

Town of Seymour

BOARD OF FIRE COMMISSIONERS

1 FIRST STREET, SEYMOUR, CONNECTICUT 06483

COPY RECEIVED
DATE: 5/12/16
TIME: 11:15 AM
TOWN CLERK'S OFFICE

Meeting Minutes
May 9, 2016, 7:00 p.m.
Great Hill Hose Co.

Attendees: Pete Sampiere, Peter Wols, Clay Jurgens, Dan Zaniewski, Pat Lombardi, Chief John Cronin, and other members.

- 1) The meeting was called to order at 7:00 p.m.
- 2) All were led in the pledge to the flag.
- 3) Clay Jurgens/Dan Zaniewski made a motion to accept Chief's Meeting minutes from 5/2/2016. Vote: 4- Yes, 1- No (Pat Lombardi).

There was discussion regarding the dock space and boat ramp at the new Stones Throw restaurant.

There was discussion regarding outstanding physicals that are due.

Regarding the changes with Derosa and Childs, Pat Lombardi noted that if an item was not listed on the agenda action cannot be taken unless it is added to the agenda beforehand.

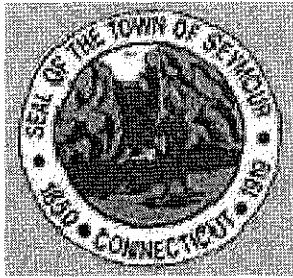
Discussion was had regarding passwords being added to ipads and computers.

Discussion was had regarding the dive van being vandalized for the second time. Two cameras were budgeted for next year.

4) Chief's Report: A grant for 9 AED was submitted and is being considered. Senator Rob Kane would like to visit the department in the next 30 days. The Commissioners asked Chief Cronin to investigate further before making a decision.

5) Public Comment: There was no public comment.

6) Commissioner Meeting Minutes. Clay Jurgens/Pat Lombardi made a motion to accept the Commissioner Meeting Minutes of 4/11/16. Vote: 5/0



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BOARD OF FIRE COMMISSIONERS

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7) Correspondence:

Allen Rochelle submitted a letter of intent and a resume for the Board of Fire Chief's
Michael Lombardi submitted a letter of intent and a resume for the Board of Fire Chief.

Tom Tomasheski submitted a letter of intent and a resume for the Assistant Fire Chief position.

Chief John Cronin Jr. submitted a letter of intent and a resume for the Fire Chief position.

Christopher Edwards submitted a letter of intent and a resume for the Assistant Fire Chief position

Doug Zaniewski submitted a letter of intent and a resume for the Fire Chief position.

8) Financial Report: Discussion was had regarding a reimbursement for food purchased for the Bungay Road fire for \$114.12. Fifteen packages of hot dog rolls, 3 packages of hot dogs, paper plates, 3 cases of waters were purchased.

Mike Lombardi's truck was repaired and a bill for \$240.00 was received.

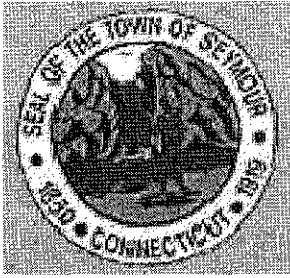
The First Selectman did not approve the following purchase orders from last month: Tracey's for tanker 19, Housatonic Paper, Communication services, Valley Fire School for the pump class, WB Mason for printer ink, Bowton for foam.

A bill was received from Daddios in the amount of \$110.00 for fog lamps. There was an issue regarding the spending freeze and whether it was approved by the Board of Fire Chiefs prior to the spending freeze was put into effect.

Mike Lombardi mentioned to remove the requisition for the Valley Fire School as the class was cancelled due to low enrollment.

Clay Jurgens spoke to the First Selectman and asked to purchase supplies from Housatonic paper. He also approved the order for O2 sensors and batteries for flashlights. Anything else that needs to be approved needs to be run by the First Selectman first.

Discussion was had regarding the repair on Tanker 19 not being approved by the First Selectman. Clay Jurgens said he will approach the First Selectman again about Tanker 19. Chief Cronin said the tanker will be out of service by the end of the meeting.



