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**Seymour Public Library Board of Directors Meeting Minutes-
December 15, 2016-Regular Meeting**

Attendance: Joyce Koslowski, Harvey Eckhardt, Paula Chapla, Jean Uhelsky, Debbie Wasikowski, Mike Flynn, and Library Director, Suzanne Garvey.

Board Chair, Paula Chapla, called the meeting to order with the Pledge of Allegiance at 7:01PM.

Review of the Minutes from the November 16th Regular Meeting-
Motion to accept: Joyce Koslowski; Seconded by: Harvey Eckhardt.
Approved 6-0-0

Review of the Treasurers Report for November-
Motion to accept: Debbie Wasikowski, Seconded by: Jean Uhelsky.
Approved 5-0-0

Librarian's Report:

November People Counter: 3679

Computer Use: 396

Building Maintenance: The gutters were cleaned on November 22nd.

Grants: On November 29th the library was approved by the CT State Library for a building grant in the amount of \$112,500. That is the amount that we/the Building Committee applied for which together with the matching funds from the town should make sure that the library is energy efficient and would complete needed repairs to get us to code. The original entry into the library will be upgraded and made to code, the downstairs windows will be repaired, and lighting and other upgrades are expected. Don Smith the Seymour Town engineer will be in charge of this project as items are bid out.

On December 1st the library was approved by the CT State Library for \$23,200 in grant funds for the Fiber Optic Connection to be implemented in Seymour. We are still waiting on the grant Suzanne applied for through the Connection Education Network which hopefully

will supply the rest of the installation costs. The library will be responsible for the monthly cost.

Food for Fines: The annual Food for Fines will take place for the month of December.

Library is also a drop off place for Toys 4 Kids from Team.

Holiday Cards for Heroes to send to Red Cross.

Library Programs: Adult programming held 2 programs, The Osborne House tea program and an animal first aid program from EARS. Ann and Rebecca's program are winding down for the holidays. Many book clubs and musical events. There was a very successful Thanksgiving craft as well.

Bank: With the closure of the Seymour branch of the Bank of America, the bank checking account and savings account will be moved to a bank that is still in the Seymour vicinity for convenience.

Public Comment: no public comment

Old Business:

By-Laws – Library Board-

Motion to accept: Mike Flynn; Seconded by: Harvey Eckhardt.

Approved 6-0-0

Meeting Room Policy:

Edit of clarification of Seymour Group's fees that can be waved.

Motion to accept: Mike Flynn; Seconded by: Harvey Eckhardt.

Approved 6-0-0

New Business:

Election of Library Board Vice President:

Mike Flynn nominated Debbie Wasikowski as Library Board Vice President. This nomination was seconded by Joyce Koslowski.

Approved 6-0-0

Charles Pine Bond:

The bond was finally cashed after a long journey.

No Public Comment.

Library Banking:

Mike Flynn made a motion to use Ion Bank in Oxford as the Library's bank. This motion was seconded by Debbie Wasikowski.

Approved 6-0-0

Approval of Staff Materials:

Staff materials for December was \$4,650.00

Motion to accept: Mike Flynn; Seconded by: Debbie Wasikowski.

Approved: 6-0-0

Adjourning of Meeting:

A motion to adjourn the meeting was made by Joyce Koslowski at 7:38PM and seconded by Harvey Eckhardt.

Approved: 6-0-0

Respectfully Submitted,

Becca Cretella, Recording Secretary.

12/21/16