

Town of Seymour

BOARD OF FIRE COMMISSIONERS

1 FIRST STREET, SEYMOUR, CONNECTICUT 06483

COPY RECEIVED
DATE: 3/20/18
TIME: 4:00pm
TOWN CLERK'S OFFICE

Meeting Minutes
March 12, 2018, 7:00 p.m.
Great Hill Hose Co.

Attendees: Tom Eighmie, John Cronin, Clay Jurgens, Todd Andrews

- 1) The meeting was called to order at 7:02 p.m.
- 2) Pledge to the flag
- 3) Discussion and approval of Chief's Meeting Minutes- No meeting
- 4) Chief's Report: Al Rochelle discussed the school safety assembly. It was noted that the FD has not been invited to any school drills. Al Rochelle will be getting a copy of emergency response plan. Al Rochelle will set up staging areas for fire apparatus for each school. Discussion will be had about using fire police for blocking driveways at schools. It will be a work in progress.

Super Sunday is complete. Chief Lombardi is still working with Steve Savage re: nextgen on daily issues.
- 5) Public Comment: No public comment
- 6) Commissioner's Meeting Minutes: Discussion/approval of Commissioner Meeting Minutes dated 2/12/18. John Cronin/Todd Andrews made a motion to accept minutes with correction of Pat Lombardi under item 8. Vote: 4/0
- 7) Correspondence: None
- 8) Financial Report: Discussion and approval.
Clay Jurgens/Todd Andrews made a motion to approve the financial report. Vote: 4/0

See attached financial report.
- 9) Fire Marshals report: Discussion and approval of February 2018 report.
John Cronin/Tom Eighmie made a motion to accept the Fire Marshals report. Vote: 4/0

Discussion was had regarding FM Wetowitz's plan for a structure at transfer station for

Telephone: 203-888-1909



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training. John Cronin is concerned about the use of resources for donations and isn't asking for input from either board. He doesn't feel the project is viable for the fire department and is concerned of it becoming a glorified shed fire.

10) Unfinished Business:

John Cronin/Tom Eighmie made a motion to discuss training towers and dive equipment to the agenda. Vote: 4/0

a) Dive equipment: Has been surplused and is waiting for a list of what is available and rough estimates of the big items. Capt. Levey was supposed to handle this issue. John Cronin/Tom Eighmie made a motion for the chief to submit the list before the next commissioners meeting via email. Vote: 4/0

b) Training towers: They are in terrible condition and need to be removed. John Cronin does not like that outside agencies are still using them for liability reasons. They either need to be repaired or removed. Al Rochelle suggested getting the building inspector to inspect. John Cronin/Tom Eighmie made a motion to table the idea for one month, contact the building inspector to reinspect, and come back with ideas by next meeting. Vote: 4/0

11) New Business:

a) Discussion on Capital Improvements to both fire houses
Todd Andrews brought up discussion as a result of the board of finance meeting. Chairman advised to put together a list of big ticket items with prices to bring to Board of Finance and Board of Selectman and take into consideration when factoring the fire department budget.

Citizens-

Replace generator to power town hall, fire department and ambulance on one unit.

Changing AC units downtown because they are running on R22.

New boilers for natural gas

WPCA to check floor drains with camera for break in pipe

Paving

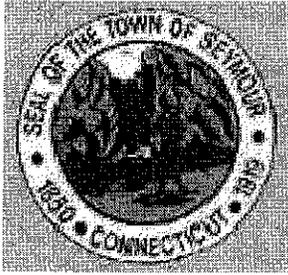
Safety on overhead doors.

Scanner for watch station replaced

Great Hill-

Sewer hook up

Drain pipe fix and floor repair



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Paving
Exterior doors
Safety on overheard doors.

This list will be worked on and added to as needed.

John Cronin/Todd Andrews made a motion to add dive van to agenda. Vote: 4/0

b) Dive van- First selectman wants fleet diminished. John Cronin wants the dive van sold. Commissioners feel the decision should come from the Board of Chiefs. John Cronin/Todd Andrews made a motion to kick the issue back to the chiefs. Vote: 4/0

12) First Selectman Round Table. There was no discussion.

13) Public Comment: No public comment.

14) Executive Session:

15) Chief's Requisitions- Discussion and approval

See attached requisitions. Todd Andrews/Tom Eighmie made a motion to approve requisitions. Vote: 4/0

16) Commissioner Comments: None.