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Dan Zaniwski/Pete Wols made a motion to accept the financial report. Vote: 4 - Yes, 1- Abstain (Clay Jurgens)

9) Fire Marshal's Report: Pat Lombardi/Clay Jurgens made a motion to accept the Fire Marshal's report for April 2016. Vote: 5/0

10) Unfinished Business: Pat Lombardi gave an update on the Strategic Planning Workshop.

Dan Zaniwski/Pete Wols made a motion to add two items to the agenda: Job descriptions for Chief and Assistant Chief and Ordinances. Vote: 5/0

Discussion was had regarding the job descriptions for Chief and Assistant Fire Chief. It was decided to review and vote at the next meeting.

Discussion was had regarding the ordinances to be changed and updated. It was decided to review the ordinances over the next month and at the next meeting they will be discussed.

11) New business: Discussion was had regarding picking a date and time to interview for the Chief and Fire Chief positions.

Dan Zaniwski/Pete Wols made a motion to conduct chief interviews on May 26 at 6pm at Citizens Engine.

The schedule is as follows:

6:00pm- Doug Zaniwski

6:30pm- Chris Edwards

7:00pm- Mike Lombardi

7:30pm-Tom Tomasheski

8:00pm-John Cronin Jr.

8:30pm- Allen Rochelle

Discussion was had regarding the Fire Department Clerk. It was decided that one could not be hired until the Job Description was written, posted, interview process, and hiring process.

The job description will be added to next month's agenda and finalized.

12) First Selectman's Round table discussion. No meeting.



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13) Public Comment: There was no public comment.

14) Executive Session: Clay Jurgens/Pete Wols made a motion to enter executive session at 7:43pm for the FOI request. Vote: 5/0

Pat Lombardi/Clay Jurgens made a motion to exit executive session at 7:52pm with no action taken. Vote: 5/0

15) Fire Chief's requisitions:

50 bags of Speedy Dry from Daddios \$600

O2 sensors \$660

Cases of Water from Stop and Shop

Reimbursement for Bungay Road fire \$114.12

Dan Zaniewski/Pat Lombardi made a motion to accept the Fire Chief's requisitions. Vote: 5/0.

Pat Lombardi asked for more investigation to find out what happened with the receipt for the Bungay Road fire.

16) Commissioner's Comments: Pete Wols commented that it was a nice meeting. There were no other comments.

17) Adjournment. Pete Wols/Dan Zaniewski motioned to adjourn the meeting at 7:51 p.m. Vote: 5/0

Respectfully Submitted,

Angela Chernesky
Recording Secretary

Town of Seymour
BOARD OF FIRE CHIEFS
1 FIRST STREET, SEYMOUR, CONNECTICUT 06483

Meeting Minutes
May 2, 2016, 7:00 pm
Citizens Engine Co.

Attendees: Chief John Cronin, Mike Lombardi, Tom Tomasheski, and other members

- 1) The meeting was called to order at 7:05 p.m.
 - 2) All were led in the pledge to the flag.
 - 3) Mike Lombardi/Tom Tomasheski made a motion to accept Chief's Meeting Minutes from April 4, 2016. Vote: 3/0
 - 4) Public Comment: There was no public comment.
 - 5) Correspondence: Chief Cronin mentioned two letters received. He did not have copies at the meeting but he does have them. One was a thank you note from the family of the fatal fire on Bungay Road. Copies were put in both fire houses. It also came with a donation which was split between the two companies. The second was a thank you note from Naugatuck Fire Department for providing coverage when they had a condo fire.
 - 6) Fire Police Captain Comments: No fire police were present at the meeting.
 - 7) Unfinished Business: Chief Cronin discussed the reports lacking information when they are filled out and submitted. The run forms need to be filled out appropriately because they are being requested by State Police, Homeowners Insurance companies and lawyers.
 - 8) New Business: Mike Lombardi discussed the need for everyone to get better about wearing vests. Tom Tomasheski discussed the need to get more officers out to the calls. John Cronin is seeing this issue with the day calls. He sees a lot of names on a run form but no apparatus gets out. Tom Tomasheski said driver training and cross training needs to be done.
- Tom TOMasheski suggested creating a form letter to be sent out to members indicating the member is out of service and boxes on the bottom indicating what the violations were, physicals, calls, drills etc. and to return company property.
- Tom Tomasheski discussed moving officers on the dive team around. Chris will be the leader of the team and Steve will come down one notch. He would like a maintenance officer to be in charge of everything because there was an incident again with the van being vandalized. The officers will be notified that if the person responsible is found they will be removed from the company.

