

MINUTES
Board of Selectmen
Tuesday, January 19, 2016 – 7:00PM
Norma Drummer Room – Seymour Town Hall

Members Present: W. Kurt Miller, Al Bruno, Stephan Behuniak, Karen Stanek and Len Greene.

Members Absent: Nicole Klarides-Ditria and Annmarie Drugonis.

Others Present: Town Counsel, Richard Buturla; Sean Walsh, Paul Wetowitz, Richard Demko, Dawn Adams, Alice Cronin, Matthew Loriccia, Mayor David Casseti, Sheila O'Malley, John Riley, Lianna Staffieri, Rory Burke, and Bob Koskelowski.

ITEM #1: Call meeting to order.

Meeting was called to order by First Selectman, W. Kurt Miller, at 7:04 PM.

ITEM #2: Pledge of Allegiance.

Pack 11 Troop 2 led everyone in the Pledge of Allegiance. Everyone saluted the flag and recited the Pledge.

ITEM #3: Public Comment.

None.

ITEM #4: Approve minutes from January 5, 2016 regular meeting.

Motion to approve minutes from January 5, 2016 regular meeting.

Motion: Len Greene

Second: Karen Stanek

Vote: 5-Yes

0-No

0-Abstain

W. Kurt Miller – Yes

Len Greene – Yes

Karen Stanek – Yes

Stephan Behuniak – Yes

Al Bruno – Yes

ITEM #5: First Selectman's Report.

- Kurt stated he will have an update regarding the budget prepared for the February 2nd meeting. He will have a presentation prepared for the February 16th meeting regarding a full infrastructure plan for the next five years including a financing package.
- He stated they have been doing a lot of long term planning with fiscal year 2017 and 2021 being big target years. He would like to lock this in for streets and buildings. He is expecting within the next month or two to have a report from the Permanent Building Committee. He will have some updates at the February 2nd meeting.

ITEM #6: Set Public Hearing for February 16, 2016 at 6:45 PM regarding 2016 Small Cities Grant Application.

Kurt read the following notice of public hearing:

NOTICE IS HEREBY GIVEN that the Board of Selectmen on behalf of the Town of Seymour will conduct a public hearing on Tuesday, February 16th, 2016 at Town Hall, 1 First Street, Seymour, CT 06483 at 6:45 p.m. to discuss the Fiscal Year 2016 Community Development Block Grant program and to solicit citizen input.

Maximum award limits are \$700,000 for Public Facilities; \$700,000 for Public Housing Modernization of 25 units or less, or \$800,000 for 26 units and over; \$500,000 for Infrastructure; \$400,000 for Housing Rehabilitation Program for single towns, \$500,000 for two-town consortium, and \$600,000 for three or

more Towns; \$25,000 for Planning Only Grants; \$500,000 for Economic Development Activities, and \$500,000 for Urgent Need.

Major activity categories are: Acquisition, Housing Rehabilitation, Public Housing Modernization, Community Facilities, Public Services, and Economic Development. Projects funded with CDBG allocations must carry out at least one of three National Objectives: benefit to low- and moderate-income persons, elimination of slums and blight, or meeting urgent community development needs.

The purpose of the public hearing is to obtain citizen's views on the town's community development and housing needs and review and discuss specific project activities in the areas of housing, economic development or community facilities which could be part of the town's Application for funding.

Also, the public hearing will be to give citizens an opportunity to make their comments known on the program and for approval of the Program Income Reuse Plan. If you are unable to attend the public hearing, you may direct written comments to W. Kurt Miller, First Selectman, 1 First Street, Seymour CT 06483 or you may telephone First Selectman Miller at 203-888-2511. In addition, information may be obtained at the above address between the hours of 8:00 a.m. to 5:30 p.m. Monday through Thursday.

The Board of Selectmen on behalf of the Town of Seymour anticipates applying for the maximum grant amount of \$400,000 under the Housing Rehabilitation category. In addition, the Town of Seymour will create a revolving loan fund with program income (principal and interest) generated from the grant for a housing rehabilitation loan program.

The Town of Seymour promotes fair housing and makes all programs available to low - and moderate-income families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status, or handicap.

