03/16		21	PO-FEB AP	1	1-001-420-2200-550-430	3rd qtr fire houses blanket	P	\$1,838.81	\$35.95	\$1,802.86
21585	152209	Phoenix Propane, LLC	02/08/16		16	PO-FEB AP	1	1-001-420-2200-550-626	3rd qtr Propane both houses	P	\$3,861.29	\$154.21	\$3,707.08
21588	23860	KIRK PRODUCTS CO INC	02/08/16		16	PO-FEB AP	1	1-001-420-2200-550-743	3rd qtr	O	\$200.00	\$0.00	\$200.00
21589	42510	W B MASON COMPANY INC	02/08/16		16	PO-FEB AP	1	1-001-420-2200-550-350	3rd qtr supplies	O	\$500.00	\$0.00	\$500.00
21657	41360	TRACY'S GARAGE	02/16/16		8	PO-FEB AP	1	1-001-420-2200-550-430	Engine 13 air leak	O	\$500.00	\$0.00	\$500.00
										Fund	001 General Fund		\$80,725.26

Grand Total for Report

\$80,725.26



Office Of The Fire Marshal
Town of Seymour
1 First Street
Seymour, Connecticut 06483

SEYMOUR FIRE MARSHAL'S REPORT
SUMMARY OF OFFICE ACTIVITIES FOR JANUARY 2016

Below is a brief summary of the major work activities that the Seymour Fire Marshal's Office conducted during the month January 2016.

Building Inspections – The Office conducted 2 inspections on new construction, 14 inspections on existing buildings and 4 re-inspections.

Blasting Permit – 0 Blasting Site Inspections – 0 Blasting Complaints – 0 Other Complaints – 2

Meetings – 13 Code Modification request – 0 Detail Code Reviews – 1 Detail follow- up activities – 0

Burning Permits – 0 Underground propane tank inspections - 1

Major Activities

Outside Training Conducted – DFM Willis conducted a fire extinguisher training seminar for Daddio's Auto Parts Derby Ave. employees. This was requested by them.

Training activities attended – DFM Willis and I attended a day class at Central State University New Britain on Fire Abatement Procedures. It was taught by the State's Attorney's Office from New Haven Court. DFM Willis attended a half day course on Fire Scene Documentation at Western State University in Danbury.

29 Maple St. apartment building, old Anna Lopresti School – This construction of this project is picking up with periodic construction inspections occurring. The sprinkler system continues to be shut down.

38 Columbus Street apartment building – The construction of this building has begun. I anticipate this project to be very time consuming.

50 Cogwheel Lane, Basement Systems – I had assistance from the State Fire Marshal's Office on the plan review for the warehouse area sprinkler system of this building. We took about 5 hours to conduct this joint review. This is a complicated sprinkler system with high rack storage and plastics. This building project is proceeding. Construction activities are ongoing. Onsite inspections should be beginning within a month or two.

Intern – The intern from Masuk High School continues to do 2 hours a week in the Office. This is part of his curriculum for graduation.

Fire Prevention Poster Contest Winners Fire Truck Ride – The Office coordinated the fire truck rides with the help of the fire department for two students each from Bungay and Chatfield/Lopresti elementary schools. I would like to thank the fire department members who participated and Fire Chief John Cronin for his assistance.

Telephone: 203-881-5010 • Fax: 203-881-5005

Allen's Plumbing Bulk Propane Facility, Silvermine Road – I conducted a plan review on this project. At this time, the plan has one 30,000 gallon bulk tank for loading bulk trucks. In the future, a second tank may be installed. I had assistance from the State Fire Marshal Office on this review. Fire Chief John Cronin assisted in reviewing the fire department review part of the Fire Safety Analysis performed by the contractor.

33 Progress Avenue, Basement Systems building – A plan review has begun on this building. It will be about 73,000 square foot building. It includes a training center, warehousing and truck bay areas. This will be another time consuming project.

Miscellaneous Items – The Office conducted follow up on a juvenile fire setter and the Philadelphia P.A Fire Marshal's Office.

