

EMSOC
Regular Meeting
Tuesday, April 12, 2016 7:00 PM
SAA Training Room

Members Present: Pat Lombardi, Ed Hendricks, Wendy Rossi, and Tom Schutte.

SAA Members Present: Debbi Lavranchuk, Bryan Ryan, Jim Smith, and Michael Konwerski.

ITEM #1: Call meeting to order.

Meeting was called to order by Chairman Pat Lombardi at 7:00 PM.

ITEM #2: Pledge to the Flag.

Everyone salutes the flag and states the Pledge of Allegiance.

ITEM #3: Public Comment.

None.

ITEM #4: Meeting Minutes from September 15, 2015 – discussion and approval.

Motion to approve the September 15, 2015 meeting minutes.

Motion: Tom Schutte

Second: Wendy Rossi

Vote: 4-Yes

0-No

0-Abstain

ITEM #5: Introduction – New EMSOC Member

Pat Lombardi introduced and welcomed EMSOC's new member, Ed Hendricks.

ITEM #7: Directors Comments.

Bryan Ryan discussed the organizational changes since Scott Andrews left in December. Scott has since become a consultant to Seymour Ambulance. Shortly after his departure Bryan was named as Interim-Chief and Mike has been named as the Transition Assistant. There were some other officer's positions that moved around but no big changes. Bryan stated the road has been challenging since December. Staffing is always an issue because they are staffing with volunteers. They have made it through with very minimal agency help.

Tom inquired about Scott's compensation.

Bryan stated he is a consultant that is used as needed. He has very minimum hours and is paid on an hourly basis. Scott also had quite a bit of PTO and vacation time left.

Tom inquired about a target date for hiring a new director.

Bryan stated the Transition Planning Committee was set up and have been meeting quite frequently and have developed a job description for the Full Time Executive Director position.

Applicants are encouraged to start applying for the position.

Wendy inquired about what the job description will entail.

Bryan stated he/she has to be an EMT and has to live within the 3-4 town area. The position is posted and will be posted on various avenues. The Executive Director position is a heavily loaded operation. He stated getting the ambulance out is the number one priority.

Pat inquired if the Board of Directors will be doing the interviewing.

Jim stated an Interview Committee was put together consisting of members of SAA and Board of Directors member. They had also talked about having Kurt or Michelle from HR coming in to finalize the interviews.

Ed inquired about the difference between the Board of Directors role and EMSOC's role.

Bryan stated that EMSOC is strictly fiduciary oversight.

Ed inquired if EMSOC should or can have some input in the interviewing process.

Jim stated they can easily add someone on the Interviewing Committee. He will talk to John.

Bryan stated SAA asked the town for a new air conditioner unit for the training center.

Debbi suggested holding a special EMSOC meeting between now and September. John would like to sit with EMSOC and discuss future plans.

Pat asked Debbi to send the quarterly reports as soon as the quarter is done.

ITEM #6: Discussion of 2nd and 3rd Quarter Balance Sheets and Profit/Loss Statement / Budget & Actual.

Bryan stated financially they are consistent with what they have been doing in the past few years. The cuts are coming from everywhere. They continue to try to not spend as much. They have been hit with an abundance of maintenance repairs on the ambulances. Car 6 continues to be a challenge because it is the oldest in the fleet. They are trying to keep it around a little bit longer.

Tom inquired about how many staffing companies SAA is using.

Bryan stated there was a short time where they used ERM and Priority One back to back while they were transitioning to Priority One. Priority One closed their doors and they have since switched to VinTech and have been getting EMTs through the town. Bryan stated it has been hard getting them in to be trained. In the future the only vendors will be VinTech and Town of Seymour. He said the goal is not to use them at all.

Ed stated it might be a good proactive approach to let the town know about the collections.

Bryan stated he agrees and believes as a group Board of Directors, SAA Members and EMOC members should start talking to the town. He believes the town should know the numbers and show them the current status of everything. He stated SAA needs to drive home the fact that there needs to be additional funding in the coming years. Bryan stated they are also looking at different funding streams through bigger donors and grants. In the job description for the Executive Director, grant writing will be a must.

The board discussed the successful letter drive SAA hosted.

Debbi stated with regard to collections their hands are tied as far as how far we can take collections due to contract conflicts. SAA is in an agreement with the town to not aggressively take people to collections. Scott has had conversations with Kurt about loosening that up.

Pat inquired about the current collection company.

Debbi stated they changed the company to Collect Associates last week. SAA decided to become a preferred provider with Anthem. The money will go directly to SAA at 90%. The application was sent three months ago and is a timely process. They are considering signing a similar agreement with Aetna.

ITEM #8: SAA Multiple Year Capital Needs – Update.

Bryan stated they have been talking about replacing car 6 for a few years which is looking like a \$210,000 - \$220,000 for expenditure. They need the A/C Unit in the training center replaced which the town should take care of. They will be looking into getting a new Chief's car which could be anywhere from \$40-\$50,000.00. John has this on paper.

Pat asked to have this available for the September EMSOC meeting.

Bryan stated they need new radios. He discussed different options that SAA has been and will be looking into regarding the chief's car. He stated SAA needs more space equipment and staff. All ambulances are mandated to have Striker Power Lifts and will cost \$25,000.00 each ambulance. He stated that John is working with a company that writes grants specifically for Striker Power Lifts.

ITEM #9: SAA Officers/Employee List Changes.

Pat stated in the future an employee list of last name, first name and title will suffice.

Bryan stated he contacts previous members constantly. If they are on the roster, he contacts them to see if they can help out. He also discussed the extensive overhaul of the volunteer incentives program. He discussed the changes taking place to promote comradery.

Ed inquired about getting information about what is going on at SAA. He stated it is important for people to know that EMSOC is on their side.

Bryan and Debbi will discuss the description of EMSOC with John. Debbi stated the original description was written when EMSOC was really involved in the day to day operations at SAA. She stated it could have been revamped and was not put on the website properly.

ITEM #10: New Business.

Ed stated there is an issue on the SAA website. He tried to sign up for the EMT classes and the website did not allow access to this year's classes.

ITEM #11: Public Comment.

None.

ITEM #12: Adjournment.

Motion to adjourn at 8:10 PM

Motion: Ed Hendricks

Second: Tom Schutte

Vote: 4-Yes

0-No

0-Abstain

Submitted by,



Lianna Staffieri

EMSOC Recording Secretary