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**Town of Seymour
Board of Finance**

Minutes

**Regular Meeting
Tuesday, October 24, 2017 at 7:00pm
Norma Drummer Room, Seymour Town Hall**

Members Present: Jim Cretella, Richard Demko, Zani Imetovski, Beverly Kennedy, Heather McDaniel, and Bill Sawicki

Members Absent: John Stelma

Others Present: Susan McLean and Doug Thomas.

Item #1 – Call Meeting to order

Chairman Bill Sawicki called the meeting to order at 7:00pm.

Item #2 – Pledge of Allegiance

Everyone saluted the Flag and recited the Pledge of Allegiance.

Item #3 – Public Comment

None

Item #4 – Approval of Minutes—September 26, 2017 Regular Meeting

Motion to approve Minutes from September 26, 2017 Regular Meeting

Motion: Richard Demko

Second: Zani Imetovski

Yes: 4

No: 0

Abstain: 2 (Beverly Kennedy & Heather McDaniel)

Item #5 – Comments from the First Selectman

None

Item #6 – Comments from the Finance Director

- Auditors are here
- Surplus: Revenues \$504,000 and Expenditures \$339,000 – goes to fund balance
- Spending and hiring freeze are in place
- There are several positions that have been vacated: administrative floater, fire department secretary, (2) police department, library worker, public works. Also, Town Clerk and Assistant Assessor are retiring. There is NO HR person currently (since December). We should have someone, at least part time, in this position.
- We were cut by \$2million from the state funding at the beginning of October

Item #7 - Transfer Requests

None

Item #8 – Charter Revision Update

- Will be set on 8/31/18
- A letter was sent out to all Department Boards, Committees, and Commissions from the Charter Revision Commission seeking input concerning how the current Charter affects each department, board, or commission.
- Bill Sawicki asked the members of the Board of Finance to come to the next meeting with any ideas for changes/additions to the budget process, taxation, Board of Finance. He also asked that they copy the particular section of the charter they would like to make the change on. We will have a discussion about each item and compile a list of ideas/suggestions (will include how many support the idea) and create a summary from the Board of Finance.
- The Charter Revision Commission will be responsible for the final decision of new charter.
- There has always been a referendum for the budget
- About 15 years ago, the Board of Education was broken out as a separate vote for budget due to "politics & personalities"
- Zani Imetovski asked Doug Thomas to please get a report from the "Office of Legislative Research" or the CCM as to what other municipalities do regarding referendums for the next meeting.
- Last charter revision was five years ago.

Item #9 – New Business

Next month will have a schedule to approve the meeting dates for next year

Item #10 – Correspondence

Letter from Charter Revision Commission discussed above

Item #11– Adjournment

Motion to adjourn

Motion: Jim Cretella

Yes: 6

Second: Beverly Kennedy

No: 0

Abstain: 0

Meeting was adjourned at 7:45pm.

Submitted by:

Monica Dimon
Recording Secretary