

MINUTES  
Friends of Broad Street Park Committee  
April 4, 2016 – 6:00 PM  
Norma Drummer Room - Seymour Town Hall

**Members Present:** Al Yagovane, Mike Horbal, Bill Wilkin, Tom Lavranchuk, Sandy Cass, Beverly Kennedy

**Members Not Present:** Sandy Cass, Beverly Kennedy

The meeting was called to order by Al Yagovane at 6:05 PM. The Pledge of Allegiance was recited.

**Comments from the Public**

None

**Minutes from Previous Meeting**

The Minutes from the January meeting were read.

A motion to accept the minutes was offered by Tom Lavranchuk, seconded by Mike Horbal.

Motion Carried 4 yes, 0 no

**Treasurer's Report**

Sandy Cass was not present due to icy road conditions.

A check for \$249.96 was issued to Al at for 65 bags of mulch and 3 gal. Of Roundup weed killer. Al made the purchase at Lowe's.

The check was issued January 28, but does not show up as an expense on the report maintained by the town finance office. Al will check.

One replacement brick has been received. The finance office says a check has been issued, but Bricks R Us has not yet received payment. Al will check.

**Future Expenses**

A request for purchase will be submitted for spring flowers, a replacement dogwood tree, and replacement light bulbs. Al will obtain pricing and submit the request at the next Park Board meeting.

Al has received one more brick order. Bricks R Us charges a \$15 penalty for orders of less than 10 bricks. Since the pace of new orders has slowed, it was recommended that we submit this order without waiting for 9 more orders. Bill offered a motion to submit the order now and absorb the \$15 charge. Tom seconded. Motion carried 4 yes, 0 no.

**New Term of Office**

All present have received letters of appointment to a new 3 year term and have been sworn in by the town clerk.

Al offered that he would step aside as chairman if anyone else was willing to be chairman. All declined the position.

Al recommended Wendy Rossi as a possible replacement to fill the open position on our board. It was suggested that she sit in at our next meeting.

#### **Matthies Foundation Grant**

Al applied for a grant to have the gazebo power washed and painted. He had one written quote for \$2885. He has requested other quotes, but did not receive a response before the deadline.

Mike recommended that we still seek out other quotes. Since no contract has been signed, we still have the option to go with the best bid.

#### **Newspaper Article**

Al will contact the Valley Gazette to see if they will run an article about the park. The article should state that we are still accepting brick orders.

#### **Kiosk Postings**

Mike will ask the Culture & Arts Commission if they would like to post any notices in the Kiosk.

Mike stated that his key to the kiosk does not work. He asked Al to test his key.

#### **Electrical Work**

Tom recommended that we install a 2<sup>nd</sup> timer to separate the pole lamps from the outlets used for Christmas lights.

#### **Thank You Sign**

Al has checked the name list one more time and is satisfied that all names are spelled correctly. Mike would like to meet with the parks department to verify what the sign will look like, where it will go, who will pay for it, and who will install it.

#### **Motion to Adjourn**

Moved by Mike, Second: Tom. Carried 4 yes, 0 no.

#### **Next Meeting**

Next meeting Monday, May 2, 2016 at 6:00 PM, in the Norma Drummer Room.

Respectfully Submitted:

Bill Wilkin