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BOARD OF FIRE CHIEFS

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John Cronin/Mike Lombardi made a motion to Chris DeRosa will be car 21 as Captain, Steve Childs will be car 22 as first lutenient. John Cronin will update NorthWest and the company drive. Vote: 3/0

Tom Tomasheski stated that 18 does not have a wheel chuck, the new boat needs 5 ft. PVC to make the rails higher to serve as a better guide when backing the truck up, teathers are needed for the drain plugs so the caps do not disappear.

John Cronin met with the new owners of the Lake House, now the Stone's Throw who wants to expand the boat launch to be open to the public. Public Works needs to dig it 8 feet wider, install a retaining wall, and pave with millings. The only issue is a small piece of landlocked parcel owned by a guy across the street which is located right where they would need to dig. The new owner of the Stone's Throw also wants to allow the dive team store the boat on site. He will look into getting a cover for the boat, a key lock on the boat and how to get a power to the boat. The owner will give 16 feet of dock space if they help him widen the dock.

John Cronin wrote a grant for 9 AEDs, 4 for engines, one for the ladder and one for each chief truck.

9) Training: Discussion was had regarding the list of members whose trainings are incomplete. John Cronin suggested that the officers contact some of the people on the list regarding completing training.

Discussion was had on the upcoming training dates in May. There is a class on May 15 for tanker training; May 22, extraction rill at Daddio's. May 7 and 21 pump classes at Storms. 2Q classes are done. They will be testing soon. All drills that require the use of apparatus should be put on the calendar.

10) Physicals: Extensive lists were given to the captains of members that need physicals.

11) Repairs and Maintenance: SCBA certification testing will occur 5/6 at Citizens. Drop packs and regulators off, not bottles. Great Hill will be 5/10.

Truck 18 had no start issue - blown fuse; Meters are starting to fail. One on Engine 11 and one on Mike Lombardi's car.

Command Board will be mounted in 12.

There is an issue with computers and ipads passwords being put on with unauthorized people. John Cronin will have Ken Pallant take all the computers and create an administrator password and user password.

New tires were put on 16 with an emergency P.O. Mike Lombardi's truck may need a new spark plug or coil pack. Tom Tomasheski had new fog lights put on his truck.

12) Company Events for May: Great Hill is having an even with the ladies auxiliary. There is a New Haven County Fire Chief's meeting. The request forms are not being filled out for the town's notice. Events will be cancelled if notice is not given.

Town of Seymour
BOARD OF FIRE CHIEFS
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13) Captain's Comments: Nobody from Great Hill was present.

14) Public Comment: Rich Grudzias commented that he hasn't had a pager since Super Sunday.

14) Executive Session: Not necessary.

17) Chief's Requisitions:

50 bags of Speedy Dry \$600 from Daddios

O2 Sensors - will get price before Commission Meeting.

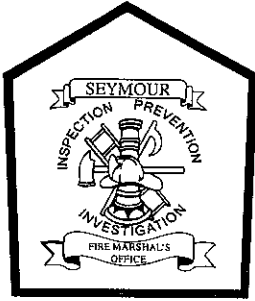
Cases of Water for the trucks.

Tom Tomasheski/Mike Lombardi made a motion to accept the requisitions. Vote: 3/0

18) Adjournment: Mike Lombardi/Tom Tomasheski made a motion to adjourn at 7:53 p.m.

