

**Seymour Recreation Commission at Seymour Community Center-
May 24, 2017**

In attendance: Joe Larovera, Janice Keough, Colleen Lundgren, Phil Wilhelmy, Recreation Manager, Zack Philippas; and Director, Mary McNelis.

Commission Chair, Joe Larovera, called the meeting to order with the Pledge of Allegiance at 6:32PM.

Public Comment:

No Comment.

Review of the Minutes from April 26th Meeting-

Motion to accept: Colleen Lundgren; Seconded by Phil Wilhelmy.
Approved-4:0:0

Review of the Treasurers Report for January-

Mary McNelis explained that she needs to move \$1600 for Zack's salary and \$8,400 for the camp counselors. She has to do to this because the first two weeks of camp will fall two weeks before the end of the fiscal year. They are running tight but will be ok

Motion to accept: Colleen Lundgren; Seconded by Janice Keough.
Approved-4:0:0

Recreation Manager's/Director Report-

Programming:

Flag Football- Takes place on Sunday and is going well.

Playground Camp- The amount of kids signed up is 214 and parents are still signing up. At this time last year there was 219 signed up, pretty much on track. Went through two weeks of interviews. There were over 25 applicants and 9 job positions available. The staff has been hired. Zack is still taking bids from pizza places. He also secured the ice cream truck.

Turn It Up- The program finally worked out with 8 kids. Since this worked out so well this time, Zack talked about a Tiny Tikes soccer program for the fall.

Zumba- Saturday class at 8AM is working out well and has 12 people in the class.

Middle School Camp- 4 camps available last year but not too many students signed up. But this year there will be 2 camps. They would need 9 signups to break even and 11 have already signed up.

Wildcat Basketball- Starts in June, signups are slowly coming in.

Red Sox vs Yankees Game- More tickets had to be bought, sold the first 35 and now they have 50 so there is 15 tickets left. There is a 55 passenger bus to take the residents to the game.

Floor- The floor will be getting redone and bleachers will be taken out.

Discussion of Employee Background Checks-

In the past for background checks, all that was done was a copy of a person's license was run through Seymour Police Department. This doesn't show everything; it only shows what someone has done in Seymour, if anything. The town of Seymour is beginning to background check full-time employees, coaches, volunteers, and staff who are 18 years and older. It will all be done online that will be \$199 a year for a subscription fee and \$7.95 a record. It was paid for out of the Recreation Budget. The whole town will be using it, so Mary talked to Kurt Miller and it will be paid out of the HR or Selectman Budget next year. There is a policy being written up and Mary will be running it by the town attorney's before showing the Recreation Commission. NRPA had a whole guideline for this and Mary is basing their policy on the NRPA one. Janice asked about who Seymour Soccer uses and why didn't Mary use that service. They use First Advantage; they didn't use their services because they wouldn't give them an online option. First Advantage gave that to Seymour Soccer because Seymour Soccer was piggy backed with someone else. First Advantage changed their rulings about who could do online. They needed to do at least 150 background checks to be able to do it online and Mary knew that wouldn't happen so she had to use another service. Mary ended up going with Protect Youth Sports for the

Background Checks. The online cite is very simple to do the Background Checks. It sends back report within 48 hours, but if there is nothing to be found it could come back within an hour.

Approval of Playground Summer Camp Program Staff-

The ratio for counselor to kids is one to fifteen when all the kids show up. For last year it was down to about one to eight or nine. Most of the children signed up are 1st graders and around that age. There is a games room for the older kids signed up. There is also a middle school camp which is 2 weeks One head counselor will go the first week and the other head counselor will go the second week. There are six destinations, which is 3 each week. This includes Lake Compounce, Six Flags, Brown Stone and Trampoline Park.

Motion to Accept: Janice Keough; Seconded by: Phil Wilhelmy.

Approved- 4:0:0

Public Comment:

Joe Larovera brought up in the past about taking a meeting off for the summer months. Suggested was to skip the July meeting and everyone agreed. Zack also brought up that his brother is good at digital media. He recorded and has made a video about the Dodge Ball Tournament, and the Flag Football League. The goal is to make promotional videos for each program for the Rec Center. Zack showed the Commission the Dodge Ball Tournament promo video. Janice talked about doing an indoor Volleyball League for the Fall months. Joe Larovera asked Zack about him getting the fulltime position, Mary has to modify the job description and post the job internally before he can get hired as full time.

Adjourning of Meeting:

A motion to adjourn the meeting was made by Joe Larovera at 7:04PM and seconded by Janice Keough.

Approved-4:0:0

Respectfully Submitted,

Becca Cretella 5/31/17