

Town of Seymour

BOARD OF FIRE CHIEFS

1 FIRST STREET, SEYMOUR, CONNECTICUT 06483

COPY RECEIVED
DATE: 2/13/17
TIME: 10:50AM
TOWN CLERK'S OFFICE

Meeting Minutes
February 6, 7:00 pm
Great Hill Hose Co.

Attendees: Chief Mike Lombardi, AC Al Rochelle, AC Chris Edwards and other members

- 1) The meeting was called to order at 7:00 p.m.
- 2) All were led in the pledge to the flag.
- 3) Al Rochelle/Chris Edwards made a motion to accept Minutes from January 5, 2016.7 Vote: 3/0
- 4) Public Comment: There was no public comment.
- 5) Correspondence: There was no correspondence.
- 6) Fire Police Captain Comments: No comment
- 7) Unfinished Business:

a) Marine 20: Discussion was had regarding making Marine 20 a dual purpose vehicle with the fire police. However, if a water call comes in the fire police will not be allowed to use the vehicle.

Al Rochelle/Chris Edwards made a motion to transfer the big signs and any extra equipment off of Utility 18 onto Marine 20. Vote: 3/0

b) Budget: Budget was turned into Kurt Miller and Board of Finance. Next Wednesday is the Finance meeting. All members are encouraged to attend. Chief Lombardi would like to do a full presentation on what is required to be a fire fighter as far as physicals, training, gear, maintenance, etc.

The Board of Finance has approved purchasing 14 cylinders with funds from current operating budget.

Al Rochelle/Chris Edwards made a motion to add Run Forms to the agenda. Vote: 3/0



Town of Seymour

BOARD OF FIRE CHIEFS

1 FIRST STREET, SEYMOUR, CONNECTICUT 06483

c) Discussion was had regarding the updates Al Rochelle made to the Run Forms. Officers were asked for input on the updates.

Al Rochelle/Chris Edwards made a motion to accept the Run Forms with the discussed changes. Vote: 3/0

8) New Business:

a) Communications- Discussion was had regarding adding the arrival times to the firehouse software reports. Al Rochelle suggested contacting the rep to see if it can be added automatically.

Discussion was had regarding an issue that came up with missing information in the reports submitted to the State of CT. Chief Lombardi received a reply after submitting November and December reports indicating that the reports were blank. It was discovered that the past several months of reports were not submitted to the State of CT because of some missing information. Those reports will be fixed and resubmitted to the State of CT.

Chief Lombardi received an email from the Communications Chairman in regards to the way that business is dealt with at North West. Chief Lombardi was very unhappy with the email and replied that the Board of Chief are the only four people that make decisions on where the apparatuses go and what they do. The Board of Chiefs and the Board of Commissioners will be able to handle the situation properly.

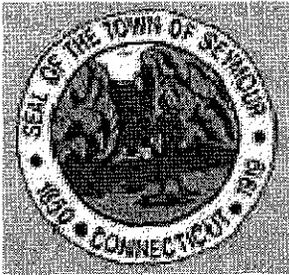
Chris Edwards stated that he was under the impression that the radios were up to date with any programming issues. If someone is having an issue they need to let him know or the program will be closed down.

b) EAP- Discussion was had regarding Employee Assistant Program coming to an end. When finding out prices Chief Lombardi was informed that only 60 members were covered for EAP. The numbers need to be increased which will increase the cost and effect the budget.

9) Training: Doug Zaniwski was unable to make the meeting but submitted his Monthly Training Report which was relayed by Chris Edwards. The report is attached.

During the meeting Doug Zaniwski sent a text message regarding Super Sunday. Seymour Ambulance is running a class that day. He will work on getting the community center but will advise of a date change.

Al Rochelle/Chris Edwards made a motion to accept the monthly training report. Vote: 3/0



Town of Seymour

BOARD OF FIRE CHIEFS

1 FIRST STREET, SEYMOUR, CONNECTICUT 06483

10) Safety:

Al Rochelle stated that everyone is doing good wearing the vests.

a) Physicals

Al Rochelle gave out a list of required physicals. He noted the new hours for Griffin to get the physicals. He will bring in the 2nd quarter guys at next months meeting.

Chris Edwards/Al Rochelle made a motion to accept physical report. Vote: 3/0

11) Special Ops: Chris Edwards will hold off on the rope class until the budget passes.

12) Repairs and Maintenance: Ladder 14 went out for testing in December. Chris Edwards received a list of things that were wrong. He has a list of parts on order and what is able to be fixed by the engineers will be taken care of, and everything else will be sent out.

Chris Edwards received a bill for Engine 15 for pump test which has since been corrected.

Ground Ladder testing is scheduled for the end of March. Chris Edwards will get the date.

Citizens Boat, Marine 2, has a major leak and keeps leaking. Chris Edwards would like to see the red boat moved downtown and get rid of Marine 2. Marine 3 would stay at Great Hill. Concerns were raised for and against moving the boat downtown.

