

MINUTES
Board of Selectmen Meeting
Tuesday, December 6, 2016 – 7:00 PM
Norma Drummer Room – Town Hall

Members Present: Len Greene Jr., Annmarie Drugonis, Al Bruno, W. Kurt Miller, Nicole Klarides-Ditria, Karen Stanek & Stephan Behuniak

Members Absent: None

Others Present: Recording secretary Rory Burke, Town Counsels Rich Buturla & Warren Holcomb, Richard Demko & Founders Day Committee Chair Linda Bellevance

Item #1: Call meeting to order

The meeting was called to order at 7:06 PM.

Item #2: Pledge of Allegiance

All present stood and recited the Pledge of Allegiance.

Item #3: Public comment

Karen Stanek, 22 North Benham Road – Karen wanted to thank the Board for the flowers they sent her. She appreciates their patience as she continues to recover.

Item #4: Approve minutes from November 1st, 2016 regular meeting

A motion was made to approve the minutes.

Motion: Annmarie Drugonis

Second: Al Bruno

Vote: 7-0

Item #5: Approve minutes from November 1st, 2016 special town meeting.

A motion was made to approve the minutes.

Motion: Stephan Behuniak

Second: Annmarie Drugonis

Vote: 5-0-2 (Nicole Klarides-Ditria and Al Bruno abstain)

Item #6: First Selectman's Report

1. Paving for the year has been completed. They will finish the lining of town hall parking lot by tomorrow. We are starting the process for the 2017 work and expect bids to be going out in January for a spring time start up.

2. Work for the building upgrades as begun. Town Engineers are working through the appropriate steps for RFQs, etc. The current time line has construction bids going out in early May with construction to begin in late summer. Time line to completion is 10 months if all jobs are done separately or about 4 months if done simultaneous.

3. Initiated discussion with the Superintendent regarding the Director of Facilities position town wide. Some additional research was required and I expect to have more information by the end of the week. Our goal is to have this joint position begin on 7/1/2017.

4. Informal contract discussions with the clerks union and DPW union will begin next week. Our hope is to have these contracts finalized by early 2017 to allow us to properly budget for FY 18.

5. Budget prep is ongoing.... I will start meeting with department heads in mid-December. I expect to present my budget to the Board of Finance in late February at the conclusion of the budget workshop process.

6. Attended the National League of Cities event in Pittsburgh and the CCM annual conference. I found both meetings to be very informational and worthy of attending. My sessions included conversations on Smart City planning, Sustainability, Public Finance and Social Media.

Item #7: Discussion and take possible action regarding Founders' Day request

Linda Bellevance - The benefactor of the 2017 Founders' Day event will be the Seymour Land Conservation Trust. The event is scheduled for Sunday, June 4th with a rain date of Sunday, June 11th. The event will be held from 10 AM to 5 PM. They are once again requesting that the cost of police protection be covered by the Town in the amount of approximately \$2,500.

Item #8: Discussion regarding winter preparedness with Public Works Director

A motion was made to table the event.

Motion: Len Greene Jr.

Second: Nicole Klarides-Ditria

Vote: 7-0

Item #9: Discussion and take possible action regarding 2017 Board of Selectmen meeting schedule

A motion was made to approve the dates as presented.

Motion: Nicole Klarides-Ditria

Second: Al Bruno

Discussion: Kurt –The January 3rd meeting will be a special meeting since it is less than 30 days from the day of the meeting. Also, the meeting scheduled for July 5th may be canceled.

Vote: 7-0

A motion was made to add to the agenda: Discussion and take possible action regarding awarding of Patton Avenue drainage bid.

Motion: Len Greene Jr.

Second: Nicole Klarides-Ditria

Vote: 7-0

Discussion and take possible action regarding awarding of Patton Avenue drainage bid

Dear Mr. Miller,

Nafis & Young opened bids on the referenced project on Tuesday, November 29th, 2016. Four bids were received as follows:

Earthworks Excavating -\$ 71,040.00

Forest Construction - \$99,000.00

Guerra Contraction -\$ 120,350.00

D&P Construction -\$ 276,400.00

We have reviewed the bids and find that they were mathematically correct and proper bid bonds accompanied each bid. The low bidder is deemed responsible and qualified, as they have completed similar work for the Town of Seymour in the past.

Therefore, Nafis & Young recommends that the Town of Seymour award the bid for Patton Ave. Drainage to Earthworks Excavating in the amount of \$71,040.00 once the easement over private property is secured.

If you have any questions please feel free to contact me.

James H. Galligan, P.E.

Nafis & Young Engineers

A motion was made to award the bid to Earthworks Excavating in an amount not to exceed \$71,040.

