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**MINUTES**  
**Board of Selectmen**  
**Tuesday, November 21, 2017 – 7:00PM**  
**Norma Drummer Room – Seymour Town Hall**

**Members Present:** W. Kurt Miller, Nicole Klarides-Ditria, Len Greene, Stephan Behuniak, Al Bruno and Annmarie Drugonis.

**Members Absent:** Karen Stanek.

**Others Present:** Warren Holcomb, Town Counsel; Ernie DiStasi, Rory Burke, Alex Danka and Richard Demko.

**ITEM #1: Call meeting to order.**

Meeting was called to order by First Selectman, W. Kurt Miller, at 7:01 PM.

**ITEM #2: Pledge of Allegiance.**

Everyone saluted the flag and recited the Pledge of Allegiance.

**ITEM #3: Public Comment.**

Alex Danka, 203 Pearl Street, commended the Seymour Oxford Food Bank for a job well done. He was very impressed by the amount of food and how well it is doing. He stated it was a great experience to witness so many people getting food from the Food Bank.

**ITEM #4: Approve minutes from October 17, 2017 regular meeting.**

Motion to approve minutes from October 17, 2017 regular meeting.

Motion: Annmarie Drugonis

Second: Len Greene

Vote: 6-Yes                      0-No

0-Abstain

W. Kurt Miller – Yes

Len Greene – Yes

Al Bruno – Yes

Stephan Behuniak – Yes

Nicole Klarides-Ditria – Yes

Annmarie Drugonis – Yes

**ITEM #5: First Selectman's Report.**

- Overall, the ECS funds have been cut \$1,433,041.00. Our Municipal Revenue Shared account has been zeroed out which results in a loss of \$418,388.00. We have the possibility of about \$60,000 in costs from the Renters Rebate. Total Loss of Revenue to the town of Seymour is \$1,911,429.00. We have the 18<sup>th</sup> largest dollar cut in the State of Connecticut. On Thursday the Governor cut an additional \$851,000.00 out of our ECS Funds.
- Next Thursday, I will be in Boston presenting to S&P on our debt service. We discussed a while back about how there would be a big savings in Fiscal Years 18, 19 and 20. We had an informal meeting with S&P last week and restructured to make more palatable to S&P. We will see a smaller decrease in Fiscal Year 18. Every year from Fiscal Year 19 through Fiscal Year 23 we are going to see a savings that averages \$975,000.00. From Fiscal Year 24 and on, there will be a steady decrease in our principal and interest payments. We will retire 56% debt in the next 10 years.
- We went through a scoring model with S&P and we are pretty confident we will remain at a AA+ rating.
- Our fund balance is projected to be up in the 13% range.

**ITEM #6: Presentation of citation to Ernie DiStasi for Administrator of the Year.**

Nicole Klarides-Ditria read and presented Ernie DiStasi with the citation. She discussed how great of an asset he is to the Seymour School System. Mr. DiStasi was instrumental in starting the Bound for Success Program and has done a lot for Seymour Schools.

#### **ITEM #7: Discussion and take possible action regarding LREC micro grid application.**

Rory has been working with Advanced Energy Efficiencies to put together an application for a micro grid which would cover Stop & Shop (grocery store/pharmacy), the Police Department (emergency management headquarters), the substation on School Street and a couple other assets in that area. It would provide resiliency. There are two rounds of applications this year which is in early December. The company worked really hard to get it done in time but they had to get information from Stop n Shop and Eversource which took longer than expected. They were unable to get information before deadline. They are hoping to have an application together for the spring. They are also looking into doing some programs with the town and school buildings for efficiency projects. This will also be ready for the spring.

Stephan asked about the application process.

Rory explained that the state will provide funding for some of these projects. The projects need to meet certain requirements for the micro grid. We might like to have a micro grid in the industrial park but it isn't eligible for the state funding because it doesn't have comparable assets. This company would put forth an application in Seymour's name to the state, at which point, we can still choose to not go forward with the project. This is basically to see if the state is willing to fund the project.

Len asked if the micro grid program was hit with state budget cuts.

Rory stated not to his knowledge and the company has said nothing. The state would only notify you if you have an application in process.

#### **ITEM #8: Discussion and take possible action regarding LED Streetlight project.**

Several months ago the board members decided they wanted to move forward with the LED Streetlight project. The town has purchased all streetlights in Seymour from Eversource. The next phase of process is the actual installation of LED street lights.

Rory discussed the LED Streetlight Summary. The board will vote at next meeting to move forward with the construction phase. They have received a draft contract from Real Term and Brian Lema is reviewing it. He hopes to have it ready for the next meeting. The summary includes mostly the scope of the project. We asked them to look not only at the street lights in town but also the exterior lighting on municipal property in town.

