

Town of Seymour

COPY RECEIVED
DATE: 9/25/17
TIME: 12:10 PM
TOWN CLERK'S OFFICE

BOARD OF FIRE COMMISSIONERS

1 FIRST STREET, SEYMOUR, CONNECTICUT 06483

Meeting Minutes
September 11, 2017, 7:00 p.m.
Great Hill Hose Co.

Attendees: John Cronin, Pat Lombardi, Clay Jurgens, Dan Zaniewski, Pete Sampiere

- 1) The meeting was called to order at 7:00 p.m.
- 2) Pledge to the flag followed by a moment of silence for 9/11
- 3) Discussion and approval of Chief's Meeting Minutes: No meeting.
- 4) Chief's Report: Cylinders were received and were loading into the engines.

RIT packs from Matthies Foundation grant were ordered.

5) Public Comment: No public comment

6) Commissioner's Meeting Minutes dated August 14, 2017

John Cronin/Pete Sampiere made a motion to approve Commissioner meeting minutes dated August, 2017 Vote: 4 Yes, 0 No, 1 Abstain (Dan Zaniewski)

Clay Jurgens asked for an update on the boat motor and dive equipment. Capt. Levey is still getting prices.

Clay Jurgens asked for an update on Wakelee insurance claim from the accident at the funeral home. First Selectman Miller stated he will be taking care of it.

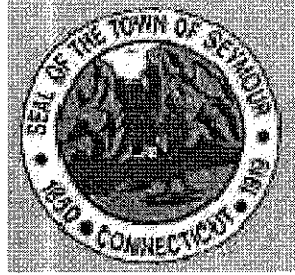
7) Correspondence: Letter from Kerry Lewis re: her resignation.

8) Financial Report: Discussion and approval.

John Cronin/Pete Sampiere made a motion to approve the financial report. Vote: 4- Yes, 0-No, 1- Abstain.

Discussion was had regarding open and new purchase orders.

See attached financial report.



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9) Fire Marshals report: Discussion and approval of August 2017

John Cronin/Pat Lombardi made a motion to accept the Fire Marshals report. Vote: 5/0

10) Unfinished Business:

a) Gear purchase.

Discussion was had regarding the gear purchase and who would be receiving the new gear. Dan Zaniewski was receiving concerns from members over who would get new gear.

11) New Business:

Pat Lombardi/John Cronin made a motion to add surplus hose to agenda. Vote: 5/0

a) Discussion/possible action on clerk position- John Cronin/Pete Sampiere made a motion to accept resignation of clerk. Vote: 5/0.

John Cronin/Pete Sampiere made a motion to form a committee including Commissioner Cronin, a chief, First Selectman to explore the clerk position and possible change to that. Vote 3/yes 2/No.

First Selectman commented that until the spending freeze is lifted, there will be no hiring.

b) Emergency PO procedure, discussion/possible action

Discussion was had regarding administrative policies for emergency purchase orders. The issue will be discussed at the next month's meeting.

c) Surplus hose

John Cronin/Pete Sampiere made a motion to surplus hose Vote: 5/0

Pat Lombardi/Pete Sampiere made a motion to add commissioner attendance and recording at meetings. Vote 5/0.

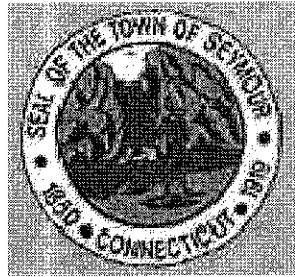
d) Commissioner attendance and recording at meetings.

Discussion was had regarding inputting attendance into firehouse.

12) First Selectman Round Table. There was no discussion.

13) Public Comment: No public comment.

14) Executive Session: Open session executive session for Chris Edwards regarding emergency PO procedure. Discussion was had regarding Chris Edwards did receive



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commissioner approval for the emergency PO. No action was taken.

Open Session for executive session for Mike Lombardi regarding following the chain of command. Extensive discussion was had between the commissioners, Chief Lombardi and First Selectman. Commissioner Zaniewski made a motion for a verbal warning for Chief Lombardi. There was no second.

15) Chief's Requisitions- Discussion and approval

See attached requisitions. John Cronin/Pat Lombardi made a motion to approve requisitions. Vote: 5/0

Oxford Hardware PO was paid out of last years budget. Clay Jurgens will check with town hall to confirm that will happen.