Motion: Nicole Klarides-Ditria

Second: Annmarie Drugonis

Vote: 7-0

Item #10: Discussion and take possible action regarding Greenway Trail bid award

A motion was made to table.

Motion: Nicole Klarides-Ditria

Second: Al Bruno

Discussion: Kurt – We have the numbers but didn't have enough time to crunch them. We'll have a presentation from Fred Messoro, Economic Development Director, at the next meeting. We have tentative signoff on Phase IV, which is the bridge across the river, which may be moved up to Phase II.

Vote: 7-0

Item #11: Discussion and take possible action regarding 139 Maple Street bid award

Kurt - The Town took possession of this property as a result of a tax seizure. We put it up for sale and received one bid from 37 Maple Street LLC in the amount of \$8,500.

Rich – CGS §7-163E requires a public hearing for the sale of municipal property but isn't applicable here because the value is less than \$10,000. If you're going to entertain a motion to accept the offer, it will be subject to a §8-24 referral from Planning & Zoning.

A motion was made to accept the offer subject to a §8-24 referral from Planning & Zoning.

Motion: Annmarie Drugonis

Second: Al Bruno

Vote: 7-0

Item #12: Discussion and take possible action regarding awarding of roadway patching bid award

A motion was made to table.

Motion: Len Greene Jr.

Second: Nicole Klarides-Ditria

Vote: 7-0

Item #13: Discussion and take possible action regarding dissolution of the Skate Park Committee

A motion was made to dissolve the Skate Park Committee.

Motion: Len Greene Jr.

Second: Nicole Klarides-Ditria

Discussion: Kurt – As you know, we've been trying to dissolve Committees whose projects have been completed and which have not been meeting. The money is spent and the park is built.

Vote: 7-0

Item #14: To consider and act upon a resolution making certain determinations and delegations in connection with borrowings authorized to finance an appropriation for costs with respect to the 2017 Town Roadway and Drainage Reconstructions, Replacements and Improvements Program.

WHEREAS, the Town of Seymour, by resolution approved at referendum held November 8, 2016 appropriated \$4,500,000 for the Town Roadway and Drainage Reconstructions, Replacements and Improvements Program, and authorized the issuance of bonds or notes and temporary notes in the amount of \$4,500,000 to finance in part said appropriation; and

NOW, THEREFORE, RESOLVED, that the First Selectman and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, form and other details of such bonds, notes and temporary notes; to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption of interest on of such bonds, notes and temporary notes from federal income taxation, including covenants to pay rebates of investment earnings to the United States in future years; to make representations and enter into written agreements for the benefit of holders of such bonds, notes and temporary notes to provide secondary market disclosure information; to sell the bonds, notes and temporary notes at public or private sale; to execute and deliver the bonds, notes and temporary notes; and to perform all other acts which are necessary or appropriate to sell, issue and deliver the bonds, notes and temporary notes.

A motion was made to approve the resolution as presented.

Motion: Len Greene Jr.

Second: Nicole Klarides-Ditria

Vote: 7-0

Item #15: To consider and act upon a resolution making certain determinations and delegations in connection with borrowings authorized to finance an appropriation for costs with respect to the 2017 Town and School Facilities Repairs and Renovations Program.

WHEREAS, the Town of Seymour, by resolution approved at referendum held November 8, 2016 appropriated \$1,500,000 for the Town and School Facilities Repairs and Renovations Program , and authorized the issuance of bonds or notes and temporary notes in the amount of \$1,500,000 to finance in part said appropriation; and

NOW, THEREFORE, RESOLVED, that the First Selectman and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, form and other details of such bonds, notes and temporary notes; to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption of interest on of such bonds, notes and temporary notes from federal income taxation, including covenants to pay rebates of investment earnings to the United States in future years; to make representations and enter into written agreements for the benefit of holders of such bonds, notes and temporary notes to provide secondary market disclosure information; to sell the bonds, notes and temporary notes at public or private sale; to execute and deliver the bonds, notes and temporary notes; and to perform all other acts which are necessary or appropriate to sell, issue and deliver the bonds, notes and temporary notes.

A motion was made to approve the resolution as presented.

Motion: Nicole Klarides-Ditria

Second: Al Bruno

Vote: 7-0

Item #16: Discussion and take possible action regarding proclamation of November 17th as Jack Walsh Day

WHEREAS, Jack Walsh has dedicated the last 27 years of his life to serving the Naugatuck Valley and its people with the Valley United Way, and

WHEREAS, During his tenure there, he strengthened and grew the organization into a powerful force for good in the area, and

WHEREAS, He has served the Valley in a myriad other capacities, from teaching in Shelton and Derby to serving on the Derby Greenway Committee, that have enriched the culture and quality of life of the Valley, and

WHEREAS, Through these roles and many others Jack has become a Valley institution, whose wisdom and leadership will be sorely missed, now be it therefore

RESOLVED, That the Town of Seymour hereby declares Thursday, November 17, 2016 to be Jack Walsh Day in honor of his immeasurable contributions to the Valley.

