

Town of Seymour

BOARD OF FIRE CHIEFS

1 FIRST STREET, SEYMOUR, CONNECTICUT 06483

COPY RECEIVED
DATE: 5/18/17
TIME: 9:10 am
TOWN CLERK'S OFFICE

Meeting Minutes

May 1, 7:00 pm

Citizens Engine Co.

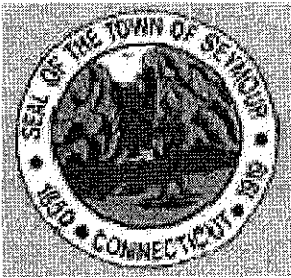
Attendees: AC Doug Zaniewski, AC Al Rochelle, AC Chris Edwards and other members

- 1) The meeting was called to order at 7:04 p.m.
- 2) All were led in the pledge to the flag.
- 3) Al Rochelle/Doug Zaniewski made a motion to accept Minutes from April, 2017. Vote: 3- Yes, 0- No. 1- Abstain (Mike Lombardi)
- 4) Public Comment: There was no public comment.
- 5) Correspondence: Correspondence received from Beacon Hose Co. thanking the department for the mutual aid on Blackberry Hill road on April 4th, 2017.
- 6) Fire Police Captain Comments: No comment
- 7) Unfinished Business:
 - a) Chief's Handbook- The chiefs are currently compiling a list of what each chief does so as new people come in they will have the handbook to reference.
 - b) PPE- Discussion was had regarding changes to the uniforms for members, potential new vendors, levels of protection, weight of the gear and the price of the gear.

Al Rochelle suggested that the committee should report back next month after more discussion is had on the gear.

Chief Lombardi stated that the committee should push hard because the department is in need of gear immediately but it will not be ordered if changes will be made in the near future. Gear needs to be ordered before the July meeting.
- 8) New Business:
 - a) Discussion/Possible action: Life fire training SOP

Telephone: 203-888-1909



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Discussion was had regarding live fire training SOP. See attached SOG.

Everyone will review the SOG and will discuss it at next month's meeting.

9) Training:

See attached Monthly Training Report for May 2017

Doug Zaniewski discussed contacting via Remind Software for department training.

Captain Calzone was contacted by Eagles in Ansonia. C2 was invited to a burn on June 3rd. The department would be responsible to cover the cost of lunch. Clarification will be made to determine whether it's open to the department or just C2. Doug Zaniewski suggested a \$250 PO to Stop in Shop, pending it is the entire department, and not just C2.

10) Safety: SOP will be put together for Chief Aide

C2 needs to be reinspected.

a) Physicals: Discussion was had regarding two members that have not had their physicals. Al Rochelle will have the officers take their gear and remove them from service.

Fire Marshal's office requested firehouse software training. Chiefs, officers, engineers and fire marshal's office will be trained on an off night.

11) Special Ops:

May 25th, Citizens at 7pm is the tentative date for individuals interested in the rope class.

Discussion was had regarding having certain qualifications to attend at RIT class going forward.

Chris Edwards will obtain a quote by Monday night for a RIT and TIM course.

12) Repairs and Maintenance:

Issue with Engine 11 ladder mounts was fixed and is back in service.

Knox boxes have been approved and Communication Services will be ordered.

Flow testing scheduled for June 14 and 15, starting at C2. Two days have been reserved.

Engine 13 and Tower 14 have antifreeze leak.



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Engine 11 handle replaced on ladder rack.

Quote submitted from Gardellas to replace the outlets on Tower 13 and 14 for \$1411.

Engine 11 pump test barely passed. Quote to repair the pump on this years budget is \$14,210.00.

Phantom problem with ladder truck gear rotation box. Occasionally leaks hydraulic fluid and bucket is tilting. Rough estimate to repair \$35,000.

13) Quartermaster Report:

No yellow helmets, 5 black helmets, 4 coats and abundance of pants.

Discussion was had regarding repairing masks.

Chief Rochelle asked for a complete inventory of masks.

14) Company Events:

May events-

See attached events form.

15) Captain's Comments: Chief Levey asked about the boat assembly and dive equipment.

16) Chief's Comments: Chris Edwards - good job the other night. Asked captains for a detailed list of the dive equipment.

Doug Zaniewski - captains should be more prepared for these meetings.

