

Town of Seymour

**BOARD OF FIRE CHIEFS**

1 FIRST STREET, SEYMOUR, CONNECTICUT 06483

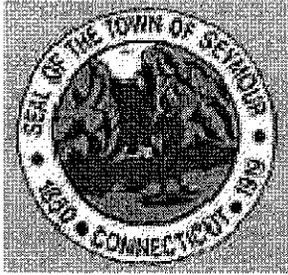
COPY RECEIVED 11/14/16  
DATE:  
TIME: 11:15 AM  
TOWN CLERK'S OFFICE

Meeting Minutes  
November 7, 2016, 7:00 pm  
Great Hill Hose Co.

Attendees: Chief Mike Lombardi, Doug Zaniewski, Al Rochelle, Chris Edwards and other members

- 1) The meeting was called to order at 7:00 p.m.
- 2) All were led in the pledge to the flag.
- 3) Al Rochelle/Chris Edwards made a motion to accept Minutes from October 3, 2016. Vote: 4/ 0
- 4) Public Comment: There was no public comment.
- 5) Correspondence: From the American Legion was read inviting first responders to the Seymour High School vs Oxford football game to honor the flag during the national anthem on Thursday 11/10/16 at 6:30pm.
- 6) Fire Police Captain Comments: Request for tags was made and none were received. After some discussion, Doug Zaniewski commented that they will use the laminator to make the tags.  
An update was requested on the writing pads. Al Rochelle will take care of it after the meeting.  
A request for Fire Police vests was made. They will check the cabinet after the meeting.  
A request was made for Fire Police coats. They will look in the gear room otherwise they will need to obtain a quote for coats.
- 7) Unfinished Business:
  - a) Open House- There was not a great turn out for the public, but membership turnout was great. Discussion was had regarding marketing and time of year to plan the next open house. Two applications and one Jr. Member application were received.

8) New Business:



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Doug Zaniewski/Al Rochelle made a motion to add PIO, Grants, and Statewide drills to new business.

a) PIO Willis spoke regarding advertising at ATMs and Gas station TVs for recruitment and fire prevention message. Another advertising avenue would be church bulletins. Out Front Media billboards are \$1500 for 28 days plus \$150 set up fee. He has also reached out to Voices, Doing it Local, WFSB and WTNH. He is requesting weekly potential resources from the chiefs for him to contact. Discussion was had regarding adding PIO Willis to the department Facebook and Twitter accounts and to contact Valley Indy to set up a text alert for calls.

b) Grants- Al Rochelle spoke with Rich Kerns and asked about a grant for a Gator. Rich Kerns is willing to write a grant for the Fire Department to John Deere and Polaris.

Mike Lombardi spoke to the Heart Beat Foundation. A new AED was awarded to the department. He is currently working on the Fire Act Grant. It is a very complicated grant to write. Hoping to be finished by Friday. This is a grant for air packs. The funds for the airpacks are not in this year's budget, but will be available July 2017. Discussion was had regarding 30 minute bottles vs 45 minute bottles.

c) Statewide Drill- Al Rochelle discussed what he learned from the statewide drill including looking for bi-lingual members to be added to a list, blocking roads, fire alarm stand by, GIS mapping, and opening up a shelter.

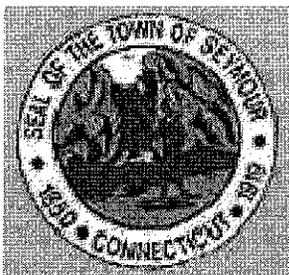
d) Firehouse Reports- Doug Zaniewski discussed pulling reports in firehouse with John Jr. He would like to pull different ways to view reports.

Al Rochelle had an issue getting on to Firehouse at Citizens. Doug or Mike will look at it.

e) Communications- Chris Edwards gave an update on communications. There have been issues with radios not shutting off with certain vehicles. It did not happen prior to programming. North Eastern has to come out and reprogram.

Waiting on four pagers to come back from being programmed. Two radios are up at North Eastern. One is Engine 15 which they are making a dual head radio. The other is Citizens Officer radio which has a bad wire.

He is happy the way the radios are working, it is just a slow move to get everything programmed the right way.



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Chris Edwards volunteered to join the communications committee. He feels it is important because all the information being received is coming second hand.

Mike Lombardi asked everyone to look for portable radios with long wires and small antennas. They should not be in use.

f) Utility 10/Marine 20- Discussion was had regarding taking all the ice equipment off Marine 20 and putting it on Utility 10, making Marine 20 Utility 20 and giving it to the fire cops.

Chris Edwards made a motion to move ice/water equipment and sled over to Utility 10 and repurpose Marine 20 to Utility 20.

