



**SEYMOUR WATER POLLUTION  
CONTROL AUTHORITY**

P.O. Box 275  
Seymour, Connecticut 06483

COPY RECEIVED  
DATE: 3/14/16  
TIME: 9:30 AM  
TOWN CLERK'S OFFICE

**Minutes of the Seymour WPCA- Regular Meeting- March 6<sup>th</sup>, 2016- At  
the Sewer Plant, 6pm.**

**Board Members Present;** Jon Livolsi, Annmarie Drugonis, and Tom Kuzia

**Board Members not present:** Nick Teodosio and Stephen Chucta

**Others Present;** Carey Strout, Veolia Water Plant Manager, Jon Marro, Jim Galligan, P.E., Atty. Ramon Sous, Jim Galligan and other members of the public.

Jon Livolsi called the meeting to order at 6:00pm

**Pledge of Allegiance was given.**

**Annmarie Drugonis** made a motion, Tom Kuzia 2<sup>nd</sup>, to accept the February 1<sup>st</sup>, 2016 minutes. Motion passed 3-0.

**First Selectman- None.**

**Sewer Assessment-** Jon Marro reported that some of the sewer assessments are coming to an end. Due to an error back in 1999, the sewer assessment plan of \$566 a year has a difference in the full payment of the principal owed. The amount owed on the principal remaining is about \$8.53 (each) for about 70-80 accounts. The vendor (Quality Data) suggested to Mr. Marro that this additional amount could be added to this last bill for the accounts. (Note: this is for accounts that are paid up to date). There will be a letter sent with the bills explaining that the assessment bills will have a \$24 dollar lien fee and that the final principal payment amount may be adjusted slightly up or down to correspond to the Unpaid Balance of the account. Also, the letter must say, that all sewer assessments have a sewer lien on them.

**Annmarie Drugonis** made a motion to approve the above, with the wording about sewer assessments having a lien on them, Tom Kuzia 2<sup>nd</sup>; motion was approved 3-0. Carey Strout then brought up that the WPCA board should address the issue of large sums of cash being brought to the office. After some discussion, **Annmarie Drugonis** made a motion, Tom Kuzia 2<sup>nd</sup>, to go to the Tax Collector find out what is the policy and follow that policy. Motion passed 3-0.

In addition, **Annmarie Drugonis** made a motion, Tom Kuzia 2<sup>nd</sup>, to set the due date of March 15<sup>th</sup>, 2016 with 30 days to pay (April 15<sup>th</sup>, 2016) for this one time. Motion passed 3-0.

**Veolia Water Reports-**

Carey Strout asked the board to approve a quote from Jim Weed to cut and remove 7 trees near the clarifier that are becoming a safety issue; \$7,000. Annmarie Drugonis asked if a tree fell into the clarifier, would this cause damage. Carey Strout answered it could cause up to \$100,000 of damage.

**Annmarie Drugonis** made a motion, Tom Kuzia 2<sup>nd</sup>, to accept the quote from Jim Weed for clearing 7 trees, clear the area and remove stumps and not to exceed \$7,000. Motion passed 3-0.

Seymour met all permit requirements for the month of February, per Carey Strout.

Carey Strout also reported on plant maintenance. The operators cleaned out Kalarides Siphon and several streets with the flush truck. There was a backup on Stoddard Street, and Servepro was dispatched to clean up the basement.

**Income Report-** Jon Marro submitted this to the board.

**Financial Report-** this was submitted to the board.

**Invoices-** the following invoices were submitted (see attached) to the board for approval.

**Annmarie Drugonis** made a motion, Tom Kuzia 2<sup>nd</sup>, to approve for payment. Motion passed 3-0.

**Legal Report-**

**Annmarie Drugonis** made a motion, Tom Kuzia 2<sup>nd</sup>, to enter into executive session to discuss 38 Columbus Street at 6:33pm, invited Jim Galligan, Ramon Sous, Carey Strout and Jon Marro. Motion passed 3-0.

**Annmarie Drugonis** made a motion, Tom Kuzia 2<sup>nd</sup>, to come out of executive session at 6:46pm, no motions were made and no votes were taken. Motion passed 3-0.

**Engineering report-** Jim Galligan reported on monitoring of I&I, and will be needed to run 2 to 4 weeks of monitoring in the area of Evening Star and Garden Street. Carey Strout asked Jim Galligan if the vendor will be taking care of the data, Jim Galligan responded that he (the vendor) takes care of the data.

**Public Comment-** None

**Adjournment-** **Annmarie Drugonis** made a motion, Tom Kuzia 2<sup>nd</sup>, to adjourn the meeting. Motion passed 3-0. Meeting ended 6:58pm.



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P.O. Box 275  
Seymour, Connecticut 06483

March 8, 2016

TO: First Selectman

From: Seymour WPCA

RE: Invoices to be paid

The following invoices were submitted to the finance department for payment on  
March 8, 2016.