*Respectfully
Submitted,*

Angela Chernisky



Office Of The Fire Marshal
Town of Seymour
1 First Street
Seymour, Connecticut 06483

SEYMOUR FIRE MARSHAL'S REPORT
SUMMARY OF OFFICE ACTIVITIES FOR APRIL 2016

Below is a brief summary of the major work activities that the Seymour Fire Marshal's Office conducted during the month April 2016.

Building Inspections – The Office conducted 6 inspections on new construction, 18 inspections on existing buildings and 12 re-inspections.

Reports – 21 Blasting Permit – 0 Blasting Site Inspections – 0 Blasting Complaints – 0

Other Complaints – 3 Meetings – 10 Code Modification request – 0 Detail Code Reviews – 2

Detail follow-up activities – 2 Burning Permits – 1 Underground propane tank inspections - 0

Major Activities

Outside Training Conducted – I conducted a yearly fire safety talk at Father Callahan House 32 Smith Street; DFM Willis assisted Oxford Fire Department with fire extinguisher training.

Training activities attended – DFM Willis attended a ½ day class in Shelton on Fuel Tank and Pump inspections, 2 on-line training sessions on Youth Fire Setting and Youth Setting Legal Aspects, a class on Fire Safety Special Needs and 1 ½ days up at the Connecticut Fire Academy for the yearly live burning for the Advance Fire Investigation training class.

29 Maple St. apartment building, old Anna Lopresti School – On going construction inspections is increasing as the project is nearing its end. The sprinkler system continues to be shut down.

38 Columbus Street apartment building – The construction of this building is on-going. I anticipate this project to be very time consuming.

50 Cogwheel Lane, Basement Systems – This building project is proceeding. Construction activities are ongoing. Onsite inspections have begun. The Office recently conducted a complete inspection and testing of the sprinkler system and witnessed testing of the fire pump.

Intern – The intern from Masuk High School continues to do 2 hours a week in the Office. This is part of his curriculum for graduation. Graduation is nearing.

Allen's Plumbing Bulk Propane Facility, Silvermine Road – (No Change) The proposal has one 30,000 gallon bulk tank for loading bulk trucks. In the future, a second tank may be installed. This project is going thru Planning and Zoning at this time. Projected start date is unknown at this time.

Telephone: 203-881-5010 • Fax: 203-881-5005

33 Progress Avenue, Basement Systems building – Construction has started. This will be about 73,000 square foot building. It includes a training center, warehousing and truck bay areas. This will be another time consuming project.

600 Derby Avenue, Haynes Construction – (No Change) I conducted a plan review for taking the existing building shell of the old concrete plant and turning it into a retail store. The proposal is going thru Planning and Zoning and Inland Wetlands Commissions.

Residential Inspections - The Office is continuing to focus more time on conducting inspections on apartment buildings and multi-family houses.

Hoarding – The Office is working on two buildings with a hoarding issue. Significant progress is being made on one of them. The other one is a slower.

Significant Fire Investigations: Past Clinton Road car fire – (Remains an open investigation) No recent activity from our Office.

Due to the recent dry spell, the Office responded to 4 outside fires that came in as an illegal burn.

Each fire and follow-up requires a detailed report.

Submitted by,

A handwritten signature in black ink, appearing to read "Paul Wetowitz". The signature is fluid and cursive, with a long horizontal stroke at the end.