If you are unable to attend the public hearing, you may direct written comments to W. Kurt Miller, First Selectman, 1 First Street, Seymour CT 06483 or you may telephone First Selectman Miller at 203-888-2511. In addition, information may be obtained at the above address between the hours of 8:00 a.m. to 5:30 p.m. Monday through Thursday. The hearing will also review and discuss the Town's prior Small Cities projects including any currently open or underway.

All are encouraged to attend. The hearing is accessible to the handicapped. Any disabled persons requiring special assistance or non-English speaking persons should contact W. Kurt Miller, ADA Coordinator, at 203-888-2511 at least five days prior to the hearing.

Kurt stated the ADA Coordinator is Deirdre Caruso.

Motion to set public hearing as presented for February 16, 2016 at 6:45 PM in the Norma Drummer Room of Town Hall.

Motion: Len Greene

Second: Karen Stanek

Vote: 5-Yes 0-No

0-Abstain

W. Kurt Miller – Yes

Len Greene – Yes

Karen Stanek – Yes

Stephan Behuniak – Yes

Al Bruno – Yes

ITEM #7: To consider and act upon a resolution making certain determinations and delegations in connection with borrowings authorized to finance an appropriation for costs with respect to construction or a greenway trail along the Naugatuck River approximately from the Tingue Dam Bypass Channel and Fishway Park to the Bank Street Bridge, and related improvements and amenities.

Kurt read the following resolution:

WHEREAS, the Town of Seymour, by resolution adopted by the Board of Selectmen on December 15, 2015, acting in lieu of the Special Town Meeting held on that date at which the quorum

requirement was not met, appropriated \$900,000 for construction of a greenway trail, and authorized the issuance of bonds or notes and temporary notes in the amount of \$325,000 to finance in part said appropriation; and

WHEREAS, said resolution authorized the Board of Selectmen to determine the source of funding for the local share of the appropriation and to delegate to appropriate officers of the Town certain determinations and actions in connection with the issuance of bonds or notes and temporary notes;

NOW, THEREFORE, RESOLVED, that the local share of said appropriation shall be funded through the issuance of bonds, notes or temporary notes of the Town, and the First Selectman and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, form and other details of such bonds, notes and temporary notes; to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption of interest on of such bonds, notes and temporary notes from federal income taxation, including covenants to pay rebates of investment earnings to the United States in future years; to make representations and enter into written agreements for the benefit of holders of such bonds, notes and temporary notes to provide secondary market disclosure information; to sell the bonds, notes and temporary notes at public or private sale; to execute and deliver the bonds, notes and temporary notes; and to perform all other acts which are necessary or appropriate to sell, issue and deliver the bonds, notes and temporary notes.

Motion to accept resolution as presented.

Motion: Len Greene

Second: Al Bruno

Vote: 5-Yes

0-No

0-Abstain

W. Kurt Miller – Yes

Len Greene – Yes

Karen Stanek – Yes

Stephan Behuniak – Yes

Al Bruno – Yes

ITEM #8: To consider and act upon a resolution making certain determinations and delegations in connection with borrowings authorized to finance an appropriation for costs with respect to improvements to Rimmon Street, Old Drive, Clifton Street and Pershing Street including reconstruction of and improvements to Rimmon Street and portion of Old Drive, sidewalk and curbing replacement on Clifton Street and Pershing Street, related improvements and amenities.

Kurt read the following resolution:

WHEREAS, the Town of Seymour, by resolution adopted by the Board of Selectmen on December 15, 2015, acting in lieu of the Special Town Meeting held on that date at which the quorum requirement was not met,, appropriated \$2,410,000 for improvements to Rimmon Street, Old Drive, Clifton Street and Pershing Street, and authorized the issuance of bonds or notes and temporary notes in the amount of \$286,000 to finance in part said appropriation; and

WHEREAS, said resolution authorized the Board of Selectmen to determine the source of funding for the local share of the appropriation and to delegate to appropriate officers of the Town certain determinations and actions in connection with the issuance of bonds or notes and temporary notes;

NOW, THEREFORE, RESOLVED, that the local share of said appropriation shall be funded through the issuance of bonds, notes or temporary notes of the Town, and the First Selectman and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, form and other details of such bonds, notes and temporary notes; to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption of interest on of such bonds, notes and temporary notes from federal income taxation, including covenants to pay rebates of investment earnings to the United States in future years; to make representations and enter into written agreements for the benefit of holders of such bonds, notes and temporary notes to provide secondary market disclosure information; to sell the bonds, notes and temporary notes at public or private sale; to execute and deliver the bonds, notes and temporary notes; and to perform all other acts which are necessary or appropriate to sell, issue and deliver the bonds, notes and temporary notes.