17) Adjournment: Tom Eighmie/Clay Jurgens motioned to adjourn the meeting at 7:54pm p.m. Vote: 4/0

Respectfully Submitted,


Angela Chernesky
Recording Secretary

Fire Dept Expenditures
Town of Seymour

03/09/2018
Fiscal Year 2017-2018

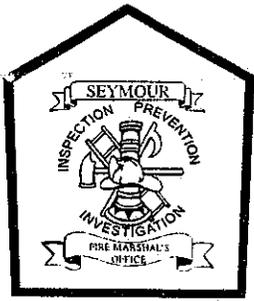
550 Fire Department		Orig Budget	Changes	Adj Budget	Mtd Expended	Ytd Expended	Encumbered	Balance	%Exp
1-001-420-2200-550-101	Salary- Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-001-420-2200-550-106	Salary- Engineers	\$15,000.00	\$0.00	\$15,000.00	\$1,273.00	\$9,670.00	\$0.00	\$5,330.00	64.47%
1-001-420-2200-550-110	Salary- Regular employees- Mechanic	\$0.00	\$0.00	\$0.00	\$0.00	\$514.00	\$0.00	(\$514.00)	0.00%
1-001-420-2200-550-120	Salary- Part Time	\$24,720.00	\$0.00	\$24,720.00	\$753.64	\$2,978.24	\$0.00	\$21,741.76	12.06%
1-001-420-2200-550-125	Board secretary fees	\$1,200.00	\$0.00	\$1,200.00	\$60.00	\$766.00	\$60.00	\$340.00	71.67%
1-001-410-1500-550-220	Social security- Fire	\$3,130.00	\$0.00	\$3,130.00	\$155.03	\$1,008.60	\$0.00	\$2,121.40	32.16%
1-001-420-2200-550-340	Purchased professional services- Medical	\$32,500.00	\$0.00	\$32,500.00	\$0.00	\$15,959.67	\$1,992.66	\$14,547.47	55.24%
1-001-420-2200-550-350	Educational/Meeting/Seminars	\$36,000.00	\$0.00	\$36,000.00	\$0.00	\$7,510.05	\$4,730.00	\$23,759.95	34.00%
1-001-420-2200-550-430	Repairs and maintenance	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$21,289.06	\$6,400.62	\$32,310.32	46.15%
1-001-420-2200-550-530	Communications/Telephones	\$10,800.00	\$0.00	\$10,800.00	\$0.00	\$3,667.96	\$4,700.96	\$2,431.08	77.49%
1-001-420-2200-550-660	Travel	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-001-420-2200-550-610	General supplies	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$373.35	\$300.00	\$2,328.65	22.45%
1-001-420-2200-550-615	Clothing	\$30,450.00	\$0.00	\$30,450.00	\$0.00	\$25,306.60	\$5,000.00	\$140.20	99.99%
1-001-420-2200-550-622	Electricity	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$17,329.32	\$901.33	\$7,769.35	70.12%
1-001-420-2200-550-624	Oil	\$28,000.00	\$0.00	\$28,000.00	\$0.00	\$14,806.63	\$421.55	\$12,771.82	54.39%
1-001-420-2200-550-625	Gasoline	\$17,000.00	\$0.00	\$17,000.00	\$589.33	\$4,972.45	\$4,383.25	\$7,644.30	55.03%
1-001-420-2200-550-720	Buildings- Improvements	\$37,000.00	\$0.00	\$37,000.00	\$0.00	\$13,701.16	\$9,161.43	\$14,117.41	61.84%
1-001-420-2200-550-740	Equipment Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-001-420-2200-550-741	Vehicle Lease	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-001-420-2200-550-743	Mod and Equip OSHA	\$49,000.00	\$0.00	\$49,000.00	\$0.00	\$30,982.52	\$3,070.00	\$14,947.48	69.40%
1-001-420-2200-550-745	Equipment Non Capital	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$9,460.10	\$1,051.52	\$8,488.38	27.66%
SubDept	550 Fire Department	\$412,000.00	\$0.00	\$412,000.00	\$2,631.00	\$180,310.91	\$42,213.52	\$189,475.57	54.01%
Fund	001 General Fund	\$412,000.00	\$0.00	\$412,000.00	\$2,631.00	\$180,310.91	\$42,213.52	\$189,475.57	54.01%
Grand Total for Report		\$412,000.00	\$0.00	\$412,000.00	\$2,631.00	\$180,310.91	\$42,213.52	\$189,475.57	54.01%

