

Town of Seymour

COPY RECEIVED
DATE: 6/19/18
TIME: 1:45pm
TOWN CLERK'S OFFICE

BOARD OF FIRE COMMISSIONERS

1 FIRST STREET, SEYMOUR, CONNECTICUT 06483

Special Meeting Minutes
June 11, 2018, 7:00 p.m.
Citizens Engine Co.

Attendees: Tom Eighmie, Clay Jurgens, Pete Sampiere, Todd Andrews, Dan Cooper

- 1) The meeting was called to order at 6:55 p.m.
- 2) Pledge to the flag
- 3) Executive Session: Tom Eighmie/Todd Andrews made a motion to go into executive session at 6:59pm. Vote: 5/0

Todd Andrews/Pete Sampiere made a motion to come out of executive session at 8:15pm noting that no motions or actions were taken. Vote: 5/0

- 4) Discussion and approval of Chief's Meeting Minutes dated 6.4.18
Todd Andrews/Tom Eighmie made a motion to accept the Chief Minutes dated 6.4.18
Vote: 5/0

Discussion was had regarding the update on the waterline on South Main and Colony Rd.

- 5) Chief's Report: Bottles were ordered per the SCBA upgrade project. Transfer station building is completed. A plan will be made for training. Currently turning Marine 20 into a Rehab unit. Both agencies are willing to help. Ladder from Ansonia was damaged and Chief Lombardi received a call from the chief three weeks later asking when SFD was going to repair. Chief Lombardi inquired about a fee for insurance reports.

- 6) Public Comment: No public comment

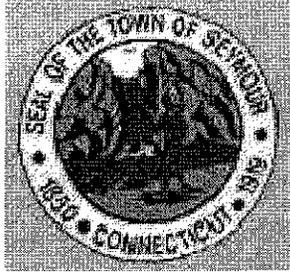
- 7) Commissioner's Meeting Minutes: Discussion/approval of Commissioner Special Meeting Minutes dated 6.4.18. Pete Sampiere/Todd Andrews made a motion to accept minutes. Vote: 4-Yes, 0-No, 1- Abstain (Dan Cooper)

No update on the training towers.

- 8) Correspondence: No correspondence.

- 9) Financial Report: Discussion and approval.

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Todd Andrews/Pete Sampiere made a motion to approve the financial report. Vote: 5/0

See attached financial report.

10) Fire Marshals report: Discussion and approval of May 2018

Pete Sampiere/Dan Cooper made a motion to accept report. Vote: 5/0

11) Unfinished Business:

a) Update on roof at Citizens- progressing well, no problems yet.

b) Update on repairs to generator at Citizens- repairs will be done on the day tank.

Todd Andrews/Pete Sampiere made a motion to move Item 17 to item 12b. Vote: 5/0

12) New Business:

a) Election for Chiefs 2018-2019

Todd/Pete made a motion to appoint Mike Lombardi Chief. Vote: 4-Yes, 0-No, 1-Abstain (Dan Cooper)

Todd Andrews/Pete Sampiere made a motion to nominate Al Rochelle as 1st assist chief
Vote: 4-Yes, 0-No, 1- Abstain (Dan Cooper)

Todd Andrews/Pete Sampiere made a motion to nominate Chris Edwards to FD3 Vote: 4-Yes, 0-No, 1- Abstain (Dan Cooper)

FD4- There were no nominations for FD4

b) Pete Sampiere/Todd Andrews made a motion to go into executive session at 8:37p Vote: 5/0

Pete Sampiere/ Todd Andrews made a motion to come out of executive session at 8:58pm Vote: 5/0

13) First Selectman Round Table. There was no discussion.

14) Public Comment: No public comment.

15) Chief's Requisitions- Discussion and approval



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Discussion was had regarding the requisitions.

Discussion was had regarding the generator.

See attached requisitions. Pete Sampiere/Tom Eighmie made a motion to approve requisitions. Vote: 5/0

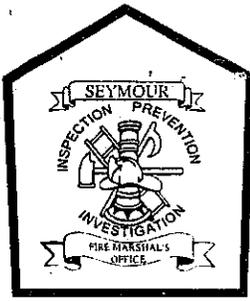
16) Commissioner Comments:

17) Executive Session:

18) Adjournment: Tom Eighmie/Clay Jurgens motioned to adjourn the meeting at 9:39p.m. Vote: 5/0

Respectfully Submitted,


Angela Chernesky
Recording Secretary



Office Of The Fire Marshal
Town of Seymour
1 First Street
Seymour, Connecticut 06483

**SEYMOUR FIRE MARSHAL'S REPORT
SUMMARY OF OFFICE ACTIVITIES FOR MAY 2018**

Below is a brief summary of the major work activities that the Seymour Fire Marshal's Office conducted during the month of May 2018.

