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SEYMOUR WATER POLLUTION CONTROL AUTHORITY

P.O. Box 275
Seymour, Connecticut 06483

Minutes of the Seymour WPCA- Regular Meeting- April 4th, 2016- At the Sewer Plant, 6pm.

Board Members Present; Jon Livolsi, Annmarie Drugonis, Tom Kuzia, Nick Teodosio and John Uhelsky

Others Present; Carey Strout, Veolia Water Plant Manager, Jon Marro, Jim Galligan, P.E., and other members of the public.

Jon Livolsi called the meeting to order at 6:13pm

Pledge of Allegiance was given.

Annmarie Drugonis made a motion, Tom Kuzia 2nd, to accept the March 7th, 2016 minutes. Motion passed 5-0.

First Selectman- None.

20 Deerfield Drive- Michael Adilano (not present)- Jon Marro reported to the board that Mr. Adilano had called into the plant stating he had never received a sewer bill, even though he was connected to the sewer. A sewer permit was taken out and only partially inspected (due to the Glen Circle pump station not being completed at the time). A final inspection was never done, so 20 Deerfield Dr. was never entered into the computer for billing. The homeowner was informed about 3 years back billing plus 18% interest. The homeowners were supposed to come to this meeting to object to being billed with interest; Jon Marro wasn't sure what the specific objection was (either the amount of the bill or the 18% interest). Discussion ensued about how long ago was this sewer project and how long 20 Deerfield had unbilled sewer use. The WPCA Board ruled that no interest is to be waived. Jon Livolsi directed Jon Marro and Jim Galligan to look into other possible instances where no final inspection was done.

54 Canfield Road- Don Jones- wants to connect his family home. When the sewers were installed, the WPCA waived the sewer assessment at the time (for his Father and Mother) due to the necessity and cost of having a pump system in order to connect. Now Mr. Jones wishes to connect to the sewer via a pump system. The board is needed to fix the assessment (since it was deferred, per Jim Galligan). Jim Galligan was going to check on the Asbuilts, but there should be a lateral on the corner from the intersection. The assessment to be paid in full would be \$6,934.00 plus \$450 connection fee. Jim Galligan and the homeowner exchanged contact information.

Veolia Water reports-

Carey Strout reported that the plant met with all its compliance monitoring parameters for the month of March.

Plant repairs and maintenance- Carey Strout reported – the aeration basin #2 is removed from service- planning on having the recirculation pump replaced.

Chemical Tank inspection (annual) – a crack was found in the #1 tank (Hypo). Carey Strout received a quote from the tank manufacturers for \$17,000 to replace all 3 tanks (as they are 17 years old) with a 4 week turnaround. Northeast water gave a quote for the demolition of the tanks and piping, installation of the new tanks for \$7,050. Rubber Supplies gave a quote of \$721.00 for the tubing that would be used in the project. Discussion ensued as to how the tanks will be installed.

Also, the water heater was replaced in the admin building. All pump stations were checked and dye tested 72 Briarwood drive.

Flow meters were installed at Evening Star and Spruce area by the company with Nafis & Young engineering.

Carey Strout gave a quote for a Gas Meter- \$1,315.00 – the old meters are 18 years in service.

Also Jim Weed is coming soon to take down trees in the Plant, and the ROW on Bunting and Chatfield trees are rotting and need to be cut down. Carey Strout was told to inform the First Selectman's office prior to cutting the trees.

Carey Strout asked the Board for guidance for how to handle large sums of cash; we are to go with the rate payer to the Town Hall (finance office) to transact the bill payment.

Annmarie Drugonis made a motion, Tom Kuzia 2nd, to accept the quote from Rubber Supply \$721.96. Motion passed, 5-0.

Annmarie Drugonis made a motion, Tom Kuzia 2nd to accept the quote from Field Service; \$1,315.00. Motion passed 5-0.

Annmarie Drugonis made a motion, Tom Kuzia 2nd, to accept the quote from Northeast Water; \$7,350. Motion passed 5-0

Income report- Jon Marro submitted this to the board.

Financial Report- this was submitted to the board.

Invoices- the following invoices were submitted to the board (see attached) for approval of payment.

Annmarie Drugonis made a motion, John Uhelsky 2nd, to approve the invoices for payment. Motion passed 5-0.

Legal Report- None-

Engineering report- 38 Columbus Avenue-

Annmarie Drugonis made a motion, Tom Kuzia 2nd, to go into executive session at 6:50pm-with Jim Galligan, Jon Marro and Carey Strout. Motion passed 5-0.

