

MINUTES
10-Year Strategic Planning Committee
Wednesday, January 13, 2016 @ 7:00pm
Drummer Room/Seymour Town Hall

Members Present: Trish Danka, Jen Magri, Don Smith, Kathie Vrlik and Rory Burke

Members Absent: Jeff Dussetschleger

Others Present: None

Item #1: Call meeting to order

The meeting was called to order at 7:04 PM.

Item #2: Pledge of Allegiance

All present stood and recited the Pledge of Allegiance.

Item #3: Public comment

There was no public comment.

Item #4: Approval of Minutes

No action was taken.

Item #5: Discussion of remaining interviews

Fire Commissioners 1/25 – Trish & Don

Recreation 1/27 – reschedule because of Kurt's update

WPCA – 2/1 – Rory & Don

Public Works – Hopefully February

Rory will check on Livable Communities, Commission on Aging and Parks Commission

For new staff the Committee will conduct interviews after 6 months and the quarterly meeting with First Selectmen will include changes in staff.

Item #6: Review and edit updated plan draft

By the next presentation for approval for the Board of Selectmen, the Committee will do the following: Department/Board templates will be added as single alphabetized appendix. An additional column of annotation referencing applicable templates will be added. There will be an introductory letter explaining the purpose and format of the document. There will be Info presentations to stakeholders scheduled.

By the time the inaugural edition is complete, the Committee will: Create a process and procedures document to allow for smooth transition for future members to avoid rehashing the same debates. They will edit the plan to show what's on-track by a color-coding system.

Item #6: Open discussion

Trish wants the Board to consider moving to Tuesdays.

Communications committee update – two of the four videos are ready but there are some issues with getting to the next step because it's a half-hour class.

Comcast end of February

Item #7: Public Comment

There was no public comment.

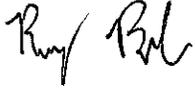
Item #8: Adjournment

Motion: Kathie Vrlik

Second: Don Smith

Vote: 9:00 PM

Submitted by,

A handwritten signature in black ink, appearing to read "Rory Burke". The signature is written in a cursive style with a large initial "R" and "B".

Rory Burke
Recording Secretary