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SEYMOUR ECONOMIC DEVELOPMENT COMMISSION

Regular Meeting Minutes
May 2, 2017
Flaherty Room, Town Hall

Members Present: Jon Szuch, M. Sabetta, R. Averill, P. Lombardi, C. Ailman

Members Absent:: K. Conroy, A. Danka

Also Present: F. Messore, Economic Development Director

ITEM #1

The meeting was called to order at 6:35 p.m.

ITEM #2

Pledge of Allegiance led by J. Szuch, Chairman

ITEM #3 – Approval of Minutes of prior meeting – April 4, 2017

Mr. Lombardi moved to approve the minutes of the April 4, 2017. The motion was seconded by Ms. Sabetta and carried 4-0-1 with Mrs. Averill abstaining.

Item #4 – Attendance policy discussion.

Ms. Ailman stated that the attendance at meetings is a concern of hers. Mr. Lombardi stated that a member could be removed for missing three consecutive meetings. In that case the Chairman needs to give that member notice and then it goes to the First Selectman for further action.

ITEM #5 – First Selectman's comments.

The First Selectman was not present at the meeting.

ITEM #6 – Public Comments

There was no one from the public in attendance.

Item #7 – Review remainder 2017 meeting calendar.

Mr. Szuch stated that the Commission does not meet in July. Mr. Lombardi stated that the Commission could consider reducing the number of meetings. Mr. Szuch stated that this was discussed in the past. He stated that they discussed having quarterly meetings or meetings every other month. The matter will be discussed at the next meeting.

ITEM #8 – Economic Development Director Update.

Mr. Messore presented his report for April 2017. He stated that the contract is in effect for the Greenway project and construction is to begin. He stated that Milone and MacBroom will be doing the inspections of the work. He stated that there was a meeting prior to construction and they will try to limit the amount of traffic interruptions. He stated that they had to re-engineer the retaining wall to not affect the duct work which has fiber optics for Frontier there.

He also discussed the downtown parking and permits for various lots. He stated that the staging area for the Greenway project had to be changed and it is now in Lot 4 so some of the spaces had to be eliminated. He stated that he will be meeting with the new parking attendant about this matter and better signage in the lots.

Mr. Messore stated that there had been some discussions on forming an economic development corporation but he did not feel that the Town is at a point now for that to happen. He stated that if there was a project that would benefit from a corporation then it could be further discussed.

Mr. Szuch asked if there was any progress on Tri-town Plaza and Mr. Messore stated that he did receive a call from someone looking for space there but they did not have the necessary financing.

Mr. Messore stated that information on the parking and permits could be put on the website. This way people would know where to go to get the necessary permits. He also stated that pictures of the Greenway construction could be on the website. He suggested a tour of the Greenway during construction so that the members could see the progress.

ITEM #9 – EDC Chairman's Report

Mr. Szuch stated that he did not have anything to report on.

ITEM #10 – old Business

There was no old business to discuss.

ITEM #11 – New Business

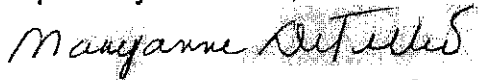
Mrs. Averill asked about encumbering funds from this year's budget. Mr. Szuch stated that Mr. Messore may want to do that from his budget. Mr. Messore stated that funds could be encumbered for improvements to the website. Ms. Ailman will take care of that.

Item #10 – Correspondence

There was no correspondence to review.

A motion to adjourn was made by Mrs. Averill, seconded by Ms. Sabettal and carried unanimously (5-0). The meeting was adjourned at 7:54 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Maryanne DeTullio".

Maryanne DeTullio, Recording Secretary