In witness whereof I have hereunto set my hand and this 1st day of November, 2016 caused this seal to be affixed.

W. Kurt Miller
First Selectman

A motion was made to approve the proclamation as presented.

Motion: Nicole Klarides-Ditria **Second:** Len Greene Jr.

Discussion: Kurt – you may recall we discussed this at the November 1st meeting. This is to make it official.

Vote: 7-0

Item #17: Executive Session (Claim – Rybczyk settlement; Personnel – Police Chief; Claim – Titus Lane).

A meeting was made to go into executive session at 7:30 PM inviting Town Counsel Rich Buturla & Warren Holcomb to join.

Motion: Nicole Klarides-Ditria **Second:** Al Bruno

Vote: 7-0

A motion was made to come out of executive session at 8:28 PM noting that no action was taken.

Motion: Nicole Klarides-Ditria **Second:** Annmarie Drugonis

Vote: 7-0

Item #18: Discussion and take possible action regarding Rybczyk settlement

A motion was made to approve the settlement as presented.

Motion: Nicole Klarides-Ditria **Second:** Len Greene Jr.

Discussion: Len – Given that the trees were located in the Town right of way and there is no reasoning presented, I cannot support it.

Vote: 0-7

Item #19: Discussion and take possible action regarding Police Chief contract

A motion was made to table.

Motion: Nicole Klarides-Ditria **Second:** Len Greene Jr.

Vote: 7-0

Item #20: Discussion and take possible action regarding Titus Lane snow removal agreement

Dear Mr. Miller

We are the residents of 30 Titus Lane and 20 Titus Lane properties. We request that the Town of Seymour adopt the unimproved Town road connecting our residences to Edward Lane. We also request that the Unimproved Town Road be paved over and awarded any other benefits that any other road is awarded in Seymour CT.

Yours Sincerely,

The Stanislavovs & Schefflers

A motion was made to approve the agreement as presented.

Motion: Al Bruno

Second: Nicole Klarides-Ditria

Discussion: Al – If we're already plowing the area I don't see why we wouldn't as long as it won't damage our equipment.

Vote: 7-0

Item #21: Appointments

There were no appointments

Item #22: Tax Refunds/Abatements

A motion was made to approve the tax refunds and abatements dated November 10, 2016.

Motion: Stephan Behuniak

Second: Nicole Klarides-Ditria

Vote: 7-0

A motion was made to approve the tax refunds and abatements dated December 2, 2016.

Motion: Nicole Klarides-Ditria

Second: Len Greene Jr.

Vote: 7-0

Item #23: Transfers

There were no transfers before the Board.

Item #24: Correspondence

- Check register
- Public Works productivity report
- Letter from Superintendent Syriac stating that the Board of Education's administrators' contract negotiations are complete
- Letter from Paul Wetowitz resigning from the Permanent Building Committee
- Letter from the Director of Public Works recommending the hiring of Al Pietro-Simone to the position of Truck Driver
- Letter from Payroll to Operations Department recommending an increase in salary for Veronica Hoffman according to the union contract
- Letter from Joseph Luciano regarding bigotry and discrimination against elders and persons with disabilities and the need for sensitivity training
- Annual funding request from TEAM Inc for fiscal year 2017-18
- 2 letters from Town Counsel Bryan LeClerc regarding a blight lien on a property on Prospect Avenue.
- Letter from State Library awarding Seymour \$112,500 for library construction grant

- Invitation to the Seymour Police Department's annual holiday luncheon

Item #25: Public Comment

There was no public comment.

Item #26: Selectmen's Public Comments

Nicole – Congratulations to Tom Eighmie on 10 years as Seymour's Emergency Management Director. He's a huge asset to the Town and I hope he can stay another 10 years. Congratulations to the High School's girls' volleyball team on being State Champs and the football team on a great season. They were 8-3 and made it to the State semi-finals. Congratulations to the Pop Warner pee wee cheerleaders for going to the championships at Disney.

Anmarie – Welcome back, Karen. We're glad you're feeling better.

Len – I just want to reiterate the welcome back to Karen. Also, congratulations to State Representative-Elect Nicole Klarides-Ditria.

Item #27: Adjournment

A motion was made to adjourn.

Motion: Annmarie Drugonis

Second: Karen Stanek

Vote: 7-0

The meeting was adjourned at 8:44 PM.

Submitted by,



Rory Burke
Recording Secretary

Reviewed by,



W. Kurt Miller