At 7:35, Annmarie Drugonis made a motion, Tom Kuzia 2nd, to come out of executive session- with no motions made, no votes taken. Motion passed 5-0.

Public Comment- None.

Adjournment – Annmarie Drugonis made a motion, Tom Kuzia 2nd, to adjourn the meeting. Motion passed 5-0. Meeting ended at 7:40pm.

April 5, 2016

TO: First Selectman

From: Seymour WPCA

RE: Invoices to be paid

The following invoices were submitted to the finance department for payment on April 5, 2016.

Company	Invoice #	Amount	Date Paid
PSG	000056766	\$113,626.00	
Ramon Sous		\$922.50	
Comcast		\$195.85	
Town of Seymour		\$3,108.00	
Ralph Mann	32941	\$630.00	
Nafis & Young	051-16	\$510.25	
Allen's Plumbing		\$2,467.32	
Allen's Plumbing		\$246.73	
Chippy's Service Station		\$73.95	
Chippy's Service Station		\$256.60	

Chippy's Service Station		\$502.03
Chippy's Service Station		\$362.92
Chippy's Service Station		\$456.58
VanEtten	20228	\$2,800.00



OPERATIONS

The Seymour WPCF was in compliance in all of the monitoring parameters through the month of March, 2016. Here is some relevant data.

Total Nitrogen in the influent: 379 pounds per day
Total Nitrogen in the effluent: 105 pounds per day
Percent Removal 73%
2015 Nitrogen Permit Monthly Limit is 62 pounds per day

Total Phosphorous in the influent: 2.99 mg/l
Total Phosphorous in the effluent 0.7 mg/l
Percent Removal 77 %
Ortho Phosphorous in the effluent: 0.64 mg/l
Proposed Permit limit 1.09 mg/l ***

Average Flow 1.36 MGD

SIGNIFICANT MAINTENANCE ACTIVITY

Plant repair and maintenance items include the following:

- Removed Aeration tank #2 from service and cleaned it
- Had all the trucks serviced
- Replaced an overload for the Belt press
- Conducted annual chemical tank inspection
- Replaced the water heater in the admin building

COLLECTION SYSTEM

- Checked all pump stations
- Dye tested 72 Briarwood Drive
- Inspected a manhole the corner of Emma Street and Seymour Avenue
- Installed flow meters
- Walked the right of way from Evening Star to North Street

April 4, 2016

Town of Seymour
WPCA
July 1, 2015 through March 31, 2016

	Cash Balance 3/31/2016	630,235.23
	Reserve Acc	130,399.10
March		
Monthly Summary	Deposits	17,323.25
	Interest	44.16
	transfers in GF	-
	TOTAL	17,367.41
Monthly Summary	Payments	
	US Filter	\$113,626.00
Cap Improvement	US Filter	
	WJ Electric	
	Carlsen Systems, LLC	\$16,090.00
	McGee Welding	
	Van Etten	
	Nafis & Young	5,816.25
	Chatfield	
	TOCE Brothers	
	Chippy's	
	HOMA	
	McVac Env Ser	
Engineering	Nafis & Young	
Legal	Raymond S. Sous	847.50
Legal	May & Kulas	
Maintenance	Hi Stone & Son	
	Holland Company	
	RALPH MANN & SONS, INC.	130
	JW Racing & Fabrication LLC	
	WJ Electric	
	Bank Charge	
	Comcast	195.85
Misc	Seymour Police	
	Quality Data	
	Rubber Suplies	
	Town Clerk	648.00
	SERVPRO	\$1,800.67
	Metro railroad	
	Aquarion	
	State of Ct	
	TOTAL	139,154.27

Monthly Cash Breakdown

Mar-16

Date Dumper Insp. Permits Copies, Misc & App. Contractor Reg. Sewer Impact SEWER USAGE Deposit Amount

3/2/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,960.70	\$1,960.70
3/4/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 390.42	\$390.42
3/7/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1.00	\$1.00
3/8/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,137.21	\$2,137.21
3/9/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 972.74	\$972.74
3/10/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 102.50	\$102.50
3/11/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 929.21	\$929.21
3/14/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 227.98	\$227.98
3/15/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,279.86	\$3,279.86
3/17/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175.00	\$175.00
3/18/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.00	\$200.00
3/21/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 299.86	\$299.86
3/28/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,886.30	\$3,886.30
3/30/2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,760.47	\$2,760.47
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TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,323.25	

Grand Total

\$17,323.25