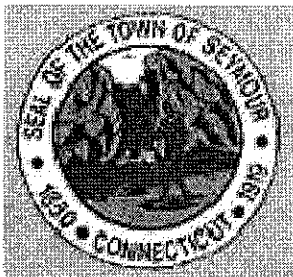
Mike Lombardi commented that surplus boat engine is to be purchased by an individual. West Marine will be contacted for a price. He thanked everyone for their hard work over the past few weeks.

17) Public Comment: No public comment

18) Executive Session: Tom Eighmie was requested for executive session by email. Doug Zaniewski was told he would not show because he wasn't listed on the agenda.

19) Chief's Requisitions:

See attached requisitions.



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Communication Services - Repair portable 105 in Chief Lombardi's vehicle \$125

Gowans and Knight- Truck 11 \$14, 210

Doug Zaniwski/ Al Rochelle made a motion to approve the requisitions. Vote: 4/0

20) Adjournment: Al Rochelle/Doug Zaniwski made a motion to adjourn at 8:15 pm. Vote: 3/0

Respectfully Submitted,

Angela Chernesky

**Seymour Fire Department
Chief's Requisitions**

Qty	Item Description	Vendor	Price ea.	Total	Acct. No.	P.O. No.
1	Repair to Portable 105	Communication Services	\$125.00	\$125.00	430	
1	Pump Replacement E11	Communication Services	\$14,210.00	\$14,210.00	430	

\$14,335.00

By our signatures below, we approve the requisitions indicated above:

Date: _____

Michael Lombardi, Chief

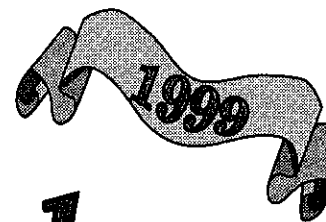
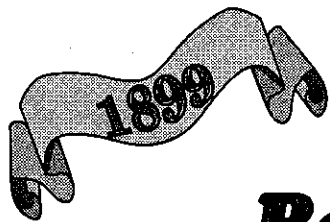
Chris Edwards, Asst. Chief

Al Rochelle, Asst. Chief

Doug Zaniewski, Asst. Chief

Commissioner

Commissioner



Beacon Hose Co. No. 1

35 North Main Street

Beacon Falls, Connecticut 06403

Telephone 203-729-1470

April 13, 2017

Chief Michael Lombardi
Citizen's Engine Company No. 2
1 First Street
Seymour, CT 06483

