

MINUTES
10-Year Strategic Planning Committee
Wednesday, February 10, 2016 @ 7:00pm
Norma Drummer Room/Seymour Town Hall

Members Present: Rory Burke, Trish Danka & Jeff Dussetschleger

Members Absent: Don Smith, Kathie Vrlik & Jen Magri

Others Present: None

Item #1: Call meeting to order

The meeting was called to order at 7:03 PM.

Item #2: Pledge of Allegiance

All present stood and recited the Pledge of Allegiance.

Item #3: Public comment

There was no public comment.

Item #4: Approval of minutes

A quorum was not present to vote.

Item #6: Code of Ethics

Trish reminded the Committee members to fill out ethics disclosure forms.

Item #7: Housekeeping discussions:

Formal recommendation to change quarterly updates to be held bi-annually

A quorum was not present to vote.

Board/commission interviews – remaining interest

Trish will meet with Livable Communities on March 17th. Rory will reach out to the Fire Commissioners, Board of Public Works and Parks. Recreation will be February 24th.

Item #8: Bring up to date SP after quarterly meeting update

Rory will send out a copy of the updated plan from the meeting before Kurt's update as well as a copy of Kurt's update notes. Next week, the Committee will update the plan from Kurt's interview. At the next regular meeting, they will review the restructuring of the plan. They will aim to have the next version of the plan prepared by the March 22nd Board of Selectmen meeting

Item #9: Open discussion

Rory reviewed the WPCA interview. The Committee wasn't sure if they could eliminate depreciation. Rory will check with WPCA Counsel and Town Counsel to see what is possible regarding their recommendations.

Rory went over the plan he and Kurt discussed regarding improving communication. They would like to ask the boards, committees and commissions to compile quarterly reports. They would submit them to Rory, who would condense them into a quarterly newsletter so that the boards have improved awareness of what the other boards are doing. He would also ask the departments to put together annual calendars of important dates and deadlines to keep the residents abreast. All of these would be

combined with the departmental executive summary as well as the Community Services program schedules. This quarterly newsletter would serve as a comprehensive source of information for residents. It's impossible to reach everyone but providing a single, comprehensive source of information is a step in the right direction.

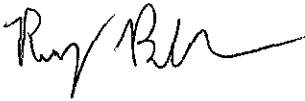
Item #10: Public comment

There was no public comment.

Item #11: Adjournment

The meeting was adjourned at 8:23 PM.

Submitted by,

A handwritten signature in black ink, appearing to read 'Rory Burke', with a long horizontal flourish extending to the right.

Rory Burke
Recording Secretary