Building Inspections – 9 inspections on new construction 11 inspections on existing buildings
9 re-inspections

Reports – 28 Blasting Permit – 2 Blasting Site Inspections – 2 Blasting Complaints – 0

Other Complaints – 4 Meetings – 31 Code Modification request – 0 Detail Code Reviews – 3

Detail follow-up activities – 58 Burning Permits – 1 Underground propane tank inspections - 0

Oil Tank Removal/Inquiry - 1 Plan Review – 2 Other – 17 Fire Lane/hydrant tickets - 0

Document Review – 4 Field Inspections – 5 Fire Investigations - 3

TOTAL ACTIVITIES FROM ABOVE - 190

Major Activities

Outside Training provided – None

Training activities attended – DFM Willis attended a day class on Advanced Fire Investigation in Windsor Locks and took an on line class in Evidence Collection.

Hoarding Properties – There is no change from last month. I have 1 property left to complete that the Office is aware of. The oldest one continues to be worked on. These types of issues are time consuming in follow up activities.

145 Main Street, Boxcar 145 Restaurant – This project is complete.

115 Main Street, the old Bank of America – A plan review and multiple follow up activities has been conducted on this building. The new owners are planning some renovations inside. Right now some new business are being planned to occupy the building. Future plans for other uses are being considered by the new owners.

16 Progress Avenue – A plan review has been started on this new 77,000 square foot building. It is planned to be occupied by Thule Company. It is being planned to be a manufacture building and warehouse.

Safety Committee activities – DFM Willis continues to spend time on his duties as an Officer of this Committee. This includes inspecting AEDs and other follow ups.

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Burn Building – The construction of this burn building is complete. The students and staff have done a great job. A newspaper article in the New Haven Register appeared to promote their work. I am waiting for the fire department to begin using it. The time I spent on this project was really worth it.

Regionalization – A third meeting has occurred. All valley fire marshals continue to express a positive belief that this is a good idea. They have gotten support from their Towns so far. I will continue to finalize the regionalization process. I continue to conduct follow up activities.

Aquarion Water Company- A second meeting occurred with Aquarion Water Company Management regarding the water supply on South Main Street area. This meeting went very well. A short term plan with the addition of a hydrant at Patton and Colony off of the upper elevation system and a longer term plan to replace some of the old water main on South Main Street was discussed. We anticipate the hydrant addition to occur in a month's time and the water line replacement to occur in a couple of years' time. They also volunteered to conduct a presentation to the fire department members on the water supply system in Seymour. The Fire Chiefs are working with them on making this happen.

Carbon Monoxide issue with DFM Willis's Ford Explorer – Work was conducted by Crowley Ford to hopefully address the situation. It was part of Ford's plan to address the carbon Monoxide issue. This is completed for now.

Allstate Bus Company, North Main Street – A plan review is being conducted on the proposed installation of an 18,000 gallon propane tank at their property. The tank will be used to provide fuel for the propane fueled buses they are using. Some involvement with the fire department has occurred as part of the process of Code review.

INVESTIGATIONS: 37 Rosko Street – Follow up investigation activities occurred on this fire.
The person in the bed received burns and was operated on. The cause remains undetermined at this time.

15 Olsen Drive – This was a generator fire that occurred after the storm that produced a long term power outage in Seymour. It appears to have an accidental cause.

55 Garden Street, garage/shed fire. This fire was small and involved a stored mattress. It remains under investigation at this time.

Each fire and follow-up requires a detailed report.

