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**Seymour Public Library Board of Directors Meeting Minutes-
September 15, 2016-Regular Meeting**

Attendance: Jean Uhelsky, Joyce Koslowski, Mike Flynn, Paula Chapla, and Library Director, Suzanne Garvey.

Board Chair, Paula Chapla, called the meeting to order with the Pledge of Allegiance at 7:01PM.

Mathew Haggerty Board Thank You-

Board Chair, Paula Chapla, awarded Matthew Haggerty a Certificate of Appreciation for the Eagle Scout project- an external notice board- that he built for the Library.

Wooster Trust Workshop-

Regina Collins and Paul Musarra from U. S. Trust/ Bank of America presented the Investment Portfolio Review about the Wooster Trust. They went into detail and answered all questions the board had for them.

Review of the Minutes from the June 16th Regular Meeting-

Motion to accept: Joyce Koslowski; Seconded by: Jean Uhelsky.
Approved 4-0-0

Review of the Treasurers Report for June, July, & August-

Motion to accept: Mike Flynn; Seconded by: Joyce Koslowski.
Approved 4-0-0

Library Director's Report-

Building Maintenance: Don Smith, the Building Committee and the Library have applied for a CT State Library Construction grant. Funds are very limited- distressed communities are approved for grants first. The grant would be for matching funds and the windows downstairs, the old entry way, and various other items are detailed for work on that grant application.

Painting: Falcioni's came in to paint the programming rooms in the downstairs of the library. The peg board was removed which was a major improvement.

Matthew Haggerty earned Eagle Scout status.

Library Programs:

Library Children Summer Programs- The programs were very well attended. The last program was Casey Carle and Bubble Mania which had 145 attendees.

Adult Summer Programs- Also did well with 23 or more attendees for the historical programs.

Computer Tables: Suzanne Garvey is going to look into computer tables based on items spoken about in meeting. At the next meeting a decision will be made.

People Counter for August- 4,730 Computer Use for August- 534

Public Comment-

None.

Old Business-

Library By-Laws-

Tabled until next meeting.

New Business-

Stop Payment Check Policy-

Adding a stop payment check policy to policies and procedures. Bank of America will not normally charge for a lost check for a non-profit but this policy could protect library funds in the case that they do.

Pine Savings Bond-

Suzanne Garvey is going to find out what exactly needs to be done to cash it and get it into the savings account.

Public Comment-

None.

Approval of Staff Materials:

Staff materials for September was \$4,325.00.

Motion to accept: Joyce Koslowski; Seconded by: Mike Flynn.

Approved: 4-0-0

Adjourning of Meeting:

A motion to adjourn the meeting was made by Mike Flynn at 8:21PM and seconded by Joyce Koslowski.

Approved: 4-0-0

Respectfully Submitted,

Becca Cretella, Recording Secretary.

9/29/16