Motion to accept the resolution as presented.

Motion: Stephan Behuniak

Second: Al Bruno

Vote: 5-Yes

0-No

0-Abstain

W. Kurt Miller – Yes
Stephan Behuniak – Yes

Len Greene – Yes
Al Bruno – Yes

Karen Stanek – Yes

ITEM #9: To consider and action upon a resolution making certain determinations and delegations in connection with borrowings authorized to finance an appropriation for costs with respect to various Town facilities, recreational, public works and public safety equipment acquisition and improvements including: acquisition of a bucket truck and related equipment for use by the Public Works Department, acquisition of a large plow blade for use by the Public Works Department, acquisition and installation of computer hardware and software in connection with the creation of a Community Services website for the Town, road paving at French Park, acquisition of portable radios for use by the Police Department, acquisition of mobile radios for use by the Fire Department, oil tank removal at the Community Center, the Public Works Department building and the Board of Education administration building, and construction of a dog park at a site to be determined by the Board of Selectmen.

Kurt read the following resolution:

WHEREAS, the Town of Seymour, by resolution adopted by the Board of Selectmen on December 15, 2015, acting in lieu of the Special Town Meeting held on that date at which the quorum requirement was not met,, appropriated \$232,847 for various Town facility, recreational, public works and public safety equipment acquisition and improvements; and authorized the issue of bonds or notes and temporary notes in an amount not to exceed \$232,847 to finance the appropriation; and

WHEREAS, said resolution authorized the Board of Selectmen to delegate to appropriate officers of the Town certain determinations and actions in connection with the issuance of such bonds or notes and temporary notes;

NOW, THEREFORE, RESOLVED, that the First Selectman and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, form and other details of such bonds, notes and temporary notes; to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption of interest on the bonds, notes and temporary notes from federal income taxation, including covenants to pay rebates of investment earnings to the United States in future years; to make representations and enter into written agreements for the benefit of holders of the bonds, notes and temporary notes to provide secondary market disclosure information; to sell the bonds, notes and temporary notes at public or private sale; to execute and deliver the bonds, notes and temporary notes; and to perform all other acts which are necessary or appropriate to sell, issue and deliver the bonds, notes and temporary notes.

Motion to accept the resolution as presented.

Motion: Len Greene

Second: Al Bruno

Vote: 5-Yes 0-No

0-Abstain

W. Kurt Miller – Yes

Len Greene – Yes

Karen Stanek – Yes

Stephan Behuniak – Yes

Al Bruno – Yes

ITEM #10: To consider and act upon a resolution making certain determinations and delegations in connection with borrowings authorized to finance an appropriation for costs with respect to the installation of a simulcast upgrade to the Town's mobile/portable radio communications system facilities at the antenna tower sites at Progress Avenue in Seymour and at Quaker Farms Road in Oxford in order to provide 100% radio coverage throughout the Town.

Kurt read the following resolution:

WHEREAS, the Town of Seymour, by resolution adopted by the Board of Selectmen on December 15, 2015, acting in lieu of the Special Town Meeting held on that date at which the quorum requirement was not met,, appropriated \$475,000 for costs with respect to the installation of a simulcast upgrade to the Town's mobile/portable radio communications system facilities, and authorized the issuance of bonds or notes and temporary notes in the amount of \$475,000 to finance said appropriation; and

NOW, THEREFORE, RESOLVED, that the First Selectman and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, form and other details of such bonds, notes and temporary notes; to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption of

interest on of such bonds, notes and temporary notes from federal income taxation, including covenants to pay rebates of investment earnings to the United States in future years; to make representations and enter into written agreements for the benefit of holders of such bonds, notes and temporary notes to provide secondary market disclosure information; to sell the bonds, notes and temporary notes at public or private sale; to execute and deliver the bonds, notes and temporary notes; and to perform all other acts which are necessary or appropriate to sell, issue and deliver the bonds, notes and temporary notes.

