MINUTES
10-Year Strategic Planning Committee
Wednesday, January 11, 2017 @ 7:00pm
Norma Drummer Room/Seymour Town Hall

Members Present: Don Smith, Jen Magri, Kathie Vrlik and Rory Burke
Members Absent: Jeff Dussetschleger and Trish Danka
Others Present: None

Item #1: Call meeting to order
The meeting was called to order at 7:17 PM.

Item #2: Pledge of Allegiance
All present stood and recited the Pledge of Allegiance

Item #3: Public comment
There was no public comment.

Item #4: Discussion: update SP with findings from First Selectman's second annual update
Rory will review the First Selectman's notes from his update and make edits to the plan accordingly for the Committee to review.

Item #5: Discussion: update SP with findings from SP Summit
Rory will review Don's notes from the summit and edit the plan accordingly for the Committee to review.

Item #6: Open discussion
Don gave a quick summary of the interview with the Town and Schools' Technology Director. He said the Committee's technology plan was good, but that it has almost entirely been accomplished and that the technology infrastructure for municipal offices is where it needs to be. The Board of Education recently approved the hiring of a full-time technology assistant for municipal offices. Once this position is in place, he will begin the second phase of getting hardware and software in order.

The Committee discussed making changes to the table of contents of the plan regarding the still unfinished portions. They also discussed restructuring the appendices and including distilling appended reports (e.g. the 2016 Plan of Conservation & Development, 2012 Master Economic Development Plan and Downtown Action Strategy, etc.) for inclusion.

Item #7: Public comment
There was no public comment.

Item #8: Adjournment
A motion was made to adjourn the meeting.
      Motion: Don Smith   **Second:** Kathie Vrlik
      Vote: 4-0

The meeting was adjourned at 8:15 PM.
      Submitted by,

Rory Burke
Recording Secretary