Chris Edwards rescinded his motion and asked the Fire Police to inventory their equipment before a decision is made.

g) Pipe Operations- Ron Burgess gave a presentation regarding to standpipe connection changes on Deforest Street and pipe adapters for high rise operations.

The chiefs discussed having this item as a workshop. Ron Burgess will get a date to Chief Lombardi.

h) Quartermaster program- Discussion was had regarding splitting the gear. Chief Lombardi would like to keep the bulk of the gear at Citizens but would like to increase the bulk of the gear at Great Hill as far as gloves, masks and boots.

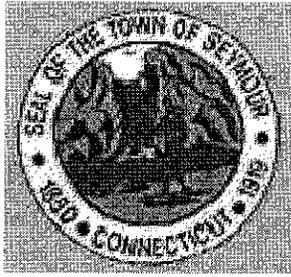
Mike Lombardi would also like to reappoint the quartermaster position to John Huchet. Al Rochelle/Doug Zaniewski made a motion to appoint the quartermaster position. Vote: 4/0

The captains will meet with the quartermaster over the next few weeks.

Al Rochelle/Chris Edwards made a motion to add three inch hose to the agenda. Vote: 4/0.

Discussion was had regarding putting three inch hose back on both Engine 15 and 16. Mike Lombardi /Al Rochelle made a motion to take off 2 1/2 inch hose and replace with three inch hose.

9) Training: Doug Zaniewski discussed the Monthly Training Report for November. See attached report.



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Discussion was had regarding the live burn. Al Rochelle has concerns on the structures integrity and whether putting members in will be safe. Doug Zaniewski will make sure the structure is safe before bringing guys in.

#### 10) Safety:

Everyone stated they have received their vests.

Discussion was had regarding outstanding physicals. Al Rochelle handed out a list of outstanding members. Several members in attendance who were on the list stated they already had their physicals. Al Rochelle will look at the list further. Still working on scheduling a physical on December 10.

11) Special Ops: Rope class is still a work in progress. Will have more to report after the holidays.

#### 12) Repairs and Maintenance:

Engine 13 had DOT inspection. There were major issues which were repaired. Captain Nelson stated that it was pulling hard to the right and the steering wheel is off fifteen degrees.

Engine 11 completed.

Rescue 12 is scheduled to go in tomorrow, but may be switched for Engine 13 if it is having issues. He will notify everyone.

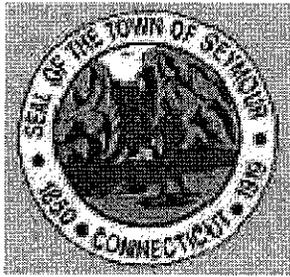
Tower 14 still having issues with valve for the bucket. It is safe to use. He received new numbers from Gardella which he will send along.

Utility 18 was dead again. Shoreline plug fuse keeps popping. Communication Services will take a look at it. All the radios have been removed.

Rescue 17 has been fixed. As of right now there is no charge but Communication Services is trying to send a bill for labor.

Hose testing is set for Wednesday at the Middle School at 8 am.

Rescue 17 speedway cutter broke during the open house. It was being used improperly. Repair quote was starting \$3500. New one was quoted at \$3735. The question is how the insurance works or have it fixed if it is covered. The tool is approximately 20 years old.



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Mike Lombardi/Al Rochelle made a motion to replace AMK 25 E speedway cutter for a total of \$3735. Vote: 4/0

Al Rochelle asked if someone could check the insurance policy.

Chris Edward's taillights have standing water in them. The strobe lights are heating up and melting the lights. He was told this is the second time the lights were replaced in the truck for the same reason. Quotes were obtained. It will be discussed under requisitions.

13) Company Events: See attached list of company events for November

14) Captain's Comments: Capt. Nelson requested rechargeable AAA's for pagers. He also would like to have a CPR AED class for members. Chief Lombardi offered to teach the class and asked the captain to get him some dates.

Capt. Levey requested printer ink for the watch station printer. He will get a price from WB Mason. There will be a November 22 extrication drill.

15) Chief's Comments: Chief Edwards discussed a fire hydrant on 766 Derby Ave which is hidden by a bush. He notified Tim Willis who said he would talk to the homeowner.

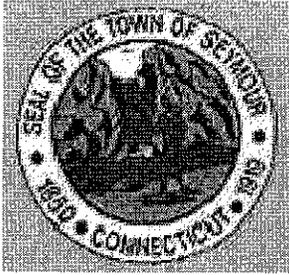
Chief Rochelle suggested putting an article in a paper about winter snow removal for hydrants.