Motion to accept the resolution as presented.

Motion: Len Greene

Second: Al Bruno

Vote: 5-Yes

0-No

0-Abstain

W. Kurt Miller – Yes

Len Greene – Yes

Karen Stanek – Yes

Stephan Behuniak – Yes

Al Bruno – Yes

ITEM #11: Discussion regarding potential regionalization of services with Ansonia.

Kurt stated he has been looking into ways in which Seymour can provide regionalization. He stated Seymour has an opportunity to share a grant with the City of Ansonia with regard to a study of the WPCA. Kurt introduced Sheila O'Malley, John Riley and Mayor David Cassetti from Ansonia as the individuals he has been conversing with. They have identified 3 potential areas they would like to consider regionalizing: Building Inspector's Office, Animal Control and Engineering. He stated this will be discussed over the next 2-3 weeks. He stated they hope to have something finalized by the end of February. John and Sheila were there to show Ansonia's support.

There hasn't been a formal model decided on yet. Kurt said this will be more about sharing staff and to see if it makes sense to put certain positions on full time. They are trying to improve services in both communities. Kurt stated it makes sense to have some positons together and in tune. Seymour does have some history with Ansonia.

Len inquired about how the differences in zoning regulations, etc. between the two communities will be integrated regarding the Building Inspector.

Kurt stated each community will maintain their own back office staff, paper work, permits, and will be sharing building inspector functions. He doesn't believe there will be too many variations from town to town if they are following state regulations. Currently, Seymour's Building Inspector, Jim Baldwin, works 25 hours a week. In Ansonia, he will be looking at picking up another 20 hours or so. He stated between the two communities it will basically be full time work but without benefits attached to it. He stated they are looking at the same situation with engineering. We have appointed engineers in Seymour; Ansonia will be looking to use both Brian Nesteriak and Don Smith. Kurt stated this allows us to start looking at whether we need to hire positions for full time. He stated they hope to have everything up and running by March 1st.

Animal Control will be a little different because Ansonia has a full time Animal Control Officer and Seymour has one part time Animal Control Officer with a part time Assistant. They will look to merge those 3 positions to become one department. The biggest issue that will be discussed will be the facility. Seymour and Ansonia have shelters but Ansonia's is dilapidated.

Mayor David Cassetti stated he has put money in his budget to revamp the Animal Shelter.

Kurt stated Seymour and Ansonia have money available to revamp the Animal Shelter. Don Smith will be looking at Seymour's Animal Shelter to see what can be done for \$100,000. This will take a little longer than the other two areas.

Len stated at a higher level he believes this is a great idea. He stated this is the best approach to find efficiencies and ways to work together. He thanked Mayor David Cassetti, John and Shelia for coming to the meeting to show support.

Mayor David Cassetti stated when two towns are applying for grants; the chances of being awarded are greater. He stated this is a great benefit to both municipalities.

Kurt stated the two municipalities work together on our police departments and ambulance. He stated this is the beginning of many more we will see.
 Mayor Cassetti thanked the First Selectman and the Board of Selectmen for considering this.
 Stephan stated this is a great start particularly with animal control to benefit both communities.

ITEM #12: Discussion and take possible action regarding LED Street light conversion.

Rory Burke stated that because we have been speaking with contractors for so long, we got them to submit sample RFPs. Rory and Attorney Richard Buturla went through each initial proposal and picked which best suited the town's needs.

Essentially, they are each offering the same services: an audit, installation and eventually maintenance.

He discussed the first highlighted section which includes financing options. They have asked the vendors to prepare scenarios. Rory stated they would like to see numbers for self-funding, bonding, tax exempt municipal leasing, etc. He stated the town may or may not want smart controls but they have asked the vendors to include that in the RFP.

Rory said several of them offer savings guarantees.

They would like to make sure when the vendor does the installation, they remove and secure the old bulbs properly.

They would also like to make sure their GIS mapping is compatible with the town's system.

