

Seymour Permanent Building Committee  
April 20, 2017  
Norma Drummer Room, Town Hall

COPY RECEIVED  
DATE: 5/18/17  
TIME: 10:30am  
TOWN CLERK'S OFFICE

Committee Members Present: Mike Marcinek, Jim Forsyth, Alex Danka, Wayne Natzel  
Others Present: Don Smith, A&W

Meeting was called to order at 7:03 p.m. by Mike Marcinek and the pledge of allegiance was recited.

Public Comment: None

A&W – Windows at Town Hall

A&W reviewed the drawings of the Town Hall and discussed the current windows sizing. There are 42 windows to replace at the Town Hall. They presented a Marvin Window and the quality of the product along with the style and recommend using that manufacturer. Mr. Danka expressed concerns that the cross section that would be glued on the top of the window would make it more time consuming to clean. There was a discussion regarding including to match the current windows not being replaced vs eliminating for ease of cleaning. It can also be included inside the window glass. The exterior material was discussed regarding wood/vinyl. If we use vinyl, it would not have to be painted. It was also discussed if we want the windows to be able to open. Mr. Smith requested pricing of aluminum framed windows. A&W distributed a drawing of a large double hung window showing the type of panning that would automatically come with the windows. They described the inner workings of the windows.

The committee discussed the current window jams in the town hall and what type of condition they are in. Are they currently rotting? Do we want to use the same in the new windows?

The generator is sitting outside the Land Planning windows. A&W recommended putting a fixed window in that location so it can't be opened to let generator fumes in. The committee discussed that it would be too cost prohibitive to move the generator. Mr. Forsyth inquired if we could extend the pipe for the generator. Mr. Danka will measure and discuss at the next meeting.

Mr. Marcinek asked what the lead time would be in manufacturing the windows. A&W advised it would be about 4-6 weeks.

All then performed a physical inspection.

It was decided that the scrolls/design of the sign above the doorway need to be replaced, but does not have to be as ornamental. They also want to make sure that there is still a mail slot available.

The door will remain the same size.

As they inspected the windows at various inside locations it was decided that the mutins would go inside the windows. It was also discussed to have non operable windows where the bottom tilts open. A&W will price out this option.

#### A&W – HVAC System & Boiler

Based on their observations where water table is, the water table has been fine, but water is still entering the basement. Few options discussed. They can take out face of building and put a water membrane with a catch basin, they can regrade some areas, but it would not be a complete solution. Per Mr. Smith, there are no curtain drains around the building and there is no other drain we can connect to. We would need a pump system to move any water. The foundation is masonry where natural water seeps through. Mr. Smith commented that there is no mold build up that he is aware of.

#### Library

A&W visited and found on the lower level the back entrance has small roof area where they knocked some bricks out to review the condition. There is a huge crack due to water and steel is rusted and expanded and broken some bricks. They want to see what condition steel column is in.

They also discussed the enclosure around the stairway where the Fire Marshall wants a rated enclosure. A&W proposed putting in a fire rated glass in the door. Fire Glass costs about \$100-\$200 per square foot. It was discussed possibly having a door without a window. The library staff has security concerns. It was also recommended that a camera could be installed in lieu of a door with a window.

Also discussed was repairing/replacing ceiling tiles vs installing a new ceiling. The Committee needs to review what was in the intended budget.

#### Schedule Discussion

A&W distributed proposed schedule and discussed with Committee. A&W needs three weeks to prepare based on new design specs discussed. Mr. Marcinek would like to have everything finalized to present to the Board of Selectman on July 5, 2017.

6/22 - put out to bid/other bids due.

May 10 Special Meeting

May 18th Regular Meeting

June 15 Regular Meeting

June 29th to approve our recommendation to BOS to get on selectmen's agenda

July 20 Regular meeting

**Motion:** Mr. Danka made a motion to adjourn the meeting. Mr. Natzel seconded the motion.

**Motion: Passed 4-0**

Meeting adjourned at 8:25

Respectfully Submitted,

Kelly Forsyth

Recording Secretary