

# Seymour Board of Education



## FINANCE COMMITTEE MINUTES

April 3, 2017

Bungay Elementary School

7:00 pm

### COMMITTEE MEMBERS IN ATTENDANCE:

Kristen Harmeling

Peter Kubik

Yashu Putorti

### COMMITTEE MEMBERS ABSENT:

Jennifer Magri

### OTHERS IN ATTENDANCE:

Christine Syriac, Superintendent of Schools

Vonda Tencza, Associate Superintendent

Rick Belden, Assistant Superintendent - Finance & Operations

Lee-Ann Dauerty, Board Clerk

### I. CALL TO ORDER

Ms. Harmeling called the meeting to order with the Pledge of Allegiance at 7:02 p.m.

### II. PUBLIC COMMENT

None

### III. DISCUSSION AND POSSIBLE ACTION

#### A. Information and Recommended Action

##### 1. Financial Management Summary ending March 29, 2017

Mr. Belden reviewed the Financial Management Summary ending March 29, 2017. He reported that the Town third party auditor, RSM, presented the 15-16 audit report to the Board of Finance on March 28, 2017. They were complimentary of both the Town and Board of Education staffs. There were no comments, findings, or recommendations for the Board of Education. The initial implementation of the ADP Human Resources application is complete and is live as of March 27, 2017. The next step is to set up employee access to allow for self service. Mr. Belden reviewed each line item. He noted that we have had an increase in the number of substitutes on staff and credited this to the increase in salary. He discussed the tuition line items noting that we had budgeted for 16 students and we currently have 18 students. We have received our first Special Education Cost Grant allocation in late February and it was very close to the budgeted amount. We will receive our final payment in May and anticipate the full amount. Ms. Harmeling asked how many students we budgeted for in the 17-18 budget. Mr. Belden said he believed it to be 19. Mrs. Syriac said she believed we budgeted for 16. There was a brief discussion on the budget and Mr. Belden said he has not heard a final number from Town Hall yet.

**MOTION:** (Mr. Kubik/sec., Mr. Putorti) to recommend to the full Board the approval of the Financial Management Summary ending March 29, 2017 as presented

**SO VOTED**

**AFFIRMATIVE:** Ms. Harmeling, Mr. Kubik, Mr. Putorti

**B. Reports**

1. Chairman's Report

Ms. Harmeling said that due to the interviews for the superintendent vacancy, no Board members would be able to attend the Town Hearing on April 10 and asked the Administration to go in their place. Mrs. Syriac indicated that the Town meetings/hearing dates are posted on our website. Ms. Harmeling said they are planning to do one presentation with the Valley Indy and wondered when the best time to have the presentation would be. If we wait until the numbers are firm, the plan is to do the presentation the week before the referendum on May 11.

2. Superintendent's Report

Mrs. Syriac said that based on current enrollment numbers, we would need to add a .5 world language teacher

**IV. PUBLIC COMMENT**

None

**V. ADJOURNMENT**

**MOTION:** (Mr. Kubik/sec., Mr. Putorti) to adjourn

**SO VOTED**

**AFFIRMATIVE:** Ms. Harmeling, Mr. Kubik, Mr. Putorti

The meeting adjourned at 7:16 pm

Submitted by:  
Lee-Ann Dauerty  
Board Clerk