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**Seymour Permanent Building Committee**  
March 16, 2017 Meeting ~ Norma Drummer Room, Town Hall

**Committee Members Present:** Stanley Jachimowski, Mike Marcinek, Jim Forsyth, John Conroy,  
**Others Present:** Don Smith, Tony Caserta

The meeting was called to order at 7:03 p.m. by Mike Marcinek and the Pledge of Allegiance was recited.

**Public comment:** None

**A&W contract:** Town attorney reviewed the contract and approved. A&W just wants to review and wants to make a small change. Per Mr. Smith, should be signed by Monday.

**FSS Proposal:** Initial contract was with facility support minus the PCB/asbestos. We now have a completed contract and have prepared a full FSS proposal. Total cost in proposal is \$6,300. The committee discussed the contents of the proposal in depth.

**Motion:** Mr. Jachimowski made a motion to authorize the proposal. Mr. Conroy seconded the motion.

**Motion Passed: 4-0**

**Police Station Monitoring Well:** The committee discussed the proposal for monitoring the wells at the police station. Mr. Smith mention that test borings were performed in the past. The groundwater is below the footing. The proposal is approximately \$2,500 to monitor two wells. Mr. Caserta just needs to sign the proposal and Don will have the approval to move forward. The wells will remain permanently in place. Mr. Caserta noted that the agreement stated that the owner would be responsible for any damage, ex. If a gas line was damaged. The committee then discussed.

**Motion:** Mr. Jachimowski made a motion to approve \$2,496 for the well monitoring contract. Mr. Conroy seconded the motion.

**Motion Passed: 4-0**

**Open discussion:** The committee received an invoice number 11746 from facility support services 11746 in the amount of \$3,470 for the completion of the pre-renovation asbestos report.

**Motion:** Mr. Conroy made a motion to approve invoice #11746. Mr. Forsyth seconded the motion.

**Motion Passed: 4-0**

Mr. Conroy mentioned that on prior committees, each committee was responsible for maintaining their own budget records. He wanted to make sure that this committee would be monitoring our budget in similar fashion. Mr. Caserta advised that he is responsible for keeping track of our budget.

A Powerpoint presentation is being prepared for the lighting at the library. Once completed, it would become part of the State Library grant. It will be presented to Mr. Miller. It is a review of the various lighting options and will include recommendations of what lighting should be installed at the library. We are hoping to receive energy rebates as well. Mr. Marcinek inquired if we should have the outside transformer tested. Eversource stated that they were going to replace, but have not yet.

**Motion:** Mr. Conroy made a motion to adjourn. Mr. Jachimowski seconded the motion.

**Motion: Passed 4-0**

Meeting Adjourned at 7:50.

Respectfully Submitted,  
*Kelly Forsyth*  
Recording Secretary