

Town of Seymour
Board of Finance

Minutes

COPY RECEIVED
DATE: 2/16/17
TIME: 4:15pm -
TOWN CLERK'S OFFICE

Budget Deliberations
Wednesday, February 15, 2017 at 7:00pm
Norma Drummer Room, Seymour Town Hall

Members Present: Heather McDaniel, Jim Cretella Zani Imetovski, Bill Sawicki, John Stelma

Members Absent: Beverly Kennedy, Richard Demko (alternate)

Others Present: Jason Andrews, Todd Andrews, Arsen Begiraj, Karl Best, Christopher Calkins, Marquis Croston, Alyssa Downs, Chris Edwards, Jonathan W. Ertman, Greg Gaudiosi, Rich Grudzias, Angel Hernandez, George Junko, Kyle Kelley, Quinn Levey, Wayne Lewis, Michael Lombardi, Susan McLean, Christian Miller, Kevin Reilly, Al Rochelle, Jon Rollinson, Mike Russell, Andrew Satkowski, Doug Thomas, Justin Trzaski, Dan Zaniewski, Steve Zins

Item #1 – Call Meeting to order

Chairman Bill Sawicki called the meeting to order at 7:00pm.

Item #2 – Pledge of Allegiance

Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Seating of Alternates

None

Item #4 – Deliberation and Discussion of 2017/2018 Budget

The Board of Finance discussed the following department's budget:

- ❖ Fire Marshal's Office – presented by Tim Willis, Deputy Fire Marshal
 - Salaries are contractual
 - Stipend for inspector - \$5,000 – includes 50 inspections/yr – 50 properties; added industrial properties to requirements of the town; each inspection does not take the same amount of time. Hourly rate could be between \$12.50 to \$25.00/hr depending on time for each. The CT DOL was thought to do inspections for industrial and manufacturing. This is not the case. The town is required to do these. This year did 363 site inspections/262 abatements. Hunt Design Software does not generate reports with statistics. The person hired must be certified and trained.
 - Overtime, Education, Communications, General Supplies, Clothing, Gasoline, Equipment line items have no changes.
 - Fire Prevention – small increase
 - Repairs & Maintenance – additional \$400 due to aging of vehicles
 - Books & Periodicals – every three years new codes; \$300 increase for this line item; to purchase a full set is about \$2,000; we share these books with neighboring towns
 - No need for new computers; will ask the town I.T. department about prices for laptops.
 - Hydrants – may need more money because there is an increase coming; Doug will get the information to the Fire Marshal's office.

- Revenues – will get the fee increases list to Bill Sawicki for review and discussion.
- Total of a \$950 increase, without the \$5,000 stipend addition.
- ❖ Seymour Ambulance – presented by Kyle Kelley, Director/Chief
 - Salaries contract
 - Vehicle fuel increased;
 - Most of the members are volunteers
 - More calls this year than last year at this time
 - About \$300,000 in uncollected services; do use EMMS and a Shelton collection agency to assist in collections.
- ❖ Fire Department – presented by Michael Lombardi, Fire Chief
 - Under the Professional Services line item: costs for a physical, background check, drug screening is \$550 per new firefighter; additional \$90 for chest x-ray; \$400 for stress test; \$150 for Hep B test; CDL license, \$25. The department had 15-20 new people last year. Members must go for regular physicals every one, two or three years, depending on age. Have about 110 firefighters; they are either Internal (need to use air packs) or Exterior (drivers, etc.). Bill Sawicki asked for an estimate of the breakdown of the \$30,000.
 - Gear for each person costs about \$2,500/set; purchase about 10/year; increase this year is due to manufacturer's increase in cost. Increase of \$5,000.
 - Biggest cost is the purchase/replacement of the air packs and replacement cylinders. Per OSHA there must be a spare cylinder on the truck for EACH air pack in use. 80% of calls use the SCBA. A NEW AIRPACK costs \$9,000. The replacement cylinders are \$1,100.000 each. Shelf life is 15 years. In the Capital Plan is \$30,000 for 2017, 2018, and 2019. Additional \$53,000 in the budget. August 2018 will need to replace 108 cylinders. FEMA Grant has been requested; a grant from Katherine Matthies Foundation has been requested for the RIT Packs
 - Line #740 and 745 numbers have been switched. Doug will correct.
 - \$1,200 per firefighter to be sent for training. Increase of over \$400.
 - Communications line item increased due to monitoring of the alarm system
 - #430 – Repairs & Maintenance – presented by Chris Edwards – some major repairs this year for aging fleet. \$21,750 used from last year; \$5,000 increase. Due to several needed repairs for this year. Biggest expense is Engine 13. Ladder 14 have put in over \$10,000.
 - Equipment Capital – increase is for the air packs
 - #740 – OSHA - Testing of Equipment – increase is because vendors increased prices
 - #745 – replacement/repair hoses, nozzles, etc.
 - Without the \$53,000 for air pack replacement, there is almost no increase from last year's budget.

Item #5– Adjournment

Meeting was adjourned at 8:32pm.

Submitted by:

Monica Dimon

Recording Secretary