Paul Wetowitz
Seymour Fire Marshal

May 2 2016

Cc. File

Fire Dept Expenditures

Town of Seymour

05/09/2016 02:59:12 PM

Fiscal Year 2015-2016

	Orig Budget	Changes	Adj Budget	Mtd Expended	Ytd Expended	Encumbered	Balance	%Exp
550 Fire Department								
1-001-420-2200-550-101 Salary: Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-001-420-2200-550-105 Salary - Engineers *	\$11,856.00	\$3,420.00	\$15,276.00	\$988.00	\$10,552.00	\$0.00	\$4,724.00	69.08%
1-001-420-2200-550-110 Salary: Regular employees -Mechanic *	\$3,420.00	(\$3,420.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-001-420-2200-550-120 Salary - Part Time	\$24,720.00	\$0.00	\$24,720.00	\$2,257.20	\$8,461.20	\$0.00	\$16,258.80	34.23%
1-001-420-2200-550-125 Board secretary fees	\$1,700.00	\$0.00	\$1,700.00	\$160.00	\$1,045.00	\$330.00	\$325.00	80.88%
1-001-410-1550-550-220 Social security - Fire	\$3,189.74	\$0.00	\$3,189.74	\$260.52	\$1,490.31	\$0.00	\$1,699.43	46.72%
1-001-420-2200-550-340 Purchased professional services - Medica	\$32,000.00	\$0.00	\$32,000.00	\$4,652.43	\$23,621.95	\$1,286.70	\$7,091.35	77.84%
1-001-420-2200-550-350 Education/Meeting/Seminars	\$36,411.00	\$0.00	\$36,411.00	\$263.93	\$21,513.14	\$3,475.00	\$11,422.86	68.63%
1-001-420-2200-550-430 Repairs and maintenance	\$55,000.00	\$0.00	\$55,000.00	\$1,891.53	\$47,599.09	\$6,286.88	\$1,114.03	97.97%
1-001-420-2200-550-530 Communications/Telephones	\$7,900.00	\$0.00	\$7,900.00	\$465.71	\$5,201.10	\$317.46	\$2,381.44	69.86%
1-001-420-2200-550-580 Travel	\$200.00	\$0.00	\$200.00	\$0.00	\$120.76	\$0.00	\$79.24	60.38%
1-001-420-2200-550-610 General supplies	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$1,710.73	\$665.94	\$623.33	79.22%
1-001-420-2200-550-615 Clothing	\$30,883.00	\$0.00	\$30,883.00	\$0.00	\$23,724.52	\$0.00	\$7,158.48	76.82%
1-001-420-2200-550-622 Electricity	\$26,000.00	\$0.00	\$26,000.00	\$0.00	\$20,573.32	\$2,234.28	\$3,192.40	87.72%
1-001-420-2200-550-624 Oil	\$29,736.00	\$0.00	\$29,736.00	\$638.27	\$19,532.53	\$0.00	\$10,203.47	65.69%
1-001-420-2200-550-626 Gasoline	\$17,385.00	\$0.00	\$17,385.00	\$1,208.62	\$12,340.63	\$3,910.59	\$1,133.78	93.48%
1-001-420-2200-550-720 Buildings - Improvements	\$35,000.00	\$0.00	\$35,000.00	\$1,340.15	\$22,858.60	\$1,809.05	\$10,332.35	70.48%
1-001-420-2200-550-740 Equipment Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-001-420-2200-550-741 Vehicle Lease	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-001-420-2200-550-743 Mach and Equip OSHA	\$48,700.00	\$0.00	\$48,700.00	\$2,769.79	\$37,583.14	\$10,591.86	\$525.00	99.99%
1-001-420-2200-550-745 Equipment Non Capital	\$36,500.00	\$0.00	\$36,500.00	\$0.00	\$30,775.75	\$1,250.00	\$4,474.25	87.74%
SubDept 550 Fire Department	\$403,600.74	\$0.00	\$403,600.74	\$16,896.15	\$288,703.77	\$32,157.76	\$82,739.21	79.50%
Fund 001 General Fund	\$403,600.74	\$0.00	\$403,600.74	\$16,896.15	\$288,703.77	\$32,157.76	\$82,739.21	79.50%
Grand Total for Report	\$403,600.74	\$0.00	\$403,600.74	\$16,896.15	\$288,703.77	\$32,157.76	\$82,739.21	79.50%

