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**Seymour Permanent Building Committee**  
October 20, 2016 Monthly Meeting  
Seymour Library

**Committee Members Present:** Stanley Jachimowski, Mike Marcinek, John Conroy, Wayne Natzel, Alex Danka (7:10) arrival

**Committee Members Absent:** Jim Baldwin, Paul Wetowitz, **Others Present:** Don Smith

The meeting was called to order at 7:00 p.m. by Mike Marcinek and the Pledge of Allegiance was recited.

**Public comment:**

None

**Review of Library Grant Submission and details of proposed repairs**

The proposed budget is \$1.5. Mr. Smith reviewed the summary list of items.

The Library Grant would fund about 50% of the cost. Certain items are not eligible to be covered by the grant. The energy efficiency items were accepted to be covered. We should know by mid-November if we are awarded the grant. If we do not receive the grant we will have to rework the budget.

**Update on the Police Station Repairs**

Mr. Smith distributed a detailed report of the police station. The committee would like to consider replacing the cooling and ventilation unit on the roof. It would cost approximately \$150,000. Are there any incentives from energy carrier if put in a more efficient unit?

Mr. Smith spoke with Mr. DePrimo from the Department of Public Works to see if they are available to assist with some smaller tasks, ex. Cleaning curtain drains, window wells, and other minor repairs. At this time with winter weather possible in November, Mr. DePrimo does not want to commit and then have to stop due to plowing, etc. The committee discussed the timing and prioritized items to complete this year. Mr. Smith included these repair/maintenance costs in the budget.

Both stair towers have mat footing that extend 6 feet from the wall that often gets wet/flooded. It is rainwater or groundwater? It needs to be investigated further.

Mr. Jachimowski inquired if there were any catch basins close where we can grade the ground for water flow. Mr. Smith will review the plans of the area and advise.

**Update on the Town Hall Repairs**

Mr. Smith spoke with Mr. Miller regarding replacement of windows at the Town Hall. Mr. Miller's only concern is to make sure the look of the Town Hall is the same. The committee discussed and determined white aluminum frame windows should maintain the same look.

The committee discussed having a PCB Abatement test completed. If test is positive, it must be corrected. Is it required that we advise the PCBA in Boston?

**Follow Up on Selectmen's Public Hearing**

Mr. Smith has a presentation prepared that he will review with Mr. Marcinek. The Public Hearing is scheduled for November 1st at 6:30.

Mr. Marcinek inquired if the budget passes, how quickly does Mr. Miller want to start our projects? Mr. Smith advised that he wants to begin immediately. This committee would then roll into the role of Building Committee.

The committee discussed how to bid out the projects. It was decided that jobs should be bid separately and have one general contractor. It should work out better with pricing.

**Proposed development of a short term maintenance program for all municipal buildings**

Mr. Marcinek advised that we need to finalize a maintenance program so we continue to keep our town buildings in good condition

Mr. Marcinek will add this to our meeting agenda for the next few months to prepare and present to Mr. Miller. The committee also needs to prioritize all other town building regular repair/maintenance.

**Open Discussion**

The committee discussed when to review the oil tanks at various town locations. All schools except for Bungay are all currently on Gas. Bungay's tanks should be the first reviewed.

Mr. Danka made a motion to recommend the budget as discussed to the Board of Selectman for presentation at the town Public Hearing on November 1, 2016.

Mr. Conroy seconded the motion.

Motion Passed: 4-0

Meeting Adjourned at 8:00.

Respectfully Submitted,



Kelly Forsyth  
Recording Secretary