

**Seymour Public Library Board of Directors Meeting Minutes**  
**February 18, 2016-Regular Meeting**

COPY RECEIVED  
DATE: 3/14/16  
TIME: 8:25 AM  
TOWN CLERK'S OFFICE

**Attendance:** Paula Chapla, Mike Flynn, Jean Uhelsky, Debbie Wasikowski, and Library Director; Suzanne Garvey.

**Board Chair, Paula Chapla, called the meeting to order with the Pledge of Allegiance at 7:03pm.**

**Review of the Minutes from the January 21, 2016 Regular Meeting:**

Motion to Accept: Debbie Wasikowski; Seconded: Mike Flynn.

Approved 4:0:0

**Review of Treasurers Report for February:**

Funds donated from the Gardening Club were discussed. With spring coming up a landscaper for the library was noted.

Motion to Accept: Debbie Wasikowski; Seconded: Mike Flynn.

Approved 4:0:0

**Librarians Report:**

**Finance Board:** Library will be presenting at the Finance Board meeting 7pm on February 24, 2016.

**Library Phone:** power outages had the library phone down. The Avaya system from 2002 is still in use at the library. Rob Dyer, the town IT manager, came and fixed the library phone but noted that the system is old. Rob and Tony Caserta hope for a town wide phone upgrade after July 2016.

**Building Maintenance:** everything is holding steady. The roof hasn't had any leaks.

**Computer Network:** Bill Jarvis was in the building to clean up the network- he mapped the computers on the switch which helps us isolate problems.

**Programs:** have been going well.

**New Chairs Gift from the Friends:** Friends of the Seymour Library purchased 50 chairs from Costco for the library. Roger Foster and the library director drove, picked them up, and stored them.

**New Room Capacities:** Paul Wetowitz, the Fire Marshal, measured the programming rooms and gave new room capacity cards. The larger room capacity went from 90 to 175 with chairs.

**People Counter: 4,115      Public Computers: 404**

**Public Comment:** no comment

**New Business:**

**Vote on potential generator for the Seymour Public Library:**

Motion to Accept: Mike Flynn; Seconded: Debbie Wasikowski

Approved: 4:0:0

**Painting Estimate:** Board very receptive to the Falcioni Painting quote for the downstairs area. In lieu of the window area being done- a request was made to price the painting of the area near the front of the library to the right of the circulation area which was damaged by roof leaks.

**Library Expansion:** Noting that this would be far in the future- library expansion was brought up. The need to increase quiet areas, tutoring areas, and a YA area was noted with the belief that it might take an expansion project to fulfill that need. Mike Flynn noted that quiet space was very important to the library. There was a discussion of possible monetary drives- accenting the fact that the library is a 501c3 and donations are deductible on income taxes- if matching grants were obtained. There was a discussion of using the space that is available in a better and more complimentary manner. There was a request for a professional in terms of space management/library design being consulted to motivate this effort.

**Discussion on Rollover-Account:**

Discussion continued about the Library account with the newly named Liberty Bank.

**Approval of staff materials from February for a total of \$4,812.00**

Motion to accept: Jean Uhelsky Seconded: Debbie Wasikowski

Approved: 4:0:0

**Adjourning of Meeting:**

A motion to adjourn the meeting was made by Debbie Wasikowski at 8:25 PM and seconded by Mike Flynn

Approved: 4:0:0

**Respectfully Submitted,**

Suzanne Garvey, Library Director

In the absence of Recording Secretary, Becca Cretella

3/4/2016