



Town of Seymour

**BOARD OF FIRE COMMISSIONERS**

1 FIRST STREET, SEYMOUR, CONNECTICUT 06483

COPY RECEIVED  
DATE: 5/23/18  
TIME: 12:10 PM  
TOWN CLERK'S OFFICE

Special Meeting Minutes

May 17, 7:00 p.m.

Great Hill Hose Co.

Attendees: Tom Eighmie, Clay Jurgens, Pete Sampiere, Todd Andrews

1) The meeting was called to order at 7:10 p.m.

2) Pledge to the flag

3) Discussion and approval of Chief's Meeting Minutes dated 5.7.18

Todd Andrews/Tom Eighmie made a motion to accept the Chief Minutes dated 5.7.18.

Vote: 4/0

Discussion was had regarding the Humat system.

4) Chief's Report: Extremely busy with the storm with over 50 calls. Tower is part of a task force in Brookfield to do station standby. FD2 has brake line issue, Al Rochelle's truck is in for general maintenance and exhaust. Update was given on camper donated by Oakwood Management; it didn't work for the department and Chief Lombardi did not accept the donation. Update given on Spotted Dog. Update on water supply SOP. Evaluation will done and adjustments will be made. Al Rochelle would like to do a drill on it first. Update on cylinders with First Selectman releasing the money in one lump sum. Shipmans stated if the department keeps stems from cylinder there is a savings of \$100 each.

5) Public Comment: No public comment

6) Commissioner's Meeting Minutes: Discussion/approval of Commissioner Meeting Minutes dated 4/9/18. Pete Sampiere/Todd Andrews made a motion to accept minutes.

Vote: 4/0

Tony Caserta is coordinating with public works to take training tower but to leave the poles.

No responses back to Clay Jurgens regarding the Dive Equipment.

7) Correspondence: Letter of resignation from John Cronin to First Selectman.

Four letters of intent were received for the posted chief positions.

Telephone: 203-888-1909

Hon. Kurt Miller  
First Selectman  
Town of Seymour  
1 First St.  
Seymour, Ct 06483

May 3, 2018

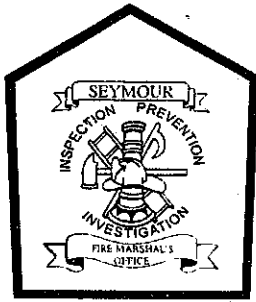
cc. Board of Fire Commissioners  
Board of Fire Chiefs  
Great Hill Hose Company

Mr. Miller,

Due to recent personal circumstances I will be unable to continue to fulfill my remaining term as a Fire Commissioner representing the Great Hill Hose Company. Please accept my resignation from the commission effective immediately. I have copied the Board of Commissioners, Board of Chiefs and the Great Hill Hose Company so that they may begin the process of securing my replacement.

Thank you,

John Cronin Jr.  
107 Mountain Rd.  
Seymour, Ct 06483



Office Of The Fire Marshal  
*Town of Seymour*  
1 First Street  
Seymour, Connecticut 06483

SEYMOUR FIRE MARSHAL'S REPORT  
SUMMARY OF OFFICE ACTIVITIES FOR APRIL 2018

Below is a brief summary of the major work activities that the Seymour Fire Marshal's Office conducted during the month of April 2018.

A moderate amount of paid time off occurred this month.

Building Inspections – 7 inspections on new construction    10 inspections on existing buildings  
8 re-inspections

Reports – 21    Blasting Permit – 3    Blasting Site Inspections – 3    Blasting Complaints – 0

Other Complaints – 3    Meetings – 22    Code Modification request – 0    Detail Code Reviews – 1

Detail follow-up activities – 53    Burning Permits – 1    Underground propane tank inspections - 0

Oil Tank Removal/Inquiry - 3    Plan Review – 1    Other – 12    Fire Lane/hydrant tickets - 0

Document Review – 11    Field Inspections - 1    TOTAL ACTIVITIES FROM ABOVE - 135

Major Activities

Outside Training Conducted – DFM Willis conducted fire safety training for TEAM students at Chatfield Lopresti School.

Training activities attended -- FM Wetowitz attended a half day class on the New Fire Codes Part 2 at Fairfield Fire School.

DFM Willis took a half day class on the New Fire Codes Part 2 at Fairfield Fire School, Managing a Big Box Fire, and a full day class on Emergency Management Training,

Hot Tamales Cantina Trilogy, Seybridge Plaza, New Haven Road – This project is complete. This has been a time consuming project. The dance club/restaurant has already been open for several weekends.

Hoarding Properties – I have 1 property left to complete that the Office is aware of. One property has been completed this month. The oldest one continues to be worked on. These types of issues are time consuming in follow up activities.

145 Main Street, Boxcar 145 Restaurant – This project is almost complete.

Library Fire Evacuation Plan – The Library Director and I have completed the plan. The proper training has been completed for all staff employees. A simulated fire drill has taken place and it went well.