Rory discussed emergency maintenance being included in one quote (2 hours response time).

He stated that in order to make sure that this is remaining cost effective, they are asking for annual recording.

Rory stated that mostly in terms of smart controls, they didn't have an idea on a price. There was a quote of \$150,000 to put smart controls throughout the town.

Rory inquired if the board could send recommendations and/or questions regarding this matter. He stated he is going to clean up the language before handing it over to Richard Buturla, Town Counsel. Kurt stated that comments and/or recommendations for Rory should be brought to the next meeting on February 2nd.

Len stated one recommendation would be to include guaranteed energy savings. He also mentioned he has learned that LED lights have potential drawbacks in winter time when it snows. He stated that there is no heat for the snow to melt off the light.

Rory stated he has met with 2 companies and asked about that issue. One of the companies has done a lot of work in Canada and has not had an issue with that. Rory will reach out to them again.

The board will bring forward recommendations and/or questions for the February 2nd meeting.

ITEM #13: Appointments.

Motion to reappoint Tim Willis as an Open Burning Official for a term of one (1) year expiring on December 15, 2017.

Motion: Len

Second: Al Bruno

Vote: 5-Yes 0-No

0-Abstain

W. Kurt Miller – Yes
 Stephan Behuniak – Yes

Len Greene – Yes Karen Stanek – Yes
 Al Bruno – Yes

Motion to appoint Joseph Ziehl to the Planning & Zoning Commission until the next election, expiring on December 15, 2017.

Motion: Len Greene

Second: Al Bruno

Vote: 4-Yes 1-No

0-Abstain

W. Kurt Miller – Yes
 Stephan Behuniak – No

Len Greene – Yes Karen Stanek – Yes
 Al Bruno – Yes

Motion to reappoint Ron Callanan to the Memorial Day Committee for a term of two (2) years expiring on December 15, 2017.

Motion: Len Greene

Second: Al Bruno

Vote: 5-Yes 0-No

0-Abstain

W. Kurt Miller – Yes

Len Greene – Yes

Karen Stanek – Yes

Stephan Behuniak – Yes

Al Bruno – Yes

ITEM #14: Tax Refunds/Abatements.

Motion to accept Tax Refunds/Abatements as read.

Motion: Karen Stanek

Second: Al Bruno

Vote: 5-Yes 0-No

0-Abstain

W. Kurt Miller – Yes

Len Greene – Yes

Karen Stanek – Yes

Stephan Behuniak – Yes

Al Bruno – Yes

ITEM #15: Transfers.

None.

ITEM #16: Correspondence.

- Letter of resignation to Susan DeBarber from Ron Skurat:
Dear Ms. DeBarber
Please consider this letter my resignation as Democratic Registrar of Voters, effective February 1, 2016. My Deputy Thomas LaPaglia will assume my position.
Thank you, Ron Skurat
- Letter to the Chairman of the Board of Finance from Christine Syriac which officially presents the Board of Education's budget:
Dear Bill:
The Seymour Board of Education, at a special meeting held on Thursday, January 7, 2016, approved a 2016-17 budget of \$32,914,408. This represents a 1.03% increase over the 2015-16 Board of Education budget. Additional documentation and details will be provided to the Board of Finance at our scheduled presentation on Wednesday, February 3, 2016. Please contact me if you should have any questions prior to the February presentation.
Sincerely, Christine Syriac
- Check registers.

ITEM #17: Executive session (Public Works Director position).

Motion to enter into executive session to discuss the Public Works Director Position at 7:47 PM with Town Counsel Richard Buturla and Board of Public Works Chairman, Sean Walsh.

Motion: Len Greene

Second: Al Bruno

Vote: 5-Yes 0-No

0-Abstain

W. Kurt Miller – Yes

Len Greene – Yes

Karen Stanek – Yes

Stephan Behuniak – Yes

Al Bruno – Yes

Motion to exit executive session at 8:24 PM with no motions or actions taken.

Motion: Al Bruno

Second: Karen Stanek

Vote: 5-Yes 0-No

0-Abstain

W. Kurt Miller – Yes

Len Greene – Yes

Karen Stanek – Yes

Stephan Behuniak – Yes

Al Bruno – Yes

ITEM #18: Discussion and take possible action regarding potential hiring of Public Works Director.