Fire Dept
Town of Seymour

5/9/2016 2:55:58 PM
Fiscal Year 2015 - 2016

PO #	Vendor #	Vendor Name	PO Date	Ref	Age	Batch	Line	Account Number	PO Description	Status	PO Amount	Amt Spent	Encumbered
20047	13550	EHMAN MECHANICAL SERV LLC	07/02/15		312	FD July	1	1-001-420-2200-550-720	AC yearly service both	O	\$750.00	\$0.00	\$750.00
20061	38397	SHIPMANS FIRE EQUIPMENT	07/02/15		312	FD July	1	1-001-420-2200-550-743	Pak-flo testing-March	O	\$3,500.00	\$0.00	\$3,500.00
20062	136521	Century Ladder Testing LLC	07/02/15		312	FD July	1	1-001-420-2200-550-743	Ground ladder testing-May	O	\$1,200.00	\$0.00	\$1,200.00
20063	90443	HOUSATONIC PAPER & SUPPLY	07/02/15		312	FD July	1	1-001-420-2200-550-720	steward Supplies-both	P	\$2,000.00	\$1,041.82	\$958.18
20068	168218	KC Air Compressor, Inc.	07/02/15		312	FD July	1	1-001-420-2200-550-743	compressor maint. And	P	\$6,100.00	\$3,310.00	\$2,790.00
20080	157618	Interstate Battery System of	07/02/15		312	FD July	1	1-001-420-2200-550-743	Misc batteries both houses	P	\$1,000.00	\$531.50	\$468.50
20081	30747	Family Mobil Service	07/02/15		312	FD July	1	1-001-420-2200-550-430	Annual service chief, 7, 20,	P	\$1,000.00	\$290.00	\$710.00
20082	152319	A & J Generator and Equipment, LL	07/02/15		312	FD July	2	1-001-420-2200-550-743	Annual service C2	P	\$1,500.00	\$435.00	\$1,065.00
20083		A & J Generator and Equipment, LL	07/02/15		312	FD July	1	1-001-420-2200-550-743	annual service GH	P	\$1,500.00	\$435.00	\$1,065.00
20191	105522	Home Depot	07/14/15		300	FD July	1	1-001-420-2200-550-610	Light bulbs both houses	O	\$150.00	\$0.00	\$150.00
20689	173353	Konica Minolta Business Solutions	09/16/15		236	FD Sept	1	1-001-420-2200-550-530	copy machine lease	P	\$1,404.00	\$1,086.54	\$317.46
21035	173409	LOMBARDI, PAT	11/10/15		181	PO-NOV AP	1	1-001-420-2200-550-610	REIMB. USB DRIVE	O	\$15.94	\$0.00	\$15.94
21323	168167	EVERSOURCE ENERGY	01/07/16		123	AP- JAN	1	1-001-420-2200-550-622	3rd QTR ELECTRIC FIRE	P	\$10,000.00	\$7,765.72	\$2,234.28
21387	07650	CITIZENS ENGINE COMPANY	01/13/16		117	AP- JAN	1	1-001-420-2200-550-350	Reibursement for food for	O	\$125.00	\$0.00	\$125.00
21412	168192	CHERNESKY, ANGELA	01/19/16		111	AP- JAN	1	1-001-420-2200-550-125	Secretary services for BOFC	P	\$840.00	\$510.00	\$330.00
21442	43500	Verizon Wireless	01/19/16		111	AP- JAN	1	1-001-420-2200-550-530	FIRE DEPT CELL	P	\$1,200.00	\$1,404.00	\$0.00
21451	13612	EAST RIVER ENERGY	01/19/16		111	AP- JAN	1	1-001-420-2200-550-624	fuel oil for both houses-3rd	P	\$5,000.00	\$11,649.82	\$0.00
21495	18900	GRIFFIN HOSPITAL	01/26/16		104	AP- JAN	1	1-001-420-2200-550-340	DEPARTMENT DRUG	P	\$7,000.00	\$5,713.30	\$1,286.70
21496	31400	OXFORD LUMBER BLDG	01/26/16		104	AP- JAN	1	1-001-420-2200-550-720	3RD QTR SUPPLIES	P	\$556.31	\$455.44	\$100.87
21497	126010	Northeastern Communications Inc.	01/26/16		104	AP- JAN	1	1-001-420-2200-550-430	3RD QTR PAGER	P	\$1,892.00	\$390.00	\$1,502.00
21498	06900	CHATFIELD POWER EQUIPMENT	01/26/16		104	AP- JAN	1	1-001-420-2200-550-430	3RD QTR PARTS AND	P	\$400.00	\$465.97	\$0.00
21499	08800	Communications Services of	01/26/16		104	AP- JAN	1	1-001-420-2200-550-430	3RD QTR PARTS AND	P	\$446.43	\$360.81	\$85.62
21500	38397	SHIPMANS FIRE EQUIPMENT	01/26/16		104	AP- JAN	1	1-001-420-2200-550-430	3RD QTR PARTS AND	P	\$1,684.45	\$1,248.05	\$436.40
21502	13612	EAST RIVER ENERGY	01/26/16		104	AP- JAN	1	1-001-420-2200-550-626	3RD QTR DIESEL	P	\$2,000.00	\$1,505.14	\$494.86
21553	11705	DADDIO'S NEW AUTO PARTS	02/03/16		96	PO-FEB AP	1	1-001-420-2200-550-430	3rd qtr fire houses blanket	P	\$1,838.81	\$35.95	\$1,802.86
21585	152209	Phoenix Propane, LLC	02/08/16		91	PO-FEB AP	1	1-001-420-2200-550-626	3rd qtr Propane both houses	P	\$3,861.29	\$445.56	\$3,415.73
21588	23860	KIRK PRODUCTS CO INC	02/08/16		91	PO-FEB AP	1	1-001-420-2200-550-743	3rd qtr	O	\$200.00	\$0.00	\$200.00
21589	42510	W B MASON COMPANY INC	02/08/16		91	PO-FEB AP	1	1-001-420-2200-550-350	3rd qtr supplies	O	\$500.00	\$0.00	\$500.00
21657	41360	TRACY'S GARAGE	02/16/16		83	PO-FEB AP	1	1-001-420-2200-550-430	Engine 13 air leak	O	\$500.00	\$0.00	\$500.00
21847	126029	Bound Tree	03/17/16		53	PO - MAR	1	1-001-420-2200-550-610	MEDICAL GLOVES AND	O	\$500.00	\$0.00	\$500.00
21849	38397	SHIPMANS FIRE EQUIPMENT	03/17/16		53	PO - MAR	1	1-001-420-2200-550-745	QUARTER TURN VALVE	O	\$1,000.00	\$0.00	\$1,000.00
21851	12779	Dive Rescue International Inc.	03/17/16		53	PO - MAR	1	1-001-420-2200-550-430	REPAIR OF MUSTANG	O	\$250.00	\$0.00	\$250.00
21852	42755	VALLEY FIRE CHIEFS REGIONAL	03/17/16		53	PO - MAR	1	1-001-420-2200-550-350	2 Q TRAINING CLASS	O	\$600.00	\$0.00	\$600.00

