

Town of Seymour

BOARD OF FIRE COMMISSIONERS

1 FIRST STREET, SEYMOUR, CONNECTICUT 06483

COPY RECEIVED
DATE: 9/17/18
TIME: 11:30 AM
TOWN CLERK'S OFFICE

Meeting Minutes
September 10, 2018, 7:00 p.m.
Great Hill Hose Co.

Attendees: Tom Eighmie, Clay Jurgens, Pete Sampiere, Todd Andrews, Dan Cooper

- 1) The meeting was called to order at 7:00 p.m.
- 2) Pledge to the flag
- 3) Chief Meeting Minutes: Discussion and approval of September 2018 meeting

Tom Eighmie/Pete Sampiere made a motion to accept September 2018 minutes. Vote:
5/0

Clarification was made on the remaining members who need to take the harassment training.

4) Chief's Report: 97% of SCBA project is finished. Rehab 20 is just about done. Engine 13 contract has been signed. Graphics have been laid out. Currently a work in progress. Workshop next Monday at Citizens re: running rules, fire police. Discussion was had regarding the R17 at Balance Rock. Training is booked up until January. Propane tank was installed at bus yard.

5) Public comment: No comment.

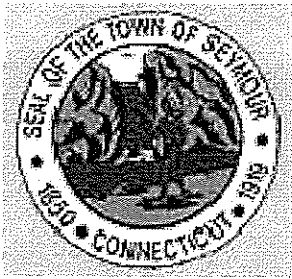
6) Commissioner's Meeting Minutes: Discussion/approval of Commissioner Meeting Minutes dated August 2018 meeting minutes

Todd Andrews/Pete Sampiere made a motion to approve Commissioner Minutes. Vote:
5/0

Clarification was made on a typo in the minutes.

Still no start date on the roof.

7) Correspondence: Letter was received from Great Hill Hose Company with a vote of no confidence for the Board. It was FYI and will be filed.



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8) Financial Report: Discussion and approval.

Todd Andrews/Pete Sampiere made a motion to approve the financial report. Vote: 5/0

Discussion was had regarding a line item transfer from clerk's salary to equipment non-capital.

See attached financial report.

9) Fire Marshals report: Discussion and approval of August 2018

Tom Eighmie/Pete Sampiere made a motion to approve report. Vote: 5/0

Discussion was had over the size of the actual propane tank at the bus depot.

10) Unfinished Business:

a)

11) New Business:

Todd Andrews/Tom Sampiere made a motion to add surplus of old equipment to the agenda. Vote: 5/0

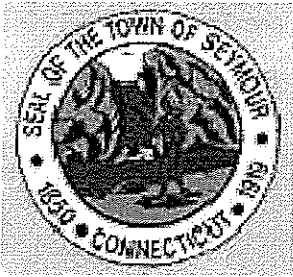
- a) Discussion/possible action on Tax Abatement Committee - Discussion was had regarding forming a Tax Abatement Committee with representatives from each fire house and EMS, per town ordinance.

Tom Eighmie/Dan Cooper made a motion to follow the town ordinance to form a tax abatement committee. Vote: 5/0

- b) Discussion/possible action on an interline item transfer- Discussion was had regarding transferring the Clerk salary to Equipment non capital.

Tom Eighmie/Pete Sampiere made a motion to transfer \$24,720 out of line item 550-120 to line item 550-745 equipment non capital Vote: 5/0

- c) Surplus of old equipment- Discussion was had regarding the surplus of old nozzles, old SCBA bottles minus 20 bottles (which will be used for training), old rams, two old RIT pack 1.



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- d) Todd/ Pete made a motion to surplus old nozzles, old SCBA bottles minus 20 bottles (which will be used for training), old rams, two old RIT pack 1.

Discussion was had on the status of the dive equipment.

12) First Selectman Round Table. There was no discussion.

13) Public Comment: No public comment.

14) Chief's Requisitions- Discussion and approval

See attached requisitions. Todd Andrews/Dan Cooper made a motion to approve requisitions. Vote: 5/0

Tom Eighmie noted that some of the requisitions may have to wait for approval from board of finance.

15) Commissioner Comments: Dan Cooper- Location of August meeting was Citizens Engine, Pete Sampiere questioned the status of the replacement of the lights in Great Hill.

16) Executive Session:.