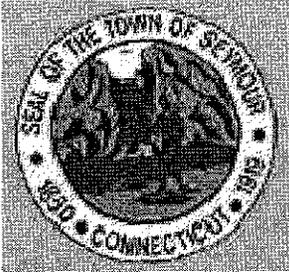
Chris Edwards/Al Rochelle made a motion to surplus Marine 2 and bring Marine 1 to Citizens and keep Marine 3 at Great Hill. Vote: 3/0

13) Company Events: Boot drive has been requested for February 11 from 8a-12p for members in need. Chief Lombardi approved the request with the understanding that it is not for department fundraising, the apparatus needs to be secured under the bridge, and protocol needs to be followed by wearing vests. Lt. Calzone needs to contact the Police Department.

Al Rochelle/ made a motion to allow citizens to use any apparatus needed for the boot drive on 2/11/17.

February 10, 2017 will be past chief dinner for John Cronin at Great Hill. The hours are 7p-9:30p. Dual response will be from 6:30-10pm.

14) Captain's Comments: Matt Calzone presented a list of new members that joined the company at the end of last year. He spoke with all of them on the call volume list. 2 members are remaining active. They have until June to meet their numbers.



Town of Seymour

BOARD OF FIRE CHIEFS

1 FIRST STREET, SEYMOUR, CONNECTICUT 06483

Matt Calzone requested spare packs from each house to keep in the officer vehicles. Rescue 12 has two spare packs. Discussion was had for and against the request.

Chris Edwards/Al Rochelle made a motion to table the issue for one month. Vote: 3/0

Chief Lombardi asked the captains to provide a list monthly of new members along with a copy of their applications. Chris Edwards asked the officers to encourage the new members come to a Chiefs meeting so they can meet the Board of Fire Chiefs face to face.

A broken mic was replaced in Truck 14. Matt Calzone asked for a back up as the spare mic was used in the replacement.

Discussion was had regarding an update on the install of radios in the officers vehicles.

15) Chief's Comments: Chris Edwards discussed the fire that happened last month. He thanked the members for the good job.

Al Rochelle mentioned the new Ace Hardware in Oxford and suggested getting an open P.O for them set up.

Chief Lombardi discussed staying diligent with emails. There is an issue where a credit card is required to register for certain training classes. He doesn't have a problem with members paying with their own cards and getting reimbursed. Also, he might be able to schedule the class for the department.

He reminded members to show up for the budget meeting.

16) Public Comment: No public comment

17) Executive Session: None required.

18) Chief's Requisitions:

See attached requisitions.

Chris Edwards/ Al Rochelle made a motion to approve the requisitions. Vote: 3/0

19) Adjournment: Al Rochelle/Chris Edwards made a motion to adjourn at 8:11pm. Vote: 3/0

Respectfully Submitted,

Angela Churnisky

**Seymour Fire Department
Chief's Requisitions**

Qty	Item Description	Vendor	Price ea.	Total	Acct. No.
1	Food for Super Sunday	Citizen's Engine Company		\$250.00	
1	Plaque	Team Player Sports	\$79.76	\$79.76	
12	SCBA Smoke Simulators	Emergency Responder Products	\$5.99	\$71.88	
4	Pro-Tech 8 Fusion Structural/Extrication Glove	The Fire Store	\$58.99	\$235.96	
1	Shelby FDP Koala/Gore Glove	The Fire Store	\$75.99	\$75.99	
1	Combi Tool	Firematic	\$7,640.00	\$7,640.00	
2	Chain Saw Tie Down Straps	Gowans & Knight	\$44.85	\$89.70	
1	Phone	Staples	\$29.95	\$29.95	

\$8,473.24

By our signatures below, we approve the requisitions indicated above:

Date: _____

Michael Lombardi, Chief

Chris Edwards, Asst. Chief

Al Rochelle, Asst. Chief

Doug Zaniewski, Asst. Chief

Super Sunday Schedule

C2 2/19/17

08:00

08:00-08:30 – Breakfast

08:45-09:45 – Blood Bourne Pathogens (Paul Possenti)

09:45-10:30 – SOP Review (Doug Zaniewski)

10:30-12:00 – SCBA / HAZMAT

Gear inspection will be held during BBP. All members must bring all SFD issued equipment.

Monthly Training Report February 2017

Scheduled Training:

1. Super Sunday

a. Scheduled for Sunday 2/19 C2

i. See attached plan

2. Dual Company HAZMAT class

a. I would like to contract this class with an outside instructor at a price not to exceed \$600.

b. I will contact Jeff Chandler and see if he can put together a class on handling everyday hazmat incidents and what to bump up to DEEP and what types of incidents we can handle.

c. Will schedule for March

work in progress

3. Company Level Training:

a. GH – 2 drills 130 man hours of training

b. C2 – 3 drills 122 man hours of training

** When entering training reports please remember to switch the station from “ALL” to “001 or 002”

4. Firehouse Reports

a. When entering reports you must remove units who did not respond. If an engine has a dispatch time but no en-route or arrival time it must be deleted from the record. The same thing goes for EMS or units that come up as “SEY 70”. When a chief is entered incorrectly it must be corrected to the same unit. If you save a report with a “yellow flag” it will not get sent to the state.

b. Avoid using incident type “other” as much as possible. There is always a way to categorize an

incident using the fields provided by firehouse.
Using "other" flags the state and also gives us
bad data for pulling our own information.