

COPY RECEIVED
DATE: 10/25/16
TIME: 10:55am
TOWN CLERK'S OFFICE

MINUTES
Board of Selectmen
Tuesday, October 18, 2016 – 7:00PM
Norma Drummer Room – Seymour Town Hall

Members Present: W. Kurt Miller, Nicole Klarides-Ditria, Stephan Behuniak, Karen Stanek, Len Greene, Annmarie Drugonis and Al Bruno.

Others Present: Town Counsel, Richard Buturla; Richard Demko, Alex Danka, Tom Eighmie and Rory Burke.

ITEM #1: Call meeting to order.

Meeting was called to order by First Selectman, W. Kurt Miller, at 7:01 PM.

ITEM #2: Pledge of Allegiance.

Everyone saluted the flag and recited the Pledge of Allegiance.

ITEM #3: Public Comment.

Rich Mangione, 82 Main Street, stated the sidewalk near the new handicap ramp in front of his building on Main Street is broken because of all the construction. The planter in front of his building is also broken. He stated he spoke with Jim Galligan to have them fixed.

Alex Danka, 203 Pearl Street, stated that he has taken over as Chairman of the Memorial Day Parade Committee. They will be meeting the second Tuesday of the month and they have moved the location to Town Hall. He stated they will be making changes to the parade. He will be meeting with Bob Lang to see how the Christmas Parade is run. He stated the fly overs have been reinstated. Mr. Stanek will be the MC again also. Tom Eighmie will be coming to the first meeting to discuss a new parade route.

ITEM #4: Approve minutes from October 4, 2016 regular meeting.

Motion to approve minutes from October 4, 2016 regular meeting.

Motion: Al Bruno

Second: Annmarie Drugonis

Vote: 5-Yes 0-No

2-Abstain

W. Kurt Miller – Yes

Nicole Klarides-Ditria – Yes

Annmarie Drugonis – Yes

Len Greene – Yes

Stephan Behuniak – Abstain

Al Bruno – Yes

Karen Stanek – Abstain

ITEM #5: First Selectman's Report.

- The agreement with CARES has been finalized and signed off by both the volunteers and the town. They will be working to get the Animal Rescue up and running in the new few weeks. I think this is a great thing that will benefit the people of Seymour and the surrounding area.
- Brian Lema and I are working with Bruce Baker, on behalf of the church, to finalize a draft agreement between the town and the church for the extra parking lot at the Community Center. Originally we had hoped the project would be completed in October, but due to projected costs we will be going out to bid. Based on the recommendation from Don Smith, we will put the bid out in the middle of December. We expect to have the work completed at some point in early spring. We are going to put May 1st in the bid documents for a date to have the work done by. Once the bids come back, I will bring the final agreement to the board for approval, as well as, a bid award letter.
- As discussed, the final phase of road work started this week. This phase includes the crack sealing of roads, as well as, sidewalk repairs and repaving of First Street, DeForest Street and Wakeley Street. We

expect the work to take two weeks to be completed. Rory has been in contact with the Downtown Merchants to provide them updates.

- As a reminder, the Strategic Planning Committee will be holding their community forum and discussion next Tuesday, October 25th at 7:00 PM at the Land Trust building. Selectmen participation is expected and greatly appreciated. I can provide more details after the meeting.
- The Town will be holding a public meeting next Thursday, October 27th at 7:00 PM at Town Hall to go over the upcoming bond issue. Town Engineers will be on hand to discuss the projects as well as our financial advisors at William Blair who will be reviewing the cost associated with the bonds and the outlook of our debt service going forward. We will be sending out press releases and posting on social media. I ask that everyone pass that information out.
- I'd like to report the town finished the 2016 Fiscal Year with an unaudited surplus of a little over \$500,000. This surplus came from a higher than expected anticipation collection of taxes, as well as, expenses coming in below budget. I have begun the Fiscal Year 2018 budget process and will be making recommendations to this board and the Board of Finance in January as to the best course of action for this surplus money. I expect to have my budget completed by the middle of November.
- Tomorrow I expect to receive a shipment of 20 pink 96 gallon totes from Winters Brothers. The town will be selling these on a first come first serve basis and all profits will go directly to Seymour Pink. I expect these to go quickly, so if you have any interest please let me know right away. If demand is high enough, we have the ability to order more. I want to personally thank Ryan Bingham from Winters Brothers for his help in securing these totes for us. The totes will be used for recycling. They will be lined up in the Norma Drummer Room starting tomorrow. They will sell for \$125 each. That will be a \$55 profit per toter that will be going to Seymour Pink.