Discussion was had regarding replacing lights with \$1000 at Great Hill. John Cronin will contact Bill Jarvis.

16) Commissioner Comments: John Cronin: Containers for training were sold and no longer available.

17) Adjournment: Pat Lombardi/Clay Jurgens motioned to adjourn the meeting at 8:20pm p.m. Vote: 5/0

Respectfully Submitted,

Angela Chernesky
Recording Secretary



Office Of The Fire Marshal
Town of Seymour
1 First Street
Seymour, Connecticut 06483

SEYMOUR FIRE MARSHAL'S REPORT SUMMARY OF OFFICE ACTIVITIES FOR AUGUST 2017

Below is a brief summary of the major work activities that the Seymour Fire Marshal's Office conducted during the month of August 2017.

Building Inspections – The Office conducted 3 inspections on new construction, 21 inspections on existing buildings and 16 re-inspections. Every inspection requires a report.

Reports – 46 Blasting Permit – 0 Blasting Site Inspections – 0 Blasting Complaints – 0

Other Complaints – 5 Meetings – 21 Code Modification request – 0 Detail Code Reviews – 1

Detail follow-up activities – 45 Burning Permits – 0 Underground propane tank inspections - 1

Oil Tank Removal/Inquiry - 2 Plan Review – 2 Other – 6 Fire Lane/hydrant violation tickets - 2

TOTAL ACTIVITIES FROM ABOVE - 171

Major Activities

Outside Training Conducted – Smithfield Gardens 26 Smith Street- the Office prepared lesson plans and conducted 3 training sessions for staff and residents.

Training activities attended – None.

Falbo's Gas Station, West Street – Three old underground gasoline tanks were removed and 3 new underground gasoline tanks were installed. The new tanks installation was inspected multiple times by the Office.

Safety Committee- DFM Willis inspected and tested AEDs in Town Hall, Library, Community Center, Public Works and the Transfer Station.

Falbo's Gas station, West Street – The construction of the second floor for storage and office has not started yet.

Public Schools – The Office conducted its yearly inspections of the 4 schools and completed and sent the abatement fire violation reports. As usual, this process was very time consuming.

Staff Meeting – I conducted a meeting with all members of my Staff. The volunteer staff members wish to continue to assist with preliminary fire investigations when on scene. They have requested that I remind Chiefs, Company Officers and Drivers about this. I have requested to be placed on the next Fire Chiefs agenda to discuss this.

Public Schools – The Office witnessed the first fire drills from the Schools.

Liquor Store, 177 Roosevelt Drive – A plan review was conducted on a new 3,300 square foot liquor store at this shopping strip.

Hot Tamales Cantina, New Haven Road – A plan review is being conducted on a proposed band, dance and bar occupancy at Seybridge Plaza. It will be part of Hot Tamales. It is estimated to be about 2,200 square feet.


LEPC Meeting - The Office attended a recent LEPC meeting.

Carbon Monoxide issue with DFM Willis's Ford Explorer – Carbon Monoxide is leaking into his vehicle. It was brought to Crowley Ford for investigation. This is part of Ford's Police Interceptors around the Country that are having carbon monoxide problems. There is no fix for it yet, but it is probable the vehicle will be recalled once Ford determines a fix. The vehicle is still in use but a carbon monoxide detector is being used. Other proactive actions are being taken. The First Selectman and Police Chief have been notified of the problem.

INVESTIGATIONS: No investigations to report on.

Each fire and follow-up requires a detailed report.

Submitted by,



Paul Wetowitz
Seymour Fire Marshal

September 7 2017

Cc. File

P.O. Box 834

Seymour, CT 06483

(203) 545-5933

Kerryannlewis7415@gmail.com

September 1, 2017

Dear Dan,

I am writing to announce my resignation as Clerk from the Seymour Fire Department, effective September 15, 2017.

This was not an easy decision to make. I have enjoyed working for this organization and appreciate the opportunities for growth that have been provided.

I wish you and the company all of the best. If I can be of any help during the transition, please do not hesitate to ask.

Sincerely,

Kerry A. Lewis

Seymour Fire Department Chiefs Requisitions

[illegible]

CPA 10/1/10

By our signatures below, we approve the requisitions indicated above:

\$4,161.00

Date: 9/11/2017

Michael Lombardi, Chief

~~Chris Edwards, Asst Chief~~

Al Rochelle, Asst. Chief

Doug Zaniewski, Asst. Chief

Doug Zaniewski, Asst. Chief