Rory discussed the following:

- The Executive Summary includes the price for the streetlight conversion and the Simple Payback Period. The next page includes the efficiency information for the fixtures.
- Page 13: the total project cost (including Acquisition) is \$516,288.00
  - Maintenance costs will go up because currently they are included in what we pay Eversource.
  - Projected savings: Total Streetlight Expenditures – Before Upgrade: \$178,596 and Post Upgrade: \$40,667.
- Page 15, Section 9 - Financial Appraisal. Rory stated they are not sure on how the project will be paid because it depends on the scope of project. The NPV in the top chart is the cost of acquisition, the cost of the construction phase and the current cost of operating.
- Section 9.1: At a 3% interest rate, you are looking at an annual payment of \$60,000 for a 10-Year loan with a total of \$81,000 interest.
- Section 9.2: amortization table for loan.
- All of the financing numbers provided are just for the streetlights.
- Section 9.3 Calculation Assumptions:
  - With the budget cuts at the state, it appears that some of rebates that were in anticipation have been cut. They were expecting approximately \$103,000 in savings for streetlights and an additional \$25,000 for the exterior lighting. The prices on the previous pages take that into account. That is the worst case scenario. They have put in an application with state for the rebates.
- Page 26: Energy and Maintenance Cost Comparison (Exterior Building Lights).
  - There are 1100 streetlights and the project cost is \$300,000 plus. For 200 exterior lights that includes parks, parking lots and town buildings will cost approximately \$142,000.00. The reason it is more expensive is because rather than retro fitting the fixtures they are for the most part

replacing the fixtures entirely. The cost per fixture is higher and the Simple Payback Period is 5 years rather than 3. The projected savings annually is approximately \$27,000.

- Appendix B: New Cobrahead Fixtures. We had asked them for pricing on installing some fixtures on Ansmour Road, Jacko Drive and North Main Street, Derby Avenue and Broad Street Park for a Crosswalk. The cost for those 5 fixtures is an additional \$20,000.00.
- Appendix C: Combined project Cost and Payback.
  - The total project cost is \$680,000. The savings annually is \$164,000. The payback for the entire project is estimated to be 4 years.
- Maintenance Plan Cost over 10 Years: the bottom row includes the yearly totally. All of the estimates are before parts and labor. The maintenance program includes 24/7 call center, updating of the light database, handling of warranty claims, emergency outage 48 hour guarantee and contractors on call.

Stephan inquired about the financing costs are assumed that the town will be taking out loan.

Rory stated the figures are assuming 3% over 10 years. He stated if they went with a bank loan there are other cheaper financing options.

They continued to discuss different elements of the summary.

Kurt stated they are expecting the contract to be reviewed by Brian Lema. At the Board of Selectmen meeting on December 5<sup>th</sup>, they will take action on the contract. He hopes to have all the funding in place by that time.

**ITEM #9: Discussion and take possible action regarding Town of Seymour drug testing policy.**

Motion to table until the December 5<sup>th</sup> meeting.

Motion: Len Greene

Second: Al Bruno

Vote: 6-Yes

0-No

0-Abstain

W. Kurt Miller – Yes

Len Greene – Yes

Al Bruno – Yes

Stephan Behuniak – Yes

Nicole Klarides-Ditria – Yes

Annmarie Drugonis – Yes

**ITEM #10: Discussion and take possible action on 2018 meeting schedule.**

Kurt discussed the two meeting schedules to be presented.

The board unanimously agreed on the following meeting dates:

All meetings are held at 7 PM in the Norma Drummer Room at Seymour Town Hall at 1 First Street.

Tuesday, January, 2<sup>nd</sup>

Tuesday, January 16<sup>th</sup>

Tuesday, February 6<sup>th</sup>

Tuesday, February 20<sup>th</sup>

Tuesday, March 6<sup>th</sup>

Tuesday, March 20<sup>th</sup>

Tuesday, April 3<sup>rd</sup>

Tuesday, April 17<sup>th</sup>

Tuesday, May 1<sup>st</sup>

Tuesday, May 15<sup>th</sup>

Tuesday, June 5<sup>th</sup>

Tuesday, June 19<sup>th</sup>

Tuesday, July 3<sup>rd</sup>

Tuesday, July 17<sup>th</sup>

Tuesday, August 7<sup>th</sup>

Tuesday, August 21<sup>st</sup>

Tuesday, September 4<sup>th</sup>

Tuesday, September 18<sup>th</sup>

Tuesday, October 2<sup>nd</sup>

Tuesday, October 16<sup>th</sup>

Wednesday, November 7<sup>th</sup>

Tuesday, November 20<sup>th</sup>

Tuesday, December 4<sup>th</sup>  
Wednesday, December 19<sup>th</sup>

Motion to accept the Board of Selectmen 2018 meeting schedule as presented.