Submitted by,



Paul Wetowitz
Seymour Fire Marshal
June 8 2018

Cc. File

**Fire Dept Expenditures
Town of Seymour**

06/08/2018
Fiscal Year 2017-2018

	Orig Budget	Changes	Adj Budget	Mtd Expended	Ytd Expended	Encumbered	Balance	%Exp
550 Fire Department								
1-001-420-2200-550-101 Salary: Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-001-420-2200-550-105 Salary - Engineers	\$15,000.00	\$0.00	\$15,000.00	\$1,273.00	\$14,003.41	\$0.00	\$996.59	93.36%
1-001-420-2200-550-110 Salary: Regular employees -Mechanic	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-001-420-2200-550-120 Salary - Part Time	\$24,720.00	\$0.00	\$24,720.00	\$753.64	\$2,978.24	\$0.00	\$21,741.76	12.05%
1-001-420-2200-550-125 Board secretary fees	\$1,200.00	\$0.00	\$1,200.00	\$60.00	\$1,090.00	\$110.00	\$0.00	100.00%
1-001-410-1550-550-220 Social security - Fire	\$3,130.00	\$0.00	\$3,130.00	\$155.03	\$1,298.76	\$0.00	\$1,831.24	41.49%
1-001-420-2200-550-340 Purchased professional services - Medica	\$32,500.00	\$0.00	\$32,500.00	\$0.00	\$20,316.81	\$3,000.00	\$9,183.19	71.74%
1-001-420-2200-550-350 Education/Meeting/Seminars	\$36,000.00	\$0.00	\$36,000.00	\$0.00	\$19,524.06	\$7,829.13	\$8,646.81	75.98%
1-001-420-2200-550-430 Repairs and maintenance	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$34,864.86	\$11,905.28	\$13,229.86	77.95%
1-001-420-2200-550-530 Communications/Telephones	\$10,800.00	\$0.00	\$10,800.00	\$0.00	\$4,282.53	\$736.10	\$5,781.37	46.47%
1-001-420-2200-550-580 Travel	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-001-420-2200-550-610 General supplies	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$1,202.98	\$600.00	\$1,197.02	60.10%
1-001-420-2200-550-615 Clothing	\$30,450.00	\$0.00	\$30,450.00	\$0.00	\$27,924.82	\$0.00	\$2,525.18	91.71%
1-001-420-2200-550-622 Electricity	\$26,000.00	\$0.00	\$26,000.00	\$0.00	\$22,827.51	\$2,391.81	\$780.68	97.00%
1-001-420-2200-550-624 Oil	\$28,000.00	\$0.00	\$28,000.00	\$0.00	\$21,939.32	\$803.67	\$5,257.01	81.22%
1-001-420-2200-550-626 Gasoline	\$17,000.00	\$0.00	\$17,000.00	\$589.33	\$7,723.10	\$3,526.97	\$5,749.93	66.18%
1-001-420-2200-550-720 Buildings - Improvements	\$37,000.00	\$0.00	\$37,000.00	\$0.00	\$26,550.31	\$6,618.82	\$3,830.87	89.65%
1-001-420-2200-550-740 Equipment Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-001-420-2200-550-741 Vehicle Lease	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-001-420-2200-550-743 Mach and Equip OSHA	\$49,000.00	\$0.00	\$49,000.00	\$0.00	\$37,067.43	\$9,044.00	\$2,888.57	94.10%
1-001-420-2200-550-745 Equipment Non Capital	\$38,000.00	\$0.00	\$38,000.00	\$0.00	\$18,752.30	\$611.00	\$18,636.70	50.96%
SubDept 550 Fire Department	\$412,000.00	\$0.00	\$412,000.00	\$2,831.00	\$262,346.44	\$47,176.78	\$102,476.78	75.13%
Fund 001 General Fund	\$412,000.00	\$0.00	\$412,000.00	\$2,831.00	\$262,346.44	\$47,176.78	\$102,476.78	75.13%
Grand Total for Report	\$412,000.00	\$0.00	\$412,000.00	\$2,831.00	\$262,346.44	\$47,176.78	\$102,476.78	75.13%