Dear Chief Lombardi,

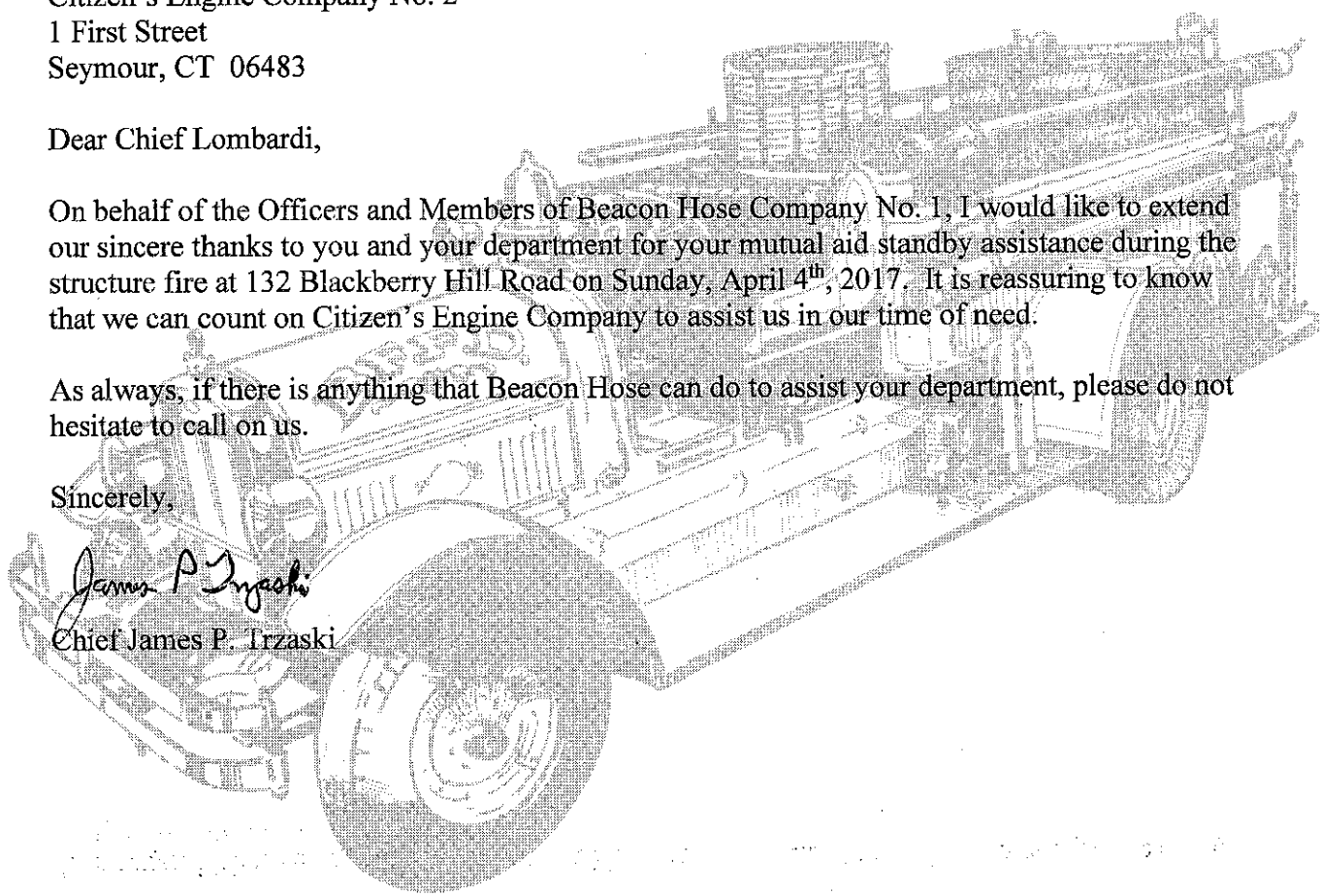
On behalf of the Officers and Members of Beacon Hose Company No. 1, I would like to extend our sincere thanks to you and your department for your mutual aid standby assistance during the structure fire at 132 Blackberry Hill Road on Sunday, April 4th, 2017. It is reassuring to know that we can count on Citizen's Engine Company to assist us in our time of need.

As always, if there is anything that Beacon Hose can do to assist your department, please do not hesitate to call on us.

Sincerely,



Chief James P. Trzaski



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Monthly Training Report

April 2017

Scheduled Training:

1. SCBA Drills
 - a. All interior certified firefighters must complete the "MAYDAY" drill by July 1st. Please print, and fill out a sheet for each FF.
2. Super Sunday Make-up FINAL MAKE-UPS!!!!
 - a. Tuesday May 30th 7pm start
 - i. SCBA/Hazmat
 - b. Wednesday May 31st 7pm start
 - i. BBP/SOP
3. EVERSOURCE LIVE WIRE TRAILER
 - a. Dual company drill 6/20 7pm Great Hill

Completed Training:

1. Dual Company Training
 - a. The water supply drill planned for April 19th was rained out and instead both companies went over the equipment on the rescue trucks. I would like to thank the company officers for stepping in and taking this drill over as the Chiefs attended a special meeting for the Board of Fire Commissioners
2. Company Level Training:
 - a. Total Department Training 9 drills and 554 man-hours of training

Training Reminders

Recently the department Junior corps has been using a service called "Remind" to send out reminders about upcoming training. I signed up for the service under SFD Training and would like to utilize it to send info out about department training. This would be to all members of the department and not be company specific. The intent would be to have a direct path to the membership about training that is coming up or even to send out info such as "Fire Danger High Today, if you respond to any illegal burns or anyone burning with a permit please extinguish" etc. This will not replace sending emails to the captains to forward but it can be just another way to get info to our membership. I would like to see everyone participate. It could use email or phone number. If this is something we would like to move forward on I will get a sheet to the captains to have their members opt into.

