

Seymour Public Library Board of Directors Meeting Minutes-
October 20, 2016-Regular Meeting

Attendance: Paula Chapla, Board Chair, Jean Uhelsky, Mike Flynn, Harvey Eckhart, Debbie Wasikowski, and Library Director, Suzanne Garvey.

Board Chair, Paula Chapla, called the meeting to order with the Pledge of Allegiance at 7:00PM.

Review of the Minutes from the September 15th Regular Meeting-
Motion to accept: Debbie Wasikowski; Seconded by: Harvey Eckhart.
Approved 5-0-0

Review of the Treasurers Report for September-
Motion to accept: Harvey Eckhart; Seconded by: Debbie Wasikowski.
Approved 5-0-0

Librarian's Report-

September People Counter: 3937

Computer Use: 476

Building Maintenance: Painting is complete and looks great.

Cameras: Library/Town is looking to have security cameras installed at the entrances and exits and other pertinent areas.

Fire Marshal Visit: Some doors needed to be upgraded and a few areas have been cautioned to keep clear. The library is up to code.

Computer Issues: A lot of computer issues since the phone installation. Rob Dyer was able to fix the issues that were happening. No longer dependent on the DSL connection but dependent on the Comcast Connection. No additional charge to the library based on the way Rob configured it.

Library State Report: The library is in the midst of doing the Library State Report. Compiling statistics on what they have, they own, they circulate, and what they do there. The reports are mandatory but this year -due to budget costs- State Aid payments are suspended for the 2016-2017 fiscal year.

Library Programs: Library programs are going well for both children and adults. Adult program had 17 attend Marian O'Keefe's Barnum presentation, Witches had 52 attend, and The Donna Kent Ghost Hunter program had 108 attendees. Children's programming is always doing well. Ann and Rebecca work very diligently to provide great service.

No Public Comment.

Old Business:

By-Laws – Library Board-

Changes made to Articles 1 and 6.

Motion to accept: Debbie Wasikowski; Seconded by: Mike Flynn.

Approved 5-0-0

Pine Savings Bond-

Can be deposited into the account. Can be done at Bank of America by Joyce Koslowski, Treasurer and Paula Chapla, Board Chair.

New Business:

Meeting Room Policy-

Form to request room is going to be updated for next meeting.

DVD Budget-

Suzanne Garvey, Library Director, gave out statistics for last year for DVD rentals. Paula Chapla, Board Chair, suggested the budget increase should be next year.

CT State Retention Schedule-

Library Board decided that items should be held in paper form, for seven years. In addition, electronic forms could be held for 10 years.

Furniture for Library-

Suzanne Garvey, Library Director, brought in samples of wood for the two computer tables. The lighter wood was chosen and the board agreed on getting the tables.

Motion to accept: Mike Flynn; Seconded by: Harvey Eckhart. Approved
5-0-0

No Public Comment.

Approval of Staff Materials:

Staff materials for October was \$4,930.00

Motion to accept: Harvey Eckhart; Seconded by: Mike Flynn.

Approved: 5-0-0

Adjourning of Meeting:

A motion to adjourn the meeting was made by Debbie Wasikowski at
7:44PM and seconded by Mike Flynn.

Approved: 5-0-0

Respectfully Submitted,

Becca Cretella, Recording Secretary.

11/4/16