

COPY RECEIVED  
DATE: 10/26/16  
TIME: 3:50pm  
TOWN CLERK'S OFFICE

**MINUTES**  
**10-Year Strategic Planning Committee Workshop**  
**Wednesday, October 12, 2016 – 7:00 PM**  
**Norma Drummer Room – Town Hall**

**Members Present:** Jen Magri, Don Smith, Kathie Vrlik, Jeff Dussetschleger and Rory Burke

**Members Absent:** Trish Danka

**Others Present:** None

**Item #1: Call meeting to order**

The meeting was called to order at 7:05 PM

**Item #2: Pledge of Allegiance**

All present stood and recited the Pledge of Allegiance

**Item #3: Public comment**

There was no public comment

**Item #4: Discussion of public outreach event**

**a. Boxes exercise**

The Committee finalized the box design, money design and timeline for the boxes exercise.

**b. Agendas**

The Committee shortened the timeline of the event and decided to leave it relatively unstructured.

**c. Worksheets**

The Committee reviewed the activity worksheets and agreed on minor changes.

**d. Invitations**

The Committee reviewed the RSVPs and asked Rory to follow up with businesses in the industrial park and the downtown. They also selected a few other invitees.

**Item #5: Open discussion**

There was no open discussion.

**Item #6: Public comment**

There was no public comment.

**Item #7: Adjournment**

A motion was made to adjourn the meeting.

**Motion:** Kathie Vrlik

**Second:** Rory Burke

**Vote:** 5-0

The meeting was adjourned at 8:32 PM.

**Submitted by,**

A handwritten signature in black ink, appearing to read 'Rory Burke', with a stylized, cursive script.

Rory Burke  
Recording Secretary