

COPY RECEIVED
DATE: 6/13/16
TIME: 9:35am
TOWN CLERK'S OFFICE

Seymour Town of Public Works
May 9, 2016
Public Works Garage

Members Present: Annmarie Drugonis, Yashu Putorti, Sean Walsh, Phil Wilhelmy

Others Present: Frank Gabianelli, Bob Koskoloski, Jr, Peter Satkowski, Alex Danka, Anthony DePrimo, Nicole Klarides-Ditria

The meeting was called to order at 7:00 by Mr. Walsh.

The Pledge of Allegiance was recited.

Public Comment:

Alex Danka, 203 Pearl Street

Mr. Danka commented that at the last EDC meeting he overheard comments from town business owners regarding how well maintained the town looks. He also commented that the town parks look phenomenal. He has also found that the employees of the Public Works department is "a great group of guys to work with".

Motion: Mr. Putorti made a motion to add Correspondence to the agenda. Mr. Wilhelmy seconded the motion.

Motion Passed: 4-0

Motion: Ms. Drugonis made a motion to accept the agenda dated March 14, 2016. Mr. Putorti seconded the motion.

Motion Passed: 4-0

Correspondence

Mr. Walsh received a letter from the town fire marshall dated April 13, 2016. The letter states he performed a re-inspection of the public garage to review status of sleeping stations. No physical evidence of inappropriate sleeping arrangements were found. The matter is now closed. (Correspondence Attached)

Mr. Walsh received a letter from Mike Laban, 10 Clifton Avenue, resigning from the Board of Public Works as of April 1, 2016.

Financial Update

Mr. Caserta is finalizing some transfers to close out the year. This will be completed for next month.

Mr. DePrimo advised he has no anticipated vehicle repair expenses in near future.

The inground lift will need repairs. This will cost approximately \$40,000 (estimate).

Vehicle Update

Mr. DePrimo distributed his monthly maintenance report. The Board found this report very useful and looks forward to receiving every month.

Mr. Walsh advised the power inverter is being installed on the new truck. The truck is expected to be received within the next two weeks.

Mr. Walsh advised he received the approval for \$90,000 towards another truck/small vehicle. He will solicit input from the employees of Public Works to inquire as to specifics that they are looking for in a new vehicle.

Transfer Station Update

Mr. DePrimo will begin preparing monthly reports showing the amount of tonnage received at the transfer station.

Mr. DePrimo distributed his monthly transfer station report. He commented the transfer station is running well.

Mr. DePrimo will inquire if the business owners in Seymour can utilize the transfer station (and pay a fee?). He will also inquire if the transfer staff is checking ID's upon entry to the station.

Propane tanks are not accepted at the transfer station. Ms. Drugonis will review for options where these items can be disposed of.

Ms. Drugonis inquired as to the status of licensed employees of the transfer station. Per Mr. DePrimo, all but five are properly licensed. There is no cost to obtain certification. Mr. DePrimo will schedule a training for all employees who are not licensed. Mr. DePrimo will provide a list of which employees are licensed and when their current licensing period expires.

Mr. DePrimo suggested a second weigh master for busy times. Mr. DePrimo will prepare a report showing justification for his request. Mr. Wilhelmy also recommended reviewing insurance requirements. Ms. Drugonis inquired as to what Seymour's policies are regarding staffing/safety at the transfer station.

Work Update

Mr. DePrimo distributed his monthly work report.

Mr. DePrimo advised he is changing bulk pickup from the last Friday of the month to the last Thursday of the month. If any items are not picked up on Thursday, they can be picked up on Friday so does the items do not sit curbside all weekend long.

Any items containing freon, like refrigerator and air conditioners, can not be picked up at curbs. The residents must bring the item(s) to the transfer station. We have an outside licensed vendor that extricates the freon and disposes of properly. This board will review the amount the vendor is costing the town to determine if it is more feasible to have one licensed employee certified to dispose of properly.

Mattresses are to be recycled, not put in the hopper. The board will table this concern for a future meeting.

Mr. Welsh, along with Mr. Caserta, reviewed the town parks regarding several projects that have been requested.

French Park - Debris to be cleaned in specific areas. There is a batting cage where the fencing has become separated from posts that needs to be repaired/replaced. Mr. DePrimo will review. Mathies Park - The roadway has overgrown brush that needs to be cleared.

Sochrin Pond - The area that previously had a playscape needs to be cleaned up.

High School - Fence line down far side of field needs to be moved to accommodate a walkway. Once this is completed it should eliminate any future maintenance needs.

Policy Handbook

Mr. Wilhelmy will head this endeavour to update the current policy handbook. It will provide a comprehensive safety plan, updated protocols, etc.

Transfers

No transfers this month.

Other Business

Ms. Drugonis inquired if GPS units are working in the town trucks. Mr. DePrimo advised they are working. He did comment that one truck needs to have one installed and the new truck will need one as well.

Public comment

None

Motion: Mr. Wilhelmy made a motion to adjourn the meeting. Ms. Drugonis seconded the motion.

Motion Passed: 4-0

Meeting adjourned at 8:33.

Respectfully Submitted,


Kelly Forsyth
Attachment