Company	Invoice #	Amount	Date Paid
PSG	000055940	\$113,626.00	
Ramon Sous		\$847.50	
Comcast		\$195.85	
Town of Seymour		\$648.00	
Servpro	4797265	\$1,800.67	
Ralph Mann	32592	\$130.00	
Carlsen Systems	1734	\$16,090	
Nafis & Young	013-16	\$2,041.00	
Nafis & Young	001-16	\$3,579.00	
Nafis & Young	033-16	\$196.25	



**MONTHLY OPERATING REPORT  
SEYMOUR, CONNECTICUT  
FEBRUARY, 2016**

**OPERATIONS**

The Seymour WPCF was in compliance in all of the monitoring parameters through the month of February, 2014. Here is some relevant data.

Total Nitrogen in the influent: 276 pounds per day  
Total Nitrogen in the effluent: 100 pounds per day  
Percent Removal: 64%  
2016 Nitrogen Permit Monthly Limit is 61 pounds per day

Total Phosphorous in the influent: 4.01 mg/l  
Total Phosphorous in the effluent: 1.49 mg/l  
Percent Removal: 75%  
Ortho Phosphorous in the effluent: 2.01 mg/l  
Permit limit: 0.70 mg/l

Average Flow: 1.25 MGD

**SIGNIFICANT MAINTENANCE ACTIVITY**

Plant repair and maintenance items include the following:

- Removed fallen tree from the Secondary Clarifier
- Calibrated the D.O. meter
- Put another Secondary Clarifier on line
- Cleaned and adjusted the bar screen

**COLLECTION SYSTEM**

- Checked all pump stations
- Had a backup in the easement on Stordard Street
- Cleaned out Nicklemine wet well
- Clean the Klarides Syphon
- Flushed Garden Street
- Flushed Robert Street
- Flushed Meadow Street

**SAFETY**

- Monthly safety training

Respectfully Submitted to the WPCA Board Members: Jon Livolsi, Chairman, Steve Chucta, Tom Kuzia, Patrick Lombardi and Annmarie Drugonis

Veolia Water North America

Carey Strout  
Plant Manager



March 1, 2016

**Town of Seymour**  
**WPCA**  
July 1, 2015 through February 29, 2016

	Cash Balance 2/29/2016	752,066.25
	Reserve Acc	130,354.94
<b>February</b>		
<b>Monthly Summary</b>	<b>Deposits</b>	70,645.18
	Interest	41.30
	transfers in GF	-
	<b>TOTAL</b>	70,686.48
<b>Monthly Summary</b>	<b>Payments</b>	
	US Filter	\$113,626.00
Cap Improvement	US Filter	
	WJ Electric	1,872.74
	Troy	
	McGee Welding	5,085.39
	Van Etten	200.00
	Nafis & Young	
	Chatfield	265.98
	TOCE Brothers	
	Chippy's	595.00
	HOMA	
	McVac Env Ser	
Engineering	Nafis & Young	
Legal	Raymond S. Sous	165.00
Legal	May & Kulas	
Maintenance	Hi Stone & Son	
	Holland Company	
	troy	
	JW Racing & Fabrication LLC	
	WJ Electric	
	Bank Charge	
	Comcast	195.85
Misc	Seymour Police	
	Quality Data	
	Rubber Suplies	17.40
	Town Clerk	936.00
	Shelton Alarm	
	Metro railroad	
	Aquarion	
	State of Ct	
	<b>TOTAL</b>	122,959.36

Monthly Cash Breakdown

Feb-16

<u>Date</u>	<u>Dumper</u>	<u>Insp. Permits</u>	<u>Copies, Misc &amp; App.</u>	<u>Contractor Reg.</u>	<u>Sewer Impact</u>	<u>SEWER USEAGE</u>	<u>Deposit Amount</u>
2/1/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,323.10	\$1,323.10
2/2/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,717.72	\$17,717.72
2/3/2016	\$ -	\$ -	\$ 5.00	\$ -	\$ -	\$ 7,663.53	\$7,668.53
2/4/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,939.20	\$1,939.20
2/5/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 119.06	\$119.06
2/8/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 219.99	\$219.99
2/9/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,946.25	\$5,946.25
2/11/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,465.74	\$7,465.74
2/12/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 278.34	\$278.34
2/16/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 855.01	\$855.01
2/17/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 208.39	\$208.39
2/18/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 391.89	\$391.89
2/19/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,817.75	\$7,817.75
2/22/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400.00	\$400.00
2/23/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 226.07	\$226.07
2/24/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,502.93	\$11,502.93
2/29/2016	\$ -	\$ 100.00	\$ -	\$ 50.00	\$ 450.00	\$ 5,965.21	\$6,565.21
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0.00
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0.00
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0.00
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0.00
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0.00
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0.00
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0.00
<b>TOTALS</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>\$5.00</b>	<b>\$50.00</b>	<b>\$450.00</b>	<b>\$70,040.18</b>	

Grand Total \$70,645.18