

Seymour Board of Education



AWARDS COMMITTEE MINUTES

February 17, 2016
Central Office
7:00 p.m.

COMMITTEE MEMBERS IN ATTENDANCE:

Mort Conlan
Eugene Coppola
Emily Curina
Regina Fitzgerald
Yashu Putorti
Vonda Tencza
Scott Walkinshaw

COMMITTEE MEMBERS ABSENT:

Terri Ferrara
Suzanne Rafferty
Fred Stanek

OTHERS IN ATTENDANCE:

Lee-Ann Dauerty, Board Clerk

I. CALL TO ORDER

Mrs. Tencza called the meeting to order with the Pledge of Allegiance at 7:05 p.m.

II. PUBLIC COMMENT

None

III. ELECTION OF CHAIRPERSON

Mrs. Tencza called for nominations for the chairperson of the Awards Committee. Mr. Coppola nominated Mr. Conlan and Ms. Fitzgerald seconded the nomination.

All present were in favor. Mrs. Tencza turned the meeting over to Mr. Conlan

IV. REPORTS AND INFORMATION

A. Information and Recommended Action

1. Review and recommendation of the Nomination Process and Forms for Each Award
Mr. Conlan said the brochure for nominations that we use for the four awards has been used for years and is circulated throughout town and online. The brochure will be updated with a deadline of April 22, 2016 and the 2015 recipient names. It will be circulated to the schools and around town and will be available online.
2. Schedule Date(s) for Submission of Nomination Forms for Each Award
It was decided that the nomination period will open on March 7, 2016 and will close on April 22, 2016. This committee will meet to discuss the nominations and select recipients on April 25, 2016.
3. Publicity of Awards
Mrs. Dauerty will do a press release to the newspapers that serve our region and it will be posted on the district website. The administrators will help to publicize the awards to parents and students and we will be asking the PTA's for their support in getting the word out. The awards will also be publicized through the use of social media. Emily Curina and Scott Walkinshaw are active in the high school student council and committed to getting their members interested in submitting nominations.
4. Committee Member Changes
The current committee members expressed an interest in continuing on the committee. Everyone agreed that we need representatives at the elementary level and Mrs. Tencza said that she would contact the schools to enlist representatives. Mr. Conlan asked if new members needed to be appointed by the Board and Mr. Putorti confirmed that they should be appointed by the Board.

The goal will be to get interested elementary level representatives on the March 7, 2016 BOE agenda for appointment to the committee. If we are not able to get on the March 7 agenda, we will include them on the April 4 agenda.

B. Reports

1. Chairman's Report
None
2. Superintendent's Report
None

V. PUBLIC COMMENT

None

VI. ADJOURNMENT

The meeting concluded at 7:25 pm

Submitted by:
Lee-Ann Dauerty
Board Clerk