17) Adjournment: Tom Eighmie/Pete Sampiere motioned to adjourn the meeting at 7:47p.m. Vote: 5/0

Respectfully Submitted,

Angela Chernesky
Recording Secretary

Fire Dept Expenditures
Town of Seymour

09/06/2018
Fiscal Year 2018-2019

	Orig Budget	Changes	Adj Budget	Mtd Expended	Ytd Expended	Encumbered	Balance	%Exp
550 Fire Department								
1-001-420-2200-550-101 Salary: Director	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-001-420-2200-550-105 Salary - Engineers	\$15,000.00	\$0.00	\$15,000.00	\$1,462.75	\$1,462.75	\$0.00	\$13,537.25	9.75%
1-001-420-2200-550-110 Salary: Regular employees -Mechanic	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-001-420-2200-550-120 Salary - Part Time	\$24,720.00	\$0.00	\$24,720.00	\$0.00	\$0.00	\$0.00	\$24,720.00	0.00%
1-001-420-2200-550-125 Board secretary fees	\$1,200.00	\$0.00	\$1,200.00	\$60.00	\$180.00	\$0.00	\$1,020.00	15.00%
1-001-410-1550-550-220 Social security - Fire	\$3,130.00	\$0.00	\$3,130.00	\$4,528.05	\$4,528.05	\$0.00	(\$1,398.05)	144.67%
1-001-420-2200-550-340 Purchased professional services - Medica	\$32,500.00	\$0.00	\$32,500.00	\$0.00	\$1,946.98	\$5,553.02	\$25,000.00	23.08%
1-001-420-2200-550-350 Education/Meeting/Seminars	\$36,000.00	\$0.00	\$36,000.00	\$1,286.59	\$1,606.59	\$850.00	\$33,543.41	6.82%
1-001-420-2200-550-430 Repairs and maintenance	\$60,000.00	\$0.00	\$60,000.00	(\$109.33)	\$7,463.93	\$866.18	\$51,669.89	13.88%
1-001-420-2200-550-530 Communications/Telephones	\$10,800.00	\$0.00	\$10,800.00	\$0.00	\$480.12	\$0.00	\$10,319.88	4.45%
1-001-420-2200-550-580 Travel	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-001-420-2200-550-610 General supplies	\$3,000.00	\$0.00	\$3,000.00	\$37.52	\$490.41	\$312.48	\$2,197.11	26.76%
1-001-420-2200-550-615 Clothing	\$30,450.00	\$0.00	\$30,450.00	\$0.00	\$0.00	\$26,193.76	\$4,256.24	86.02%
1-001-420-2200-550-622 Electricity	\$26,000.00	\$0.00	\$26,000.00	\$0.00	\$3,749.47	\$1,250.53	\$21,000.00	19.23%
1-001-420-2200-550-624 Oil	\$28,000.00	\$0.00	\$28,000.00	\$253.79	\$253.79	\$246.21	\$27,500.00	1.79%
1-001-420-2200-550-626 Gasoline	\$17,000.00	\$0.00	\$17,000.00	\$0.00	\$0.00	\$0.00	\$17,000.00	0.00%
1-001-420-2200-550-720 Buildings - Improvements	\$37,000.00	\$0.00	\$37,000.00	\$3,290.21	\$9,682.71	\$4,344.00	\$22,973.29	37.91%
1-001-420-2200-550-740 Equipment Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-001-420-2200-550-741 Vehicle Lease	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-001-420-2200-550-743 Mach and Equip OSHA	\$49,000.00	\$0.00	\$49,000.00	\$0.00	\$14,917.82	\$0.00	\$34,082.18	30.44%
1-001-420-2200-550-745 Equipment Non Capital	\$38,000.00	\$0.00	\$38,000.00	\$0.00	\$7,277.98	\$30,058.72	\$663.30	99.99%
SubDept 550 Fire Department	\$412,000.00	\$0.00	\$412,000.00	\$10,809.58	\$54,040.60	\$69,674.90	\$288,284.50	30.03%
Fund 001 General Fund	\$412,000.00	\$0.00	\$412,000.00	\$10,809.58	\$54,040.60	\$69,674.90	\$288,284.50	30.03%
Grand Total for Report	\$412,000.00	\$0.00	\$412,000.00	\$10,809.58	\$54,040.60	\$69,674.90	\$288,284.50	30.03%

**Fire Dept
Town of Seymour**

9/6/2018 8:49:28 AM
Fiscal Year 2018 - 2019

PO #	Vendor #	Vendor Name	PO Date	Ref	Age	Batch	Line	Account Number	PO Description	Status	PO Amount	Amt Spent	Encumbered
50010	31400	Oxford Lumber & Build Materials	07/01/18		67	AP -	1	1-001-420-2200-550-610	1st QTR Blanket	P	\$350.00	\$37.52	\$312.48
50042	11705	DADDIO'S NEW AUTO PARTS	07/09/18		59	AP -	1	1-001-420-2200-550-430	1st qtr blanket paris	P	\$500.00	\$241.18	\