

Town of Seymour  
Board of Finance

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DATE: 3/1/16  
TIME: 2:50pm  
TOWN CLERK'S OFFICE

Minutes

Budget Deliberations  
Monday, February 29, 2016 at 7:00pm  
Norma Drummer Room, Seymour Town Hall

**Members Present:** Aileen Baldwin, Jim Cretella, Zani Imetovski, Beverly Kennedy, Heather McDaniel, Bill Sawicki, John Stelma; Richard Demko (alternate)

**Members Absent:** None

**Others Present:** Stephen Behuniak, Tony Caserta, Tony DePrimo, Ehlaina Napolitano, Bill Paecht, and Doug Thomas

**Item #1 – Call to order**

Chairman Bill Sawicki called the deliberations to order at 7:01pm.

**Item #2 – Pledge of Allegiance**

Everyone saluted the Flag and recited the Pledge of Allegiance.

**Item #3 – Deliberation and Discussion of 2016/2017 Budget**

The Board of Finance discussed the following department's budget:

- ❖ Parks – presented by Bill Paecht
  - Budget stayed the same – had additions/subtractions but they evened out
  - Some bathroom facilities not in use because of vandalism – Gary Park and Matthies will open bathrooms soon; the bathrooms will close at 8pm; they will have automatic locks (open at 9am, close at 8pm).
- ❖ Public Works – presented by Anthony Caserta (Sean Walsh, chairman was not able to attend)
  - All present welcomed the new head of Public Works Anthony (Tony) DePrimo
  - Seasonal Employees usually are kept longer than anticipated; request includes additional time
  - Overtime – incidental, unexpected situations; accidents; also, additional day for transfer station
  - Overtime (Snowplowing) – average over past five years
  - Snowplowing Materials – average over past five years
  - Trees – last year got rid of dangerous trees – some are too large and will require contractors to remove
  - Repairs & Maintenance – have a maintenance schedule for truck repairs; with newer trucks the parts are more expensive
  - Telephone/Communications - needed for communication with garage (Comcast) to upgrade system and GPS truck locator
  - Catch Basins – last year was blank; contracted out with other towns to save money.
  - Transfer Station – any time someone fills in for the regular transfer station employee, they get overtime

- Waste Collection – additional refuse to dispose of; trip charge; increase in tonnage; will look at this number again.
- Heavy Equipment Usage – for hourly differential if someone needs to use heavy equipment
- ***Can we track the refunds/credits from the recycling?***
- ***Doug will reprint the reports with actual #'s as of 2/29/16 for next week's deliberations***
- ***Can we get a breakdown of the Gasoline line item into Gasoline vs. Diesel; separate line item for diesel***
- Is there a formal request log for Public Works Department to do work? No.
- Public Works can backcharge other departments if needed for work done in their department
- Bill Sawicki asked if there is enough staff in the Public Works department; if not, they can ask the Board of Selectmen who must approve hiring; any changes to this budget should be resubmitted before 3/3
- Repairs are needed to the lift at the public works department which will cost about \$36 – 40,000.

#### **Item #4– Adjournment**

Meeting was adjourned at 7:52pm.

Submitted by:

***Monica Dimon***

***Recording Secretary***