Motion that the Town of Seymour hires Anthony DePrimo to fill its open Director of Public Works position; salary and benefits packet to be determined through negotiations with the First Selectman.

Motion: Len Greene

Second: Stephan Behuniak

Vote: 5-Yes

0-No

0-Abstain

W. Kurt Miller – Yes

Len Greene – Yes

Karen Stanek – Yes

Stephan Behuniak – Yes

Al Bruno – Yes

ITEM #19: Discussion and take possible action regarding Gianotti grievance.

No action to be taken. In conference with Attorney Warren Holcomb, there will be an update at the February 2nd meeting.

ITEM #20: Public Comment.

None.

ITEM #21: Selectmen's Public Comments.

Stephan Behuniak stated he attended an informational meeting regarding the Migani work being done downtown. He stated he shares the concern of the downtown merchants. He stated the parking will be going from bad to worse. He said he hopes the Police Department will honor their word to help traffic move smoothly and hold construction companies accountable if they don't abide by the rules. He stated someone suggested having a shuttle bus running to promote people coming into downtown. He suggested having a transportation service possibly two days a week/one night a week. Stephan mentioned that the communication to town residents needs to be improved. He stated the Migani meeting was originally supposed to be for downtown merchants. There was no mention of it on Facebook or the town's website. He suggested creating a separate page for meetings and budgets. He stated he would like to look into opening Town Hall five days a week primarily for the citizens. He suggested looking into more staggered hours.

Kurt stated Chief Metzler has made many requests for Migani including the need for two private duty police officers to control the flow of traffic. He stated there was an issue today with the fence that was put up. The fence ran in front of a fire hydrant. The gate is now locked. The Police Department is staying on top of it and Officer Harkins is doing a good job. Kurt stated the Community Services Department is looking into providing a shuttle bus to see how it can be incorporated. They are looking at opening the bus up for all seniors across town. Kurt stated the informational meeting was specifically designed for downtown merchants.

Kurt stated that better communication in Seymour is a part of the strategic plan. He stated the town is doing better than they were 4 years ago with regard to communication. He stated regarding the Town Hall schedule, that he had sat down with the union presidents to start to discuss that issue. He stated that previous contracts did not allow the Town of Seymour to be open five days. Kurt stated he expects Town Hall will be open five days a week by late spring.

Karen Stanek stated she agrees with Stephan especially regarding Town Hall being open five days a week. She stated she has brought up at other meetings the fact that it was a contractual issue. Kurt stated that he has known it was a contractual issue.

Al Bruno stated the first major storm of season is approaching and he is hoping Public Works will be ready. He stated he looks forward to the Community Services website going up. Kurt stated that it has been up for 6 weeks.

Len Green addressed the potential expansion of open hours of Town Hall. He stated it is good to explore the opportunity and it makes sense to expand services as much as possible. He suggested looking into when people are actually in Town Hall. He stated it makes sense to keep track of when people come in and what business they are looking to do. He also suggested exploring e-based government. He stated we can now pay our taxes online and things similar to that are becoming more valuable. Personal services cannot be shut down for everyone. He said it makes sense to look into expanding opportunities.

Kurt stated that over the last couple of years they have expanded our e-services. Rory is now working on a project with the First Selectman's Office and the Building Inspector's for a digital back office. Kurt stated he will reach out to department heads to make note of when people come in.

ITEM #22: Adjournment.

Motion to adjourn at 8:42 PM.

Motion: Len Greene

Vote: 5-Yes 0-No

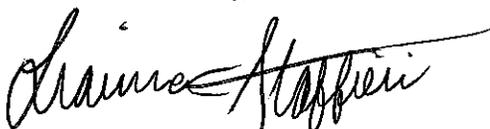
W. Kurt Miller – Yes
Stephan Behuniak – Yes

Second: Karen Stanek

0-Abstain

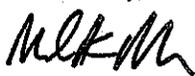
Len Greene – Yes Karen Stanek – Yes
Al Bruno – Yes

Submitted by,



Lianna Staffieri
Recording Secretary

Reviewed by,



W. Kurt Miller
First Selectman