

**Town of Seymour Board of Public Works**  
November 14, 2016  
Meeting Minutes

COPY RECEIVED  
DATE: 12/13/16  
TIME: 4:25 PM  
TOWN CLERK'S OFFICE

**Members Present:** Annmarie Drugonis, Eric Omlor, Sean Walsh, Philip Wilhelmy

**Others Present:** Anthony Deprimo, Robert Koskelowski, Jr., Todd Fowler, Peter Satkowski, Christopher Edwards, Frank Gabianelli

**Absent:** Yashu Putori, Mike Laban

The meeting was called to order at 7:03 by Mr. Walsh.

The Pledge of Allegiance was recited.

**Public Comment:**

None

**Approval of Minutes**

Motion by Mr. Wilhelmy to table for next month.

2nd Motion by Ms. Drugonis

Approved 4-0

**Financial Update**

Anthony - concern re: repairs & maintenance. Why such high number encumbered? Why are PO's not getting closed out? Will discuss with town hall tomorrow. Are bills getting paid?

**Vehicle Update**

Mr. Deprimo commented that all trucks are in good shape.

Mr. Welsh is looking to find another plow. Mr. Deprimo will begin looking for additional vendors to provide quotes for new plow.

Mr. Welsh requested that January Mr. Deprimo begin putting list together of what the Department needs to add to next year's capital budget. Mr. Deprimo would like to propose a brine machine. Mr. Deprimo will begin researching pricing. Mr. Welsh will look into to see if a grant may be available.

**Transfer Station Update**

Mr. Deprimo stated all is going well and receiving positive comments.

Mr. Deprimo would like to look into a vendor to come two to three times a year to service the tub grinder pile. The committee discussed the pros and cons of this option.

Discussed having at least two people working at all times at the Transfer Station. Would like to look into hiring another employee.

**Work Update**

Report presented by Mr. Deprimo

The days that your trash is picked up will be the same day that your bagged leaves are picked up. Schedule will be posted on website.

Mr. Welsh followed up regarding the sidewalks that have decorative epoxy coating. Can't shovel, plow or shovel the sidewalks. Mr. Deprimo discussed with Kurt Miller and Tony Caserta moving the sidewalk snow cleaning from the Department of Public Works to the Town Maintenance Department. Currently the Department of Public Works does not have the appropriate equipment to clean the sidewalks. Mr. Welsh will formally request information on how to appropriately clean the sidewalks.

Software training for the department software is still pending.

**Policy Handbook Update**

No Update

**Transfers**

No transfers this month.

**Other Business**

Ms. Drugonis inquired do we have enough drivers, labors for snow cleaning and do we have enough Department of Public works employees? Mr. Deprimo stated we are down one full time driver position. Mr. Wilhelmy solicited for sub contractors for snow plowing. No responses were received. The solicitation will be advertised again.

**Motion** by Mr. Wilhelmy to switch agenda item #13 to #12.

2nd Motion by Ms. Drugonis

Motion Approved 4-0

**Public Comment**

No public comment

The committee then entered into executive session.

The committee exited the executive session with no action taken.

**Motion** by Mr. Wilhelmy to adjourn meeting.

2nd Motion by Ms. Drugonis

Motion Approved 4-0

Meeting Adjourned at 8:15

Respectfully Submitted,

  
Kelly Forsyth  
Recording Secretary