Significant Fire Investigations: Past Clinton Road car fire – (Remains an ongoing investigation) we are working with the ATF and Seymour Police but at this time there has been no recent activity from our Office.

Each fire and follow-up requires a detailed report.

Submitted by,

A handwritten signature in black ink, appearing to read "Paul Wetowitz". The signature is fluid and cursive, with the first name "Paul" being more prominent.

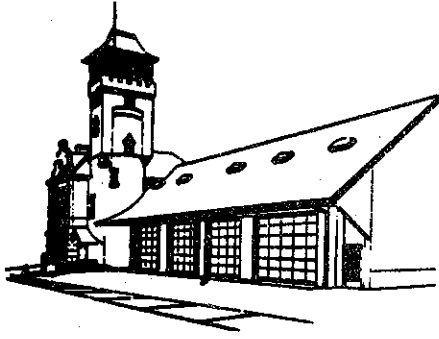
Paul Wetowitz
Seymour Fire Marshal

February 2 2016

Cc. File

Organized, 1884

Incorporated, 1886



Citizens Engine Co., No. 2

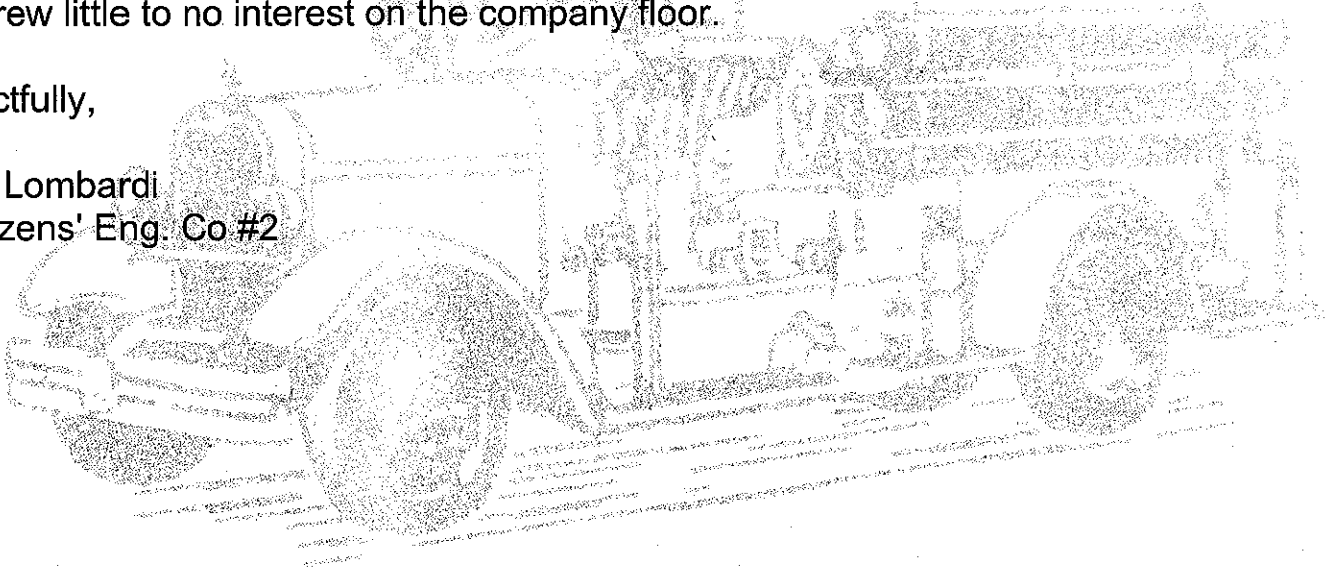
26 DeForest Street
Seymour, Connecticut 06483

To whom it may concern,

In our last monthly business meeting as a company it was decided that the Citizens' Engine Co. #2 would not like to participate in the Board of Fire Chiefs proposed "Award" program. By our company by-laws we already have an awards program that has been in place and a tradition in the company for a long time. The topic drew little to no interest on the company floor.

Respectfully,

James Lombardi
VP Citizens' Eng. Co #2



1936 Seagrave

attach to minutes