Fire Dept
Town of Seymour

3/5/2018 9:58:07 AM
Fiscal Year 2017 - 2018

PO #	Vendor #	Vendor Name	PO Date	Ref	Age	Batch	Use	Account Number	PO Description	Status	PO Amount	Amt Spent	Encumbered
40410	18280	GOWANS KNIGHT COMPANY INC	08/16/17		205	FD - AUG	1	1-001-420-2200-550-743	Pump Testing - Sept.	P	\$5,600.00	\$2,430.00	\$3,070.00
40434	152209	Phoenix Propane, LLC	08/21/17		200	FD - AUG	1	1-001-420-2200-550-626	Propane for Both FDs	P	\$5,000.00	\$618.75	\$4,383.25
40440	152319	A & J Generator and Equipment, LL	08/21/17		200	FD - AUG	1	1-001-420-2200-550-720	Generator - C2	P	\$1,500.00	\$593.00	\$841.00
		A & J Generator and Equipment, LL	08/21/17		200	FD - AUG	2	1-001-420-2200-550-720	Generator - GH	P	\$1,500.00	\$895.00	\$605.00
40441	31400	OXFORD LUMBER BLDG	08/21/17		200	FD - AUG	1	1-001-420-2200-550-720	Misc building materials	P	\$92.21	\$26.84	\$66.17
40464	90443	HOUSATONIC PAPER & SUPPLY	08/23/17		198	FD - AUG	1	1-001-420-2200-550-720	1st QTR Supplies	P	\$2,000.00	\$984.64	\$1,015.36
40971	126010	Northeastern Communications Inc.	11/17/17		112	AP - NOV	1	1-001-420-2200-550-745	papers	P	\$500.00	\$86.48	\$413.52
40972	168192	CHERNESKY, ANGELA	11/17/17		112	AP - NOV	1	1-001-420-2200-550-125	Secretarial Services2nd qtr	P	\$500.00	\$120.00	\$80.00
40995	11705	DADDIO'S NEW AUTO PARTS	11/21/17		108	AP - NOV	1	1-001-420-2200-550-430	2ND QTR	P	\$1,000.00	\$718.88	\$281.14
41002	16654	FIREMATIC SUPPLY CO INC	11/21/17		108	AP - NOV	1	1-001-420-2200-550-615	repairs rubber boots	O	\$1,500.00	\$0.00	\$1,500.00
41125	06500	CHATFIELD POWER EQUIPMENT	12/11/17		88	AP - DEC	1	1-001-420-2200-550-430	REPAIRS FOR	P	\$500.00	\$174.99	\$325.01
41271	00600	AIR COMPRESSOR ENGINEERIN	01/08/18		60	Ap - Jan	1	1-001-420-2200-550-720	repairs to both fire house	P	\$6,000.00	\$3,161.10	\$1,838.90
41274	173402	NU-AGE WARNING LLC	01/08/18		50	Ap - Jan	2	1-001-420-2200-550-430	Repairs FD3 Vehicle	O	\$2,667.00	\$0.00	\$2,667.00
41390	13650	EHMAN MECHANICAL SERV LLC	01/23/18		45	Ap - Jan	1	1-001-420-2200-550-720	3rd Qtr Blanket PO	P	\$1,500.00	\$160.00	\$1,350.00
41481	157359	Verizon Wireless	01/31/18		37	Ap - Jan	1	1-001-420-2200-550-630	Jan Feb Mar Fire Dept Cell	P	\$5,000.00	\$623.04	\$4,476.96
41483	173353	Konica Minolta	01/31/18		37	Ap - Jan	1	1-001-420-2200-550-630	Jan, Feb, Mar Copiers	P	\$500.00	\$276.00	\$224.00
41484	16900	GRIFFIN HOSPITAL	01/31/18		37	Ap - Jan	1	1-001-420-2200-550-310	3rd Qtr Dept Physicals	P	\$5,000.00	\$3,007.14	\$1,992.86
41485	13612	EAST RIVER ENERGY	01/31/18		37	Ap - Jan	1	1-001-420-2200-550-624	3rd Qtr fuel heating Both	P	\$5,000.00	\$4,578.45	\$421.55
41501	16654	FIREMATIC SUPPLY CO INC	02/01/18		36	AP - FEB	1	1-001-420-2200-550-615	fire helmets w/ls	O	\$3,500.00	\$0.00	\$3,500.00
41513	28397	SHIPMANS FIRE EQUIPMENT	02/02/18		35	AP - FEB	1	1-001-420-2200-550-430	Repair Thermal Imager	O	\$300.00	\$0.00	\$300.00
41514	168167	EVERSOURCE; Electric	02/02/18		35	AP - FEB	1	1-001-420-2200-550-622	Jan Feb Mar Electric both	P	\$5,000.00	\$4,098.67	\$801.33
41587	126010	Northeastern Communications Inc.	02/13/18		24	AP - FEB	1	1-001-420-2200-550-350	10 Motorola Minitr VI	O	\$4,300.00	\$0.00	\$4,300.00
41588	42755	VALLEY FIRE CHIEFS REGIONAL	02/13/18		24	AP - FEB	1	1-001-420-2200-550-350	Instructor Class	O	\$430.00	\$0.00	\$430.00
41589	131238	Stop & Shop Supermarket	02/13/18		24	AP - FEB	1	1-001-420-2200-550-610	Food for department	O	\$300.00	\$0.00	\$300.00
41590	141823	Lowe's Home Improvement	02/13/18		24	AP - FEB	1	1-001-420-2200-550-745	20 LED Flashlights for Fire	O	\$638.00	\$0.00	\$638.00
41591	146834	Pete's Tire Barn	02/13/18		24	AP - FEB	1	1-001-420-2200-550-430	Replace rear tires on E11	O	\$2,100.00	\$0.00	\$2,100.00
41592	06915	COHEN'S KEY SHOP INC	02/13/18		24	AP - FEB	2	1-001-420-2200-550-720	Batteries & software	O	\$950.00	\$0.00	\$950.00
41593	42525	W J ELECTRIC LLC	02/13/18		24	AP - FEB	1	1-001-420-2200-550-720	Electrical upgrades &	O	\$2,515.00	\$0.00	\$2,515.00
41625	147033	Pirestone Complete Auto Care	02/16/18		21	AP - FEB	1	1-001-420-2200-550-430	FD 2 Chief vehicle four tires	O	\$536.00	\$0.00	\$536.00
41626	25453	LITTLE RIVER POWER EQUIP	02/16/18		21	AP - FEB	1	1-001-420-2200-550-430	repair to power huskivane	P	\$275.00	\$93.53	\$191.47