Fire Dept
Town of Seymour

5/9/2016 2:55:58 PM
Fiscal Year 2015 - 2016

PO #	Vendor #	Vendor Name	PO Date	Ref	Age	Batch	Line	Account Number	PO Description	Status	PO Amount	Amt Spent	Encumbered
21853	42755	VALLEY FIRE CHIEFS REGIONAL	03/17/16		53	PO - MAR	1	1-001-420-2200-550-350	INSTRUCTORS CLASS	O	\$2,250.00	\$0.00	\$2,250.00
21854	15654	FIREMATIC SUPPLY CO INC	03/17/16		53	PO - MAR	1	1-001-420-2200-550-743	CHECK WARNING LIGHTS	O	\$303.36	\$0.00	\$303.36
21855	18260	GOWANS-KNIGHT COMPANY INC	03/17/16		53	PO - MAR	1	1-001-420-2200-550-430	Truck 14 air and power	O	\$1,000.00	\$0.00	\$1,000.00
22057	173400	West Marine Products Inc.	04/21/16		18	PO - APR	1	1-001-420-2200-550-745	supplies for boat for	O	\$250.00	\$0.00	\$250.00
22058	131191	Siemens Industry, Inc.	04/21/16		18	PO - APR	1	1-001-420-2200-550-720	Strobe/horn assembly	P	\$148.80	\$148.80	\$0.00
										Fund	001 General Fund		\$32,157.76

Grand Total for Report

\$32,157.76

Town of Seymour
BOARD OF FIRE COMMISSIONERS
1 FIRST STREET, SEYMOUR, CONNECTICUT 06483

Meeting Minutes
April 11, 2016, 7:00 pm
Citizen's Engine Co.