ITEM #6: Discussion and take possible action regarding awarding of bid for Rimmon Street reconstruction project.

Kurt read the following letter from DeCarlo & Doll, Inc.:

Re: Rimmon Street Reconstruction and Drainage Improvements State Project No. 124-169/Federal Aid Project No. 1124(003)

Dear Selectman Miller,

DeCarlo & Doll has reviewed the bids for the Rimmon Street Reconstruction and Drainage Improvements State Project No. 124-169. As a result of our review, we have found H.I. Stone & Son, Inc. to be the lowest responsible bidder and are hereby recommending that H.I. Stone & Sons, Inc. be selected for this project.

Please feel free to contact us should you have any questions.

Very Truly Yours,

DeCarlo & Doll, Inc.

Motion that the Rimmon Street Reconstruction and Drainage Improvements State Project No. 124-169 be awarded to H.I. Stone & Sons, Inc. as recommended by DeCarlo & Doll, Inc.

Motion: Len Greene

Second: Nicole Klarides-Ditria

Vote: 7-Yes

0-No

0-Abstain

W. Kurt Miller – Yes

Nicole Klarides-Ditria – Yes

Annmarie Drugonis – Yes

Len Greene – Yes

Stephan Behuniak – Yes

Al Bruno – Yes

Karen Stanek – Yes

ITEM #7: Discussion and take possible action regarding property at 139 Maple Street.

Town Counsel, Richard Buturla, stated that 139 Maple Street is a property located in a residential area that was taken back by the Town of Seymour as a result of a tax sale initiated by the Tax Collector. The Town has no use for that particular property and would like to advertise it for sale by way of a sealed bid process. He discussed two state statutes that would apply to the sale of the property at 139 Maple Street. Statute 8-24 suggests that if there is a successful bidder, the property may have to be referred to the Planning & Zoning Commission for an 8-24 report. Statute 7-163e requires that the property be

posted with a sign and that there be 2 public notices be published in newspapers of general circulation and that there be a public hearing. There are some exceptions that may apply here, depending on the dollar volume on the bids. He stated this particular piece of property is .14 acres and is accessible by a 10 foot right of way of Maple Street over a property known as 137 Maple Street. The town intends to sell it as is and there is a mobile home located on property.

Motion, as recommended by Town Counsel, to authorize the Town of Seymour to select sealed bids for the property known as 139 Maple Street in accordance with state law.

Motion: Karen Stanek

Second: Annmarie

Vote: 7-Yes

0-No

0-Abstain

W. Kurt Miller – Yes

Nicole Klarides-Ditria – Yes

Annmarie Drugonis – Yes

Len Greene – Yes

Stephan Behuniak – Yes

Al Bruno – Yes

Karen Stanek – Yes

ITEM #8: Discussion and take possible action regarding special events permit.

Kurt stated one of the biggest issues that have come up in the past 6 months with special events is that there is an overlap, particularly at the Community Center. Rory created a special events permit along with Tom Eighmie and Mary McNellis. Kurt stated any time there is a special event going on, going forward, this permit will need to be filled out and will have to be worked through the proper channels.

Tom Eighmie, Emergency Management Director, stated having a permit sign off process will be of great help when it comes to special events. It will have a bigger check off list. This will make sure it is put together so that the town is represented and protected and the organization applying is treated fairly and is embraced.

Al inquired about a specific definition regarding the term 'special event.'

Tom stated they look at what type of event it is. They look at what the community can provide. He discussed Touch-a-Truck and gave examples of football games, the Pumpkin Festival, Smoke in the Valley Founders' Day, Touch-a-Truck, etc. He stated they will get the form in, evaluate it and discuss with the organization applying.

Kurt stated if the event organization has to come before the Board of Selectmen, they will be filling out this form.

Len inquired about the process. Tom stated the form is filled out and given to Rory.

Rory stated this was made for larger events. The burden will be on them to get all of the sign offs. He stated this is better for internal communications.

Len inquired about exceptions for the 60 day timeline. Tom stated they can always look at exceptions.