**Fire Dept
Town of Seymour**

6/8/2018 11:56:59 AM
Fiscal Year 2017 - 2018

PO #	Vendor #	Vendor Name	PO Date	Ref	Age	Batch	Line	Account Number	PO Description	Status	PO Amount	Am't Spent	Encumbered
40434	152209	Phoenix Propane, LLC	08/21/17		291	FD - AUG	1	1-001-420-2200-550-626	Propane for Both FDs	P	\$5,000.00	\$1,473.03	\$3,526.97
40440	152319	A & J Generator and Equipment, LL	08/21/17		291	FD - AUG	1	1-001-420-2200-550-720	Generator - C2	P	\$1,500.00	\$659.00	\$841.00
		A & J Generator and Equipment, LL	08/21/17		291	FD - AUG	2	1-001-420-2200-550-720	Generator - GH	P	\$1,500.00	\$895.00	\$605.00
41125	06900	CHATFIELD POWER EQUIPMENT	12/11/17		179	AP - DEC	1	1-001-420-2200-550-430	REPAIRS FOR	P	\$500.00	\$314.95	\$185.05
41390	13550	EHMAN MECHANICAL SERV LLC	01/23/18		136	Ap - Jan	1	1-001-420-2200-550-720	3rd Qtr Blanket PO	P	\$1,500.00	\$378.50	\$1,121.50
41592	06915	COHENS KEY SHOP INC	02/13/18		115	AP- FEB	2	1-001-420-2200-550-720	Batteries & software	O	\$950.00	\$0.00	\$950.00
41593	42525	W J ELECTRIC LLC	02/13/18		115	AP- FEB	1	1-001-420-2200-550-720	Electrical upgrades &	P	\$4,115.00	\$1,062.50	\$3,052.50
41765	42755	VALLEY FIRE CHIEFS REGIONAL	03/15/18		85	AP - MAR	1	1-001-420-2200-550-350	Combo Class 2Q/Pump	O	\$550.00	\$0.00	\$550.00
41796	41360	TRACY'S GARAGE	03/21/18		79	AP - MAR	1	1-001-420-2200-550-430	repair air leak in secondary	O	\$2,200.00	\$0.00	\$2,200.00
41888	18260	GOWANS-KNIGHT COMPANY INC	04/09/18		60	APR - AP	1	1-001-420-2200-550-430	T-19 Inspection of welds &	O	\$4,000.00	\$0.00	\$4,000.00
41908	141665	Witmer Public Safety Group	04/11/18		58	APR - AP	1	1-001-420-2200-550-745	Fire Police Gear-GH	O	\$611.00	\$0.00	\$611.00
41914	173402	NU-AGE WARNING LLC	04/11/18		58	APR - AP	1	1-001-420-2200-550-430	Labor to install lights on E11	O	\$2,133.00	\$0.00	\$2,133.00
41923	31400	Oxford Lumber & Build.Materials	04/11/18		58	APR - AP	1	1-001-420-2200-550-720	4th qtr blanket	P	\$100.00	\$51.18	\$48.82
41967	13612	EAST RIVER ENERGY	04/17/18		52	APR - AP	1	1-001-420-2200-550-624	4th Qtr Heating Oil both	P	\$5,000.00	\$4,196.33	\$803.67
41981	100103	CONNECTICUT FIRE ACADEMY	04/20/18		49	APR - AP	1	1-001-420-2200-550-350	Fire Instructor #2 class	P	\$450.00	\$70.87	\$379.13
41987	168192	CHERNESKY, ANGELA	04/23/18		46	APR - AP	1	1-001-420-2200-550-125	4TH QUARTER Secretary	P	\$300.00	\$190.00	\$110.00
42043	173353	Konica Minolta	04/30/18		39	APR - AP	1	1-001-420-2200-550-530	Apr, May, Jun Copier	P	\$377.85	\$281.91	\$95.94
42060	18260	GOWANS-KNIGHT COMPANY INC	05/02/18		37	AP - MAY	1	1-001-420-2200-550-430	repair discharge valve on	O	\$3,000.00	\$0.00	\$3,000.00
42067	11705	DADDIO'S NEW AUTO PARTS	05/03/18		36	AP - MAY	1	1-001-420-2200-550-430	4th QTR Blanket	P	\$350.00	\$312.77	\$37.23
42077	168167	EVERSOURCE; Electric	05/04/18		35	AP - MAY	1	1-001-420-2200-550-622	Apr, May, Jun Fire Electric	P	\$6,000.00	\$3,608.19	\$2,391.81
42092	18900	GRIFFIN HOSPITAL	05/07/18		32	AP - MAY	1	1-001-420-2200-550-340	4th qtr physicals	O	\$3,000.00	\$0.00	\$3,000.00
42177	157339	Verizon Wireless	05/18/18		21	AP - MAY	1	1-001-420-2200-550-530	Apr, May, Jun Cell phones	P	\$960.24	\$320.08	\$640.16
42183		Verizon Wireless	05/21/18		18	AP - MAY	1	1-001-420-2200-550-350	IPads for apparatus	O	\$2,500.00	\$0.00	\$2,500.00
42184	42525	W J ELECTRIC LLC	05/21/18		18	AP - MAY	1	1-001-420-2200-550-350	Install CAT 6 cable for	O	\$1,400.00	\$0.00	\$1,400.00
42187	125869	Staples Advantage	05/21/18		18	AP - MAY	1	1-001-420-2200-550-610	Assorted office supplies	O	\$600.00	\$0.00	\$600.00
42188	18260	GOWANS-KNIGHT COMPANY INC	05/21/18		18	AP - MAY	1	1-001-420-2200-550-743	Mask Cleaner wipes	O	\$444.00	\$0.00	\$444.00
42189	157618	Interstate Battery System of CT	05/21/18		18	AP - MAY	1	1-001-420-2200-550-743	Universal & Class A foam	O	\$3,000.00	\$0.00	\$3,000.00
42190	152319	A & J Generator and Equipment, LL	05/21/18		18	AP - MAY	1	1-001-420-2200-550-743	Replace generator day tank	O	\$5,450.00	\$0.00	\$5,450.00
42199	90230	FLASH SIGNS	05/22/18		17	AP - MAY	1	1-001-420-2200-550-430	remove lettering from	O	\$350.00	\$0.00	\$350.00
42203	38397	SHIPMANS FIRE EQUIPMENT	05/22/18		17	AP - MAY	1	1-001-420-2200-550-743	REPAIR TURNOUT COAT	O	\$150.00	\$0.00	\$150.00
42264	184143	P. L. Vulcan Fire Training Concepts	06/01/18		7	AP - JUN	1	1-001-420-2200-550-350	Man Vs Machine Training,	O	\$3,000.00	\$0.00	\$3,000.00

Fund 001 General Fund **\$47,176.78**