

Minutes
Board of Public Works
Monday, August 14, 2017 at 7:00 PM
Public Works Garage

Members present: Annmarie Drugonis, Sean Walsh, Eric Omlor

Members absent: Yashu Putori

Others Present: Tony Deprimo, Frank Gabinelli, Jordan Addis

Item #1: Call meeting to order

The meeting was called to order at 7:00 pm.

Item #2: Pledge of Allegiance

All present stood and recited the Pledge of Allegiance.

Item #3: Public Comment

There was no public comment.

Item #4: Approve minutes

The item was tabled.

Item #5: Financial Update

There was a discussion on inconsistencies in the accounts of Repairs and Maintenance, General Supplies, and Trucks. Repairs and Maintenance and General Supplies appeared to have spent too much money and the Trucks account has more money than expected. It was stated that these accounts needed to be looked into. Sean brought up an issue with the dating of the budgets that were looked at in a past meeting. One was dated 16/17 and the other was dated 17/18 but both were said to be from last year. The issue was with which fiscal year the funds actually came from. He said he would look into it.

Tony stated that he had been putting together the internal tracking numbers for the residential garbage pickup. He discussed an issue with the internal tracking in which only the invoices were being tracked and said that there had been issues with the internal tracking in the past as well

Item #6: Vehicle Update

There was a discussion on new machines. A mason dump was ordered and should be received soon. The freight liner should be ready next week. New mowers were received today.

It was discussed that the brine machine needed to be checked on.

There was a discussion on machine sharing with the surrounding towns. Tony stated that he was trying to work out a schedule for the shared machines.

It was stated that the maintenance requirements on the vehicles need to be gone through.

Item #7: Transfer station update

Tony stated that the OSHA inspection went well. Most issues were with transfer station, specifically the fencing. The inspector said there was much improvement from the previous inspection.

Item #8: Work update

There was a discussion on where to buy mafia blocks.

The Director stated that September first the department would begin preparing for the incoming snow.

The Director stated that the OSHA report should be received in three weeks.

Item #9: Policy handbook discussion

There was a discussion on what needs to be updated in the handbook. Safety directives need to be added.

There was an update on turf maintenance binders. Copies of the maintenance binders have been dispersed. It was stated that the warranty sections need to be reviewed and taken care of to make sure we are in compliance with maintenance requirements.

Item #10: Transfers

It was stated that there were no transfers

Item #11: Discussion on 5-year capital plan

There was no discussion.

Item #12: Other Business

There was a discussion on filling the open board position. The board members stated that the position needs to be filled soon.

Item #13: Public Comment

There was no public comment

Item #14: Adjournment

A motion was made to adjourn the meeting at 7:50 PM.

Motion: Annmarie Drugonis

Second: Eric Omlor

Vote: 3-0