Safety Committee activities – DFM Willis continues to spend time on his duties as an Officer of this Committee. This included scheduling and coordinating CPR training for some Town employees, attending the School Safety Committee meetings and ordering and placing First Aid Kits in several Town buildings.

Burn Building – This project is moving along. The sub assembly work of the walls has been completed at the High School. The sections were scheduled to be delivered Wednesday May 16 at the Transfer Station. However, due to the storm, this has been delayed. The students are scheduled to build and assembly the building Monday May 21 to Friday May 25. The building will be 18 feet x 18 feet. I have raised \$3,500 from multiple companies in Seymour to construct this building. Once completed, I will work with the fire department regarding training in it.

Regionalization – A second meeting has occurred. All valley fire marshals continue to express a positive belief that this is a good idea. They have gotten support from their Towns so far. I will continue to finalize the regionalization process.

Fireworks – The proposed law in Hartford to legalize consumer grade fireworks has died in committee. It was never voted on in this legislative session. It is unknown if it will reappear.

Aquarion Water Company- A meeting occurred with Aquarion Water Company Management regarding the water supply on South Main Street. This was conducted regarding the low water supply situation during the recent 380 South Main Street fire. Also, many follow up activities occurred before and after this meeting. The meeting went very well. The reason for the amount of available water was discussed by the water company. There was no specific error made by the water company. However, some short term and long term plans were discussed to improve the water supply situation. Follow up meetings will be occurring.

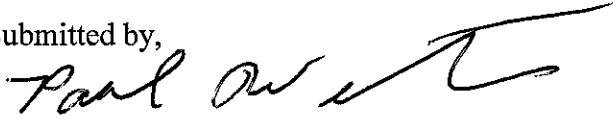
Carbon Monoxide issue with DFM Willis's Ford Explorer – No Change. We are still waiting for the recall. Carbon Monoxide is leaking into his vehicle. It was brought to Crowley Ford for investigation. This is part of Ford's Police Interceptors around the Country that are having carbon monoxide problems. There is no fix for it yet, but it is probable the vehicle will be recalled once Ford determines a fix. The vehicle is still in use but a carbon monoxide detector is being used. Other proactive actions are being taken. The First Selectman and Police Chief have been notified of the problem.

INVESTIGATIONS: 380 South Main Street - This was a major structure fire. More than ½ of this apartment building has been damage by fire, smoke and water. This appears to have been an accidental fire. It appears to have been started by a malfunctioning bathroom ventilation fan motor in a top floor apartment.

37 Rosko Street – This was a pillow and blanket that caught fire. The person in the bed received burns and was operated on. The cause is undetermined at this time.

Each fire and follow-up requires a detailed report.

Submitted by,

A handwritten signature in black ink, appearing to read "Paul Wetowitz", with a stylized flourish at the end.

Paul Wetowitz  
Seymour Fire Marshal  
May 16 2018

Cc. File

**Seymour Fire Department  
Chief's Requisitions**

Qty	Item Description	Vendor	Price ea.	Total	Acct. No.	P.O. No.
1	FIRE INSTRUCTOR CLASS II	CT FIRE ACEDEMY	\$330.00	\$330.00		
1	UNIVERSAL AND CLASS A FOAM	FIREMATIC		\$2,920.00		
1	MASK CLEANER WIPES	GOWANS AND KNIGHT	\$444.00	\$444.00		
4	TV FOR SPOTTED DOG	CDW	\$388.12	\$1,552.72		
4	MOUNTS FOR TV'S	CDW	\$84.34	\$337.38		
4	BEACON GREEN LIGHTS	NU AGE	-\$560.00	\$0.00		
20	MAN US MACHINE CLASS	VULCAN FIRE	\$3,000.00	\$3,000.00		
	OFFICE SUPPLIES	WB MASON	\$2,000.00	\$2,000.00		
	Install CAT 6 Lines for Spotted Dog @ C2	W.J. Electric, LLC		\$875.00		

**\$11,459.10**

By our signatures below, we approve the requisitions indicated above:

