

**Town of Seymour
Board of Finance**

COPY RECEIVED
DATE: 11/23/16
TIME: 10:30
TOWN CLERK'S OFFICE

Minutes

**Regular Meeting
Tuesday, November 22, 2016 at 7:00pm
Norma Drummer Room, Seymour Town Hall**

Members Present: Jim Cretella, Zani Imetovski, Heather McDaniel, Beverly Kennedy, Bill Sawicki, and John Stelma; Richard Demko (alternate)

Members Absent: Aileen Baldwin

Others Present: Kurt Miller, Ehlaina Napolitano and Doug Thomas

Item #1 – Call Meeting to order

Chairman Bill Sawicki called the meeting to order at 7:00pm.

Item #2 – Pledge of Allegiance

Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Seating of Alternates

Motion to seat Richard Demko as alternate

Motion: Jim Cretella

Yes: 6

No: 0

Second: Beverly Kennedy

Abstain: 0

Item #4 – Public Comment

None

Item #5 – Approval of Minutes—October 25, 2016 Regular Meeting

Motion to approve Minutes from October 25, 2016 Regular Meeting

Motion: Heather McDaniel

Second: John Stelma

Yes: 5

No: 0

Abstain: 2 (Zani Imetovski and Richard Demko)

Item #6 – Comments From the First Selectman

- Road work has been completed except Town Hall Parking Lot which will be done next week. The Broad Street church parking lot will be done in the spring
- Building repairs will take 3 months if done at the same time, 9 months if done at different times.
- The First Selectman had meeting regarding OPEB Trusts
- High School Football Field – have \$50k/year budgeted for maintenance
- Leaf pickup schedule – some of the pickups are almost into January; people will need to put the bags on their lawns so as not to impede the plowing

Item #7 – Comments From the Finance Director

- Audit completed except for WPCA; everything looks good so far

- Policy manuals were reviewed last year; all manuals should be reviewed and ratified by the Board of Selectmen every year no later than March
- WPCA – budget adopted; belt press will need to be replaced soon (not immediately) at cost of \$1million; possible merging with Beacon Falls
- Engineering line item will be out soon; we have been using for grants that we are going after
- Unemployment line item will need a transfer

Item #8 - Transfer Requests

None

Item #9 – Approval of Meeting Dates for 2017

The following were presented as regular monthly meeting dates for the Board of Finance for 2017. All are the fourth Tuesday of the month:

January 24, 2017	April 25, 2017	July 25, 2017	October 24, 2017
February 28, 2017	May 23, 2017	August 22, 2017	November 28, 2017
March 28, 2017	June 27, 2017	September 26, 2017	December 26, 2017

Motion to approve the above dates as regular monthly meetings for the Board of Finance for 2017

Motion: Heather McDaniel

Second: Zani Imetovski

Yes: 7

No: 0

Abstain: 0

Item #10 – Discussion of Possible Dates for the Budget Workshops for 2017

We will start in the first week of February on Monday and Wednesdays.

Board of Education, Police Department, Fire Department will go first; First Selectman will go last.

Doug will put together and have available for the next meeting

Item #11 – New Business

None

Item #12 – Correspondence

None

Item #13– Adjournment

Motion to adjourn

Motion: Richard Demko

Second: John Stelma

Yes: 7

No: 0

Abstain: 0

Meeting was adjourned at 7:27pm.

Submitted by:

Monica Dimon

Recording Secretary