Motion: Len Greene

Second: Annmarie Drugonis

Vote: 6-Yes                      0-No

0-Abstain

W. Kurt Miller – Yes  
Stephan Behuniak – Yes

Len Greene – Yes  
Nicole Klarides-Ditria – Yes

Al Bruno – Yes  
Annmarie Drugonis – Yes

**ITEM #11: Discussion and take possible action regarding VanEgghen sidewalk reimbursement.**

These were the following quotes Robert VanEgghen provided:

DH & K, LLC – less than \$10,000

Persa Construction LLC - \$4,500

HGA Construction LLC - \$4,500

He went with HGA Construction, LLC and has already paid. A permit was taken out with Town of Seymour. The recommendation would be to reimburse the homeowner 1/3 of the cost of the sidewalk replacement of \$4,500.00; which would be \$1,500.00.

Motion that the Town of Seymour provide a one third reimbursement to Robert VanEgghen of Woodside Avenue in the amount of \$1,500.00 for the sidewalk removal and replacement work that was done to his property.

Motion: Al Bruno

Second: Stephan Behuniak

Vote: 6-Yes                      0-No

0-Abstain

W. Kurt Miller – Yes  
Stephan Behuniak – Yes

Len Greene – Yes  
Nicole Klarides-Ditria – Yes

Al Bruno – Yes  
Annmarie Drugonis – Yes

**ITEM #12: Appointments.**

None.

**ITEM #13: Tax Refunds/Abatements.**

Motion to accept the Tax Collectors report for November 8, 2017 as presented.

Motion: Len Greene

Second: Stephan Behuniak

Vote: 6-Yes                      0-No

0-Abstain

W. Kurt Miller – Yes  
Stephan Behuniak – Yes

Len Greene – Yes  
Nicole Klarides-Ditria – Yes

Al Bruno – Yes  
Annmarie Drugonis – Yes

Motion to accept the Tax Collectors report for November 21, 2017 as presented in the amount of .

Motion: Len Greene

Second: Al Bruno

Vote: 6-Yes                      0-No

0-Abstain

W. Kurt Miller – Yes  
Stephan Behuniak – Yes

Len Greene – Yes  
Nicole Klarides-Ditria – Yes

Al Bruno – Yes  
Annmarie Drugonis – Yes

**ITEM #14: Transfers.**

None.

**ITEM #15: Correspondence.**

- Check register.
- Letter from the Seymour Oxford Food bank thanking for organizing CARES benefit.

- Letter of resignation from Alex Danka resigning from the Zoning Board of Appeals and the Economic Development Commission.
- Invitation to Seymour Police Department's annual holiday luncheon.

**ITEM #16: Public Comment.**

Michel Flynn, 85 Skokorat St., stated he remembered a comment from last meeting regarding merging funds with the Catherine Matthies Fund. He stated the way that she set up her will, that money cannot be touched. It was originally handled by the Seymour Trust Company so it would be up to the successor bank which is Bank of America.

**ITEM #17: Selectmen's Public Comments.**

Stephan Behuniak requested to get additional information on Item #9 for the next meeting. He was lucky enough to be at the foodbank this past Saturday for about 4 hours to sort goods. He stated it was incredible to see how much gross product came in. The Seymour Police Department did a great job collecting at Stop & Shop. Someone was also set up at Market 32 and did a great job collecting. He stated it was a great event and he looks forward to doing more in the future.

Len Greene thanked Nicole for her long service as Deputy serving on the board and as a board member. He wished her well in Hartford and commended her on a job well done.

Al Bruno thanked Nicole for serving on the Board of Selectmen. He stated that she is doing a great job in Hartford. He also thanked Public Works for doing the re-seeding to Gary Park. The field is going to be great come spring. He thanked Tony DePrimo and his staff.

Anmarie Drugonis stated she will miss Nicole. She commended her on a job well done in Hartford and to keep up the good work. She also congratulated Mr. DiStasi on a job well done. She congratulated re-elected and newly elected individuals.

Nicole Klarides-Ditria expressed that it has been an honor and privilege working with everyone on the board and serving the Town of Seymour for the last 6 years. She will continue her stay up in Hartford.

Kurt stated it has been a privilege having Nicole on this board. She serves the community very well. He has faith she will continue to do a great job in Hartford.

**ITEM #18: Adjournment.**

Motion to adjourn at 7:51 PM.

Motion: Nicole Klarides-Ditria

Vote: 6-Yes                      0-No

W. Kurt Miller – Yes  
Stephan Behuniak – Yes

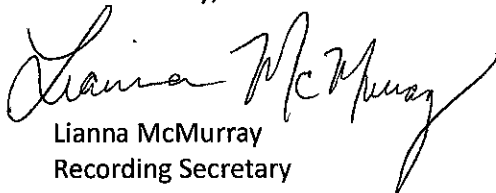
Second: Anmarie Drugonis

0-Abstain


Len Greene – Yes  
Nicole Klarides-Ditria – Yes

Al Bruno – Yes  
Anmarie Drugonis – Yes

Submitted by,

  
Lianna McMurray  
Recording Secretary

Reviewed by

  
W. Kurt Miller  
First Selectman