Date: \_\_\_\_\_ 5/14/2018

\_\_\_\_\_  
Michael Lombardi, Chief

\_\_\_\_\_  
Chris Edwards, Asst. Chief

\_\_\_\_\_  
Al Rochelle, Asst. Chief

\_\_\_\_\_  
Doug Zaniwski, Asst. Chief

## Fire Dept Expenditures

05/04/2018

Town of Seymour

Fiscal Year 2017-2018

	Orig Budget	Changes	Adj Budget	Mtd Expended	Ytd Expended	Encumbered	Balance	%Exp
<b>550 Fire Department</b>								
1-001-420-2200-550-101 Salary: Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-001-420-2200-550-105 Salary - Engineers	\$15,000.00	\$0.00	\$15,000.00	\$1,273.00	\$12,730.41	\$0.00	\$2,269.59	84.87%
1-001-420-2200-550-110 Salary: Regular employees -Mechanic	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-001-420-2200-550-120 Salary - Part Time	\$24,720.00	\$0.00	\$24,720.00	\$753.64	\$2,978.24	\$0.00	\$21,741.76	12.05%
1-001-420-2200-550-125 Board Secretary fees	\$1,200.00	\$0.00	\$1,200.00	\$60.00	\$960.00	\$240.00	\$0.00	100.00%
1-001-410-1550-550-220 Social security - Fire	\$3,130.00	\$0.00	\$3,130.00	\$165.03	\$1,201.42	\$0.00	\$1,928.58	38.38%
1-001-420-2200-550-340 Purchased professional services - Medica	\$32,500.00	\$0.00	\$32,500.00	\$0.00	\$20,316.81	\$0.00	\$12,183.19	62.51%
1-001-420-2200-550-350 Education/Meeting/Seminars	\$36,000.00	\$0.00	\$36,000.00	\$0.00	\$13,180.05	\$1,000.00	\$21,819.95	39.39%
1-001-420-2200-550-430 Repairs and maintenance	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$31,548.54	\$12,854.00	\$15,597.46	74.00%
1-001-420-2200-550-530 Communications/Telephones	\$10,800.00	\$0.00	\$10,800.00	\$0.00	\$4,606.49	\$251.90	\$5,941.61	44.99%
1-001-420-2200-550-580 Travel	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-001-420-2200-550-610 General supplies	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$906.23	\$0.00	\$2,093.77	30.21%
1-001-420-2200-550-615 Clothing	\$30,450.00	\$0.00	\$30,450.00	\$0.00	\$27,924.82	\$0.00	\$2,525.18	91.71%
1-001-420-2200-550-622 Electricity	\$26,000.00	\$0.00	\$26,000.00	\$0.00	\$19,219.32	\$0.00	\$6,780.68	73.92%
1-001-420-2200-550-624 Oil	\$28,000.00	\$0.00	\$28,000.00	\$0.00	\$19,997.38	\$2,745.61	\$5,257.01	81.22%
1-001-420-2200-550-626 Gasoline	\$17,000.00	\$0.00	\$17,000.00	\$589.33	\$6,515.34	\$0.00	\$10,484.66	38.33%
1-001-420-2200-550-720 Buildings - Improvements	\$37,000.00	\$0.00	\$37,000.00	\$0.00	\$23,786.25	\$6,081.32	\$7,132.43	80.72%
1-001-420-2200-550-740 Equipment Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-001-420-2200-550-741 Vehicle Lease	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-001-420-2200-550-743 Mach and Equip OSHA	\$49,000.00	\$0.00	\$49,000.00	\$0.00	\$29,799.02	\$0.00	\$19,200.98	60.81%
1-001-420-2200-550-745 Equipment Non Capital	\$38,000.00	\$0.00	\$38,000.00	\$0.00	\$18,660.83	\$663.00	\$18,676.17	50.85%
<b>SubDept 550 Fire Department</b>	<b>\$412,000.00</b>	<b>\$0.00</b>	<b>\$412,000.00</b>	<b>\$2,831.00</b>	<b>\$234,331.15</b>	<b>\$23,835.83</b>	<b>\$153,833.02</b>	<b>62.66%</b>
<b>Fund 001 General Fund</b>	<b>\$412,000.00</b>	<b>\$0.00</b>	<b>\$412,000.00</b>	<b>\$2,831.00</b>	<b>\$234,331.15</b>	<b>\$23,835.83</b>	<b>\$153,833.02</b>	<b>62.66%</b>
<b>Grand Total for Report</b>	<b>\$412,000.00</b>	<b>\$0.00</b>	<b>\$412,000.00</b>	<b>\$2,831.00</b>	<b>\$234,331.15</b>	<b>\$23,835.83</b>	<b>\$153,833.02</b>	<b>62.66%</b>

# EVENT REQUEST FORM

This form is to be completed for all events that require the use of apparatus or events that have members of the public or department property. Please fill out the form in advance of the event(s) with necessary documentation, sign and return to the Chiefs's office prior to the Chief's meeting.

## Event Description #1

C2 Carnival

## Date and Time

5/31 6/1 6/2 5-10p 5-10p 4-11p
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## Event Location

Seymour Comm. Ctr. Pine St
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## Will Apparatus be O.O.S. ?

Yes ☒ No

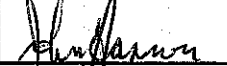
## List Apparatus

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## Company Coverage Needed?

Yes ☒ No

## Company Rep. Signature

 503
Date 5/7/2018

## Chief's Approval Signature

Date

## Event Description #2

NH County Chiefs Dinner

## Date and Time

5/15 6pm
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## Event Location

C2
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## Will Apparatus be O.O.S. ?

Yes ☒ No


## List Apparatus

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## Company Coverage Needed?

Yes ☒ No

## Company Rep. Signature

 501
Date 5/7/2018

## Chief's Approval Signature

Date

## Event Description #3

Memorial Day Parade

## Date and Time

5/27
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## Event Location

Seymour
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## Will Apparatus be O.O.S. ?

Yes ☒ No


## List Apparatus

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## Company Coverage Needed?

Yes ☒ No

## Company Rep. Signature

 501
Date 5/7/2018

## Chief's Approval Signature

Date