Len asked about what would happen if multiple events are asking for the same day.

Rory stated that is what they are hoping to avoid.

Len recommended including instructions for the form on the website so that people know the process.

Motion to approve the special events permit.

Motion: Annmarie Drugonis

Second: Nicole Klarides-Ditria

Vote: 7-Yes

0-No

0-Abstain

W. Kurt Miller – Yes

Nicole Klarides-Ditria – Yes

Annmarie Drugonis – Yes

Len Greene – Yes

Stephan Behuniak – Yes

Al Bruno – Yes

Karen Stanek – Yes

ITEM #9: Appointments.

None.

ITEM #10: Tax Refunds/Abatements.

Motion to accept Tax Collectors October 17, 2016 report as presented.

Motion: Annmarie Drugonis

Second: Nicole Klarides-Ditria

Vote: 7-Yes 0-No

0-Abstain

W. Kurt Miller – Yes

Nicole Klarides-Ditria – Yes

Annmarie Drugonis – Yes

Len Greene – Yes

Stephan Behuniak – Yes

Al Bruno – Yes

Karen Stanek – Yes

ITEM #11: Transfers.

None.

ITEM #12: Correspondence.

- Check registers.
- Letter from Secretary Benjamin Barnes of OPM discussing STEAP grant for the Woodbridge Animal Shelter.
- Invitation to VFW Post 12084 for their 33rd Annual Veteran's Day Candle Light Vigil.
- Legal opinion for the Board of Police Commissioners to clarify parking for disabled citizens.
- Letter that Kurt sent to Real Term regarding the process for LED street lights.

ITEM #13: Public Comment.

None.

ITEM #14: Selectmen's Public Comments.

Stephan Behuniak inquired about what has gone wrong with the Seymour Police Department's roof.

Kurt stated the issue is with leakage and he doesn't believe it was the whole roof.

Alex Danka stated the roof wasn't properly draining and they will only be repairing part of it. He stated this was more weather related.

Karen Stanek complimented the people who decorated downtown; it looks awesome. They were thoughtful and creative. She stated it is urgent to get a crosswalk near Broad Street Park.

Kurt stated that the crosswalk will come when the curb cut is done. The curb cut will be done with the STEAP grant. The State won't install a proper crosswalk until the town installs a handicap ramp.

Nicole Klarides-Ditria commended the Public Works Director and all the Public Works employees for doing an excellent job around town.

Kurt stated they painted the lines in the road blue on Franklin Street in front of the Police Department.

They also painted the line red in front of Citizen's Engine. They will be painting the line green on Wakeley Street in front of the Seymour Ambulance as well.

Al Bruno thanked the Department of Public Works for getting work done at Gary Park. He thanked Tony DePrimo and Bob Koskelowski, Jr. for spear heading that project.

Annmarie Drugonis thanked Stephan for putting together the emergency management presentation. She congratulated Seymour Pop Warner cheerleaders for bringing home a state title. The recycling tote will be a great fundraiser for Seymour Pink. She thinks it is great that they are painting the lines in front

of the Police Department, Citizen's Engine and Seymour Ambulance. She wanted to remind Public Works to paint the line in front of Great Hill Fire Department on Botsford Road too.

ITEM #15: Adjournment.

Motion to adjourn at 7:36 PM

Motion: Annmarie Drugonis

Vote: 7-Yes 0-No

W. Kurt Miller – Yes

Len Greene – Yes

Karen Stanek – Yes

Second: Nicole Klarides-Ditria

0-Abstain

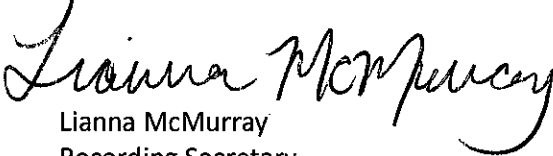
Nicole Klarides-Ditria – Yes

Stephan Behuniak – Yes

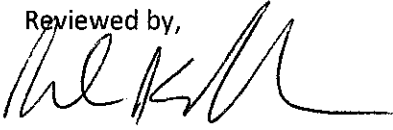
Annmarie Drugonis – Yes

Al Bruno – Yes

Submitted by,


Lianna McMurray
Recording Secretary

Reviewed by,


W. Kurt Miller
First Selectman