Fund 001 General Fund \$42,213.52



Office Of The Fire Marshal
Town of Seymour
1 First Street
Seymour, Connecticut 06483

**SEYMOUR FIRE MARSHAL'S REPORT
SUMMARY OF OFFICE ACTIVITIES FOR FEBRUARY 2018**

Below is a brief summary of the major work activities that the Seymour Fire Marshal's Office conducted during the month of February 2018.

Building Inspections – 5 inspections on new construction 17 inspections on existing buildings
14 re-inspections

Reports – 28 Blasting Permit – 0 Blasting Site Inspections – 0 Blasting Complaints – 0

Other Complaints – 2 Meetings – 15 Code Modification request – 0 Detail Code Reviews – 5

Detail follow-up activities – 33 Burning Permits – 0 Underground propane tank inspections - 0

Oil Tank Removal/Inquiry - 4 Plan Review – 4 other – 6 Fire Lane/hydrant violation - tickets - 1

Document Review – 0 **TOTAL ACTIVITIES FROM ABOVE - 136**

Major Activities

Outside Training Conducted – None.

Training activities attended – FM Wetowitz took an on-line fire investigation class on “The Process of Elimination”. I also attended a Blood Borne Pathogen class.

DFM Willis took an on-line training class on “Investigating Fatal Fires” and attended a half day on the on Incident Management.

60 Silvermine Road, Basement Systems renovation – This project is almost completed. This continues to be a time consuming project.

Hot Tamales Cantina Trilogy, Seybridge Plaza, New Haven Road – This project is under construction. There continues to be on site construction inspections and meetings.

Route 67 Diner expansion, Klarides Village – Construction is almost completed. There has been multiple construction inspections and follow ups.

Hoarding Properties – I have handled up to 4 properties to date. One is completed with a total cleaning out the house and installation of smoke and carbon monoxide alarms. A new one I have just started to work on. Another one is steadily improving. The oldest one is being worked on with minimal results. These types of issues are time consuming in follow up activities.

Fire Prevention Poster Contest – For the first time in a long time, a 5th grader from Seymour has won the New Haven County contest. This includes a check for the student and a spot in the State's Fire Prevention Calendar. On March 22 2018, I, the student, parents, principal and teacher will be attending a presentation and lunch in Hartford. At that time the State's winner will be announced out of the 8 County winners.

26 Main Street, first floor renovation – A plan review was submitted and reviewed to turn the first floor into an Office. No construction activities have started to date.

145 Main Street, Boxcar 145 Restaurant – Work has begun on this renovation.

Library Fire Evacuation Plan – The Library Director and I are continuing to work on this plan and training staff members.

Safety Committee activities – DFM Willis has spent time planning and attending multiple classes on OSHA training for employees in Public Works and Town Hall. He has also spent time working with the safety committee. A moderate amount of time has been spent on these activities.

Carbon Monoxide issue with DFM Willis's Ford Explorer – No Change. We are still waiting for the recall. Carbon Monoxide is leaking into his vehicle. It was brought to Crowley Ford for investigation. This is part of Ford's Police Interceptors around the Country that are having carbon monoxide problems. There is no fix for it yet, but it is probable the vehicle will be recalled once Ford determines a fix. The vehicle is still in use but a carbon monoxide detector is being used. Other proactive actions are being taken. The First Selectman and Police Chief have been notified of the problem.

INVESTIGATIONS: 26 Balance Rock Road - This structure fire appears to be an accidental type. An occupant was burned on his feet. It appears that a rechargeable battery overheated. Smoke damage was minimal. Fire damage was minimal.

Each fire and follow-up requires a detailed report.

Submitted by,



Paul Wetowitz
Seymour Fire Marshal
March 8 2018

Cc. File