Attendees: Pat Lombardi, Clay Jurgens, Pete Sampiere, Pete Wols, Dan Zaniwski, Chief John Cronin, Mike Lombardi, Tom Tomasheski, Doug Zaniwski and other members

- 1) The meeting was called to order at 7:00 p.m.
- 2) All were led in the pledge to the flag.
- 3) Clay Jurgens/Peter Wols made a motion to accept Chief's Meeting Minutes from April 4, 2016. Vote: 5/0
- 4) Chief's Report: New command board will go on Rescue 12. There are nine members with expired physicals and should be out of service. Bungay Road fire was a fatal fire with no major issues.
- 5) Public Comment: There was no public comment.
- 6) Dan Zaniwski/Clay Jurgens made a motion to accept Commissioners Meeting Minutes from March 14, 2016 Vote: 4: Yes, 1: Abstention – Pete Sampiere
- 7) Correspondence: A letter was read from Michael Metzler from the Seymour Police Department regarding the house fire on Bungay Road. Pat Lombardi/Clay Jurgens made a motion to send a copy of the letter to each fire company. Vote: 5/0
- 8) Discussion/approval of Financial Report. A purchase order from the Knox repair was originally cut for \$100, and the final invoice came in at \$504.09. Dan Zaniwski/Pete Wols made a motion to pay the invoice. Vote: 5/0. Pat Lombardi/Peter Wols made a motion to accept the financial report. Vote: Yes-4, Abstain-1, Clay Jurgens.
- 9) Discussion/approval of Fire Marshal's reports for February and March. Dan Zaniwski/Clay Jurgens made a motion to accept the Fire Marshal's reports. Vote: 5/0
- 10) Unfinished Business: a) Strategic Planning Meeting Workshop was set for April 28, 2016, 7pm, Citizens Engine Co.
- 11) New Business: Discussion/Approval of Chief and Assistant Chief positions. Dan Zaniwski/Clay Jurgens made a motion to post with corrections.

Dan Zaniwski/Clay Jurgens made a motion to add ordinance discussion under New Business. Vote: 5/0. Before next meeting everyone should look at the ordinances, make notes of suggested ones and email to Dan Zaniwski.

Town of Seymour
BOARD OF FIRE COMMISSIONERS
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12) First Selectman's Round Table- Pete Wols and Clay Jurgens attended. There was clarification on the budget and the air bottles replacement.

13) Public Comment: There was no public comment. Tom Tomasheski asked if there will be a department clerk. John Cronin suggested firming up the job description.

14) Executive Session: Personnel Matter – Chief John Cronin. Dan Zaniewski/Clay Jurgens made a motion to go into Executive Session at 7:30pm.

Clay Jurgens/Pat Lombardi made a motion to come out of Executive Session at 8:27pm with no actions taken. Vote: 5/0

Dan Zaniewski/Pete Wols made a motion to add a written reprimand be placed in the chief's file for misconduct of mistreatment of fire fighters at Great Hill. Vote: 5/0

Dan Zaniewski/Pat Lombardi made a motion that the Board of Chiefs take up the issue of the SOG regarding the backing of the apparatus. Vote: 5/0

15) Discussion and Approval of Chief's Requisitions.

See Attached Requisitions.

Pete Wols/Pat Lombardi made a motion to accept the Fire Chief's requisitions. Vote: 5/0

16) Commissioners Comments: There were no comments.

17) Adjournment: Pat Lombardi/Clay Jurgens made a motion to adjourn at 8:37 p.m.

Respectfully Submitted,