

COPY RECEIVED
DATE: 4/20/17
TIME: 2:25pm
TOWN CLERK'S OFFICE

MINUTES
EMSOC
Regular Meeting
Tuesday, April 18, 2017 7:00 PM
SAA Training Room

Members Present: Ed Hendricks, Tom Schutte and Wendy Rossi.

Members Absent: Pat Lombardi.

Others Present: Kyle Kelley, Bryan Ryan and Mike Nimmons (7:05pm).

ITEM #1: Call meeting to order.

Meeting was called to order by Vice Chairman, Ed Hendricks, at 7:00 PM.

ITEM #2: Pledge to the Flag.

Everyone salutes the flag and states the Pledge of Allegiance.

ITEM #3: Public Comment.

None.

ITEM #4: Discussion and approval of September 20, 2016 regular meeting minutes.

Motion to approve the September 20, 2016 regular meeting minutes.

Motion: Wendy Rossi

Second: Tom Schutte

Vote: 3-Yes

0-No

0-Abstain

ITEM #5: Discussion of 2nd and 3rd Quarter Balance Sheets and Profit/Loss Statement / Budget & Actual.

Kyle stated SAA has been doing decently well with regard to revenue. There is a lot of money held up with collections and private pays. They have been doing a good job of staying on top of billing, as well as, getting grants. They received a grant for \$7,900, as well as, an \$8,000 grant for some additions to the stretchers. Kyle stated that with the state cuts and budget cuts and more people not having insurance, it has been difficult. They are doing their best to deal with everything.

Tom inquired about what the effect will be from the state.

Kyle doesn't know and neither does the town.

Bryan stated the EMS Chief's Association keeps them up to date with information.

Ed inquired about the car that was in bad condition.

Kyle stated that car has been replaced. The ambulances have been running well. They will start looking at new ambulances in the spring or summer time. They will be looking to replace the oldest ambulance. Kyle is working on two different grants for the power loads for the stretchers for all three ambulances. They are working on the up-fit of the new vehicle. They are looking at different avenues for funding. They just purchased 10 radios from a grant from last year. The Lucas Machines (the CPR device) will eventually have to be upgraded. The stretcher will have to be upgraded also.

Ed inquired about the narcotics issue in town.

Kyle stated it is all over the state and country. They carry Narcan in all vehicles. It is an epidemic. They have had a 26 year old male overdose and there was no bringing him back. He discussed when Waterbury mixtures hit the valley and they knew about it within 24 hours.

Ed asked about the fundraising expenses where there was a significant increase.

Kyle said that was a result of the expenses for the letter fund drive they did. Their net was around \$17-\$18,000 and expenditure was approximately \$5-6,000.

Ed asked about a town policy regarding collections.

Kyle stated there is no specific town policy nor is there anything specific in the contract. There was an agreement over the course of years that if you are a town resident and you cannot pay your bill, SAA will not aggressively come after you to pay it. After some time of looking at reports, a number of those people who fell in that pool who couldn't pay their bills were receiving checks from insurance companies. Debbi created a policy format in which the billing company will follow for town residents and non-town residents. He explained the format. He stated Kurt had no problems with it.

Now, on Seymour Ambulance's side of the policy, if you live in town and you did get a check from your insurance company and didn't pay your bill, you will go to collections. If you live in town and did not receive a check from your insurance company and the billing company goes through the steps of offering a discount, offering a payment plan, etc., it will go back to SAA to go through different avenues to have bill paid. The policy started in September or October.

Motion to accept the financials as presented.

Motion: Wendy Rossi

Second: Tom Schutte

Vote: 3-Yes

0-No

0-Abstain

ITEM #6: Directors Comments.

Ed asked about the bylaws and plan of operation that EMSOC is supposed to see and have input on. He stated there needs to be some clarification on the relationship with EMSOC and SAA. He stated he had spoken with Kurt regarding the town charter and how to make it more like what the police department and fire departments have.

Kyle stated the bylaws are being looked at by the board of directors now. They put together a committee to address some of the issues with the bylaws. He stated now that SAA has grown and developed, they have noticed there are some changes needed. He stated the committee is made up of SAA board members and general membership. They will be reviewing all of the bylaws. The changes are coming. He stated that if there are ideas and/or thoughts to reach out to Jon because he is on the committee. It will be a decision of the membership as a whole.

Ed inquired about the long range EMS plan that EMSOC is responsible for developing and updating.

Kyle stated it has been in discussion. His opinion is that SAA can't be set up like the fire department and police department because they are separate. Seymour Ambulance is more of a contractor for the Town of Seymour. The very beginning of EMSOC was set up as the EMS Oversight Committee to oversee Seymour Ambulance to make sure they were getting back on track financially. As they have grown and have gotten better, and years have passed, it has become more of a gray area with what EMSOC is responsible for.

As far as the EMS plan, it has to be looked at it and be addressed. EMSOC is not there on a day to day basis to see the daily operations. He stated their contract is up and coming with the town.

Kyle said the function of EMSOC needs to be reviewed and ironed out so that there is no confusion.

ITEM #7: Legislature update.

Kyle stated there is nothing pressing. The EMS Chief's Organization will let them know if anything comes up.

As far as the organization itself, they are doing well with membership; it has increased dramatically. There is a new training coordinator which will help get more people. They have received a couple grants last year for equipment and are working on more for this year. Kyle stated they have a solid, knowledgeable Board of Directors. They will be looking at the contract in the coming months. He stated he asked Kurt for \$15,000 for his current budget for fuel and he put \$10,000 in there. They will see what happens. He stated he was very proud of everyone who was at the horrific accident last week; they did a great job.

Jeremiah Carrier is the new training coordinator. He has been doing a really great job to build on what was already established.

Ed suggested reaching out to churches and other organizations that are having festivals and carnivals.

Kyle stated they are working on marketing with regard to training.

ITEM #8: Capital Needs Update.

This was touched on earlier in the meeting.

ITEM #9: SAA Officers/Employee (List Changes).

Kyle stated SAA is doing well with retention from the EMT classes.

ITEM #10: New Business.

None.

ITEM #11: Public Comment.

None.

ITEM #12: Adjournment.

Motion to adjourn at 7:45 PM.

Motion: Tom Schutte

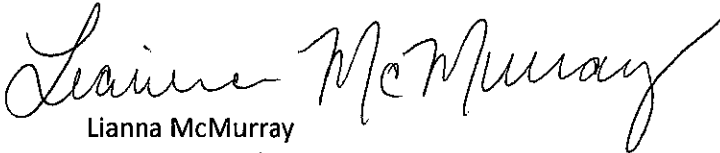
Vote: 3-Yes

0-No

Second: Wendy Rossi

0-Abstain

Submitted by,



Lianna McMurray

EMSOC Recording Secretary