Chief Zaniewski reminded officers to pay attention to ICS stuff on scene times. Be cognizant of lengthy on scene times for people who work from home and are making an effort to be there.

Chief Lombardi thanked the officers for getting on top of the membership for getting everyone's numbers up. A few members are still under 30 calls for the year but there has been improvement. Hose testing is Wednesday. Please be sure all hose is getting tested. There is hose on Rescue 12. Please use Google calendar for the events so it can be shared. Captains, please let the board when you get a new member or when a member changes status. The telescopic ram, chains for the transfer and spray stuff has been ordered. There may be a small credit on the PO. He had a meeting with Board of Selectman which approved an event form that needs to be signed off by the Board of Selectman. Originally the fire department was not on the form but is now included. Engine 16 was involved in a minor accident backing in to the garage.

16) Public Comment: No public comment

17) Executive Session: Captain Levey requested an executive session. Mike Lombardi/Chris Edwards made a motion to go in to executive session for a personnel matter at 8:31pm.



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Mike Lombardi/ Al Rochelle made a motion to come out of executive session at 8:40pm noting that no votes or motion made. Vote: 4/0

18) Chief's Requisitions:

See attached requisitions.

Al Rochelle suggested opening up blanket POs for Traceys, Gowans and Knights and the Fire School because the Finance Department wants to put a freeze on spending. After some discussion, the board agreed not to do it.

Chris Edwards/ Doug Zaniwski made a motion to approve the requisitions. Vote: 4/0

19) Adjournment: Doug Zaniwski/Chris Edwards made a motion to adjourn at 8:52pm. Vote: 4/0

Respectfully Submitted,



Angela Chernesky

The following fire fighters need physicals by the end of the year

Todd Andrews

Peter Wols

Gene Atkas

Frank Zalenski

Robert Branch

Dan Zaniewski

Ron Burgess

Carl Zwolinski

Ken Burns

Chris Edwards

Tom Eighmie

John Ertman

Mike Fritz

Quinn Levey

Michele Listorti

Patrick Lombardi

Mike Martinez

Cynthia Messaoudi

John Oczkowski

Dave Palumbo

Allen Rochelle

Mike Rudenko

Mike Russel

James Smith

# Monthly Training Report

## November 2016

### Scheduled Training:

1. Firefighter 2 (Valley Fire School)
  - a. In progress and going well
2. 2q Class at GH in progress
3. Safety Officer (Beacon Falls)
  - a. 11/5, 11/6, and 11/13 (3 day class)
4. Live Burn (Danbury)
  - a. 12/4 9am-3pm Captains, please push enrollment

### Completed Classes:

1. Incident Command Walk Through
  - a. Completed at C2 10/19
  - b. More classes need and will be scheduled
2. Strategy and tactics 3 (Great Hill)
  - a. 12 students attended
3. Company Level Training:
  1. Training Hours
    - a. GH 3 drills
      - i. 186 Man Hours of Training
    - b. C2 3 Drills
      - i. 146 Man Hours of Training
  2. Participation and Documentation
    - a. I have noticed a lack of participation during training. Members who are at the firehouse on the drill night **MUST** participate in the drill to get credit. We should make every effort not to schedule committee meetings or company side business during training hours.
    - b. Chief and Officer participation
      - i. This is an on going issue that we need to work on.

### Daytime Training:

1. I would like to see 1-2 daytime drills planned each month. We have members and officers who cannot make the regularly planned drill nights. Those that cant make their companies drills are always welcome to participate on the other companies drill night. It is not safe to have members with little to no training hours operating at an incident scene.

### Dual Company Training:

1. Tuesday 11/29 RIT at Great Hill Hose

#### Firehouse Software:

Starting in 2017 I will "assigning training programs to members based on qualifications. For example; every firefighter will be assigned OSHA mandated training. As each class is entered the normal way we enter training that will start to add up in their training program report. This will make it easy to run a report and see who has completed their mandatory training.

To start I will do this for OSHA mandatory classes, RIT, and apparatus drivers. This will eliminate the need for separate drivers book. I will work with the officers and show them how to enter that data as well as how to pull the reports.

I would like to schedule a date for this in December or January.

#### Live Fire Training Opportunity:

Fm Wetowitz approached me recently about the possibility of burning a barn on Mountain Rd. The owner of the property would like to donate it to the fire department to burn.

This would be a great opportunity to accomplish several training items in one shot. Including but not limited to:

- Hose advancement
- Fire behavior
- Ventilation / Coordinated fire attack
- Officer development
- Pump operator training
- ICS training

We do not get many opportunities to take part in live fire training in realistic atmospheres and we should take every opportunity available to us.

