

**Seymour Public Library Board of Directors Meeting Minutes-  
November 17, 2016-Regular Meeting**

**Attendance:** Mike Flynn, Paula Chapla- Board Chair, Thomas Schutte, Debbie Wasikowski, Joyce Koslowski- Board Treasurer, and Library Director, Suzanne Garvey.

**Board Chair, Paula Chapla, called the meeting to order with the Pledge of Allegiance at 7:02PM.**

**Review of the Minutes from the October 20<sup>th</sup> Regular Meeting-**

Motion to accept: Debbie Wasikowski; Seconded by: Thomas Schutte.  
Approved 3-0-2

**Review of the Treasurers Report for October-**

Motion to accept: Mike Flynn, Seconded by: Debbie Wasikowski.  
Approved 3-0-2

**Librarian's Report-**

**October People Counter: 3897**

**Computer Use: 467**

**Building Maintenance:** Gutters to be cleaned soon.

**Library Programs:** Library programs are going well for both children and adults.

**No Public Comment.**

**Old Business:**

**By-Laws – Library Board-**

Change in Officer Positions: Combine Treasurer and Secretary to Treasurer/Secretary.

In Article IV, Section 1, add municipal before election and change the 1<sup>st</sup> Tuesday after the 1<sup>st</sup> Monday in December to January.

Suzanne Garvey will find out what the protocol would be for the "Special Election" to fill the vacancy for Vice Chairman.

In Article IX, change Treasurer to Treasurer/Secretary.

Suzanne Garvey will make these changes and a vote will happen next meeting.

**Meeting Room Policy-**

Add to policy: "Special Permission for food or drink in room."

Change price of big room to \$25 and price of small room to \$10.

Policy to be voted on next meeting and would be in effect January 1<sup>st</sup>, 2017.

**New Business-**

**Library Cards for Patrons-**

Change of policy to the patron will only need a valid photo ID to receive a Library Card.

**No Public Comment-**

**Approval of Staff Materials:**

Staff materials for November was \$4,283.00

Motion to accept: Thomas Schutte; Seconded by: Joyce Koslowski.

Approved: 5-0-0

**Adjourning of Meeting:**

A motion to adjourn the meeting was made by Joyce Koslowski at 8:13PM and seconded by Debbie Wasikowski.

Approved: 5-0-0

**Respectfully Submitted,**

Becca Cretella, Recording Secretary.

11/22/16