Seymour (CT) Fire Department

Standard Operating Guideline No. SFT 15

S.O.G. Title: Live Fire Training

Page 1 of 3

Issue date:

Revision date:

Authorized by___

Purpose:

The purpose of this guideline is to ensure safe practices during live fire training. Live fire training is an inherently dangerous activity. The Seymour Fire Department recognizes this danger as well as the need for such training. This SOG shall encompass all live fire training exercises run by the Seymour Fire Department. All live fire training shall comply with NFPA 1403. A copy of NFPA 1403 will be on hand at each station with the SOG book.

Procedure:

1. Prior to any live fire training, a burn plan shall be submitted to the Training Chief within one week (7 days) of the date of the burn.
 - a. The plan shall consist of:
 - i. Name of Lead Instructor/Incident Commander
 1. Lead instructor shall be at least a certified Fire Instructor 1
 - ii. Location, Date, and Time of the burn
 - iii. Expected weather conditions
 - iv. Burn Safety officer
 - v. A detailed plan of the training set to be accomplished
 - vi. Equipment needed
 - vii. Burn Permit (if in town)
 - viii. 5:1 student to instructor ratio with list of instructors
 - ix. Rehab / Medical plan
2. Along with the burn plan, there shall be submitted a copy of the town event form with what apparatus will be needed if apparatus will be out of town or if the event is held on town property.
3. The lead instructor shall reference the Heat Stress Index Chart at the end of this policy on the day of the live fire training. If the heat stress chart indicates "Extreme Danger" or "Danger" the drill shall be canceled. If the heat stress indicates extreme caution, extra breaks and monitoring will be required.
4. If the burn is located within the Town of Seymour, Northwest public safety shall be notified of the burn at the time of the event @ (203) 881-5152. They must be provided with the location and Incident Commander for that incident.
5. At no time should an incident number be assigned for live burn training.
6. Prior to the start of any live burn training, the instructors and students shall perform a walk through of the building or area showing all exits or egress

areas. The lead instructor shall ensure that all doors and windows are functioning correctly.

7. There shall be a designated back-up hose line. (Back-up line should be off a separate water source if possible)
8. There shall be a designated Rapid Intervention Team
9. Prior to each evolution, instructors shall check all firefighters Personal Protective Equipment for damage and proper use.
10. At no point during live fire training shall there be a "MAYDAY Drill". Any MAYDAY, EMERGENCY TRAFFIC, or EVACUATION signals shall be treated as actual emergencies and Incident Command shall act according to SOG COM 2.
11. In absence of the Training Chief, the Fire Chief will have the final Go/No-Go say in all live fire training.

Emergency Procedures:

In the event of an emergency the Incident Commander shall enact the following:

1. The injured firefighter shall be immediately treated by on site EMS.
2. The injured firefighter shall report to the nearest hospital or Griffin Hospital Occupational Health depending on the severity of the injury as determined by EMS staff.
3. The Duty Chief shall be notified as soon as possible and made aware of all available information.
4. The first report of injury and supervisor's injury report shall be completed within 24 hours of the incident by the Incident Commander.

This policy is intended to meet the standards set forth in NFPA 1403. As such, this policy shall be reviewed every 3-5 years in conjunction with the issuance of the revised NFPA 1403.

Heat Stress Index									
Relative Humidity									
°F	10%	20%	30%	40%	50%	60%	70%	80%	90%
104	98	104	110	120	132				
102	97	101	108	117	125				
100	95	99	105	110	120	132			
98	93	97	101	106	110	125			
96	91	95	98	104	108	120	128		
94		93	95	100	105	111	122		
92			92	96	100	106	114	122	
90				92	96	100	106	114	122
88					93	95	100	106	115
86						92	96	100	109
84	78						91	95	99
82	77	79						91	95
80	75	77	78	79					
78	72	75	77	78	79				
76	70	72	75	76	77	77	77	78	79
74	68	70	73	74	75	75	75	76	77
NOTE:	Add 10°F when protective clothing is worn. Add 10°F when in direct sunlight.								

Humiture °F	Danger Category	Injury Threat
Above 130°	EXTREME DANGER	Heat stroke imminent!
105° to 130°	DANGER	Heat cramps or exhaustion likely, heat stroke possible if exposure is prolonged and there is physical activity.
90° to 105°	EXTREME CAUTION	Heat cramps and heat exhaustion possible if exposure is prolonged and there is physical activity.
80° to 90°	CAUTION	Fatigue possible if exposure is prolonged and there is physical activity.
Below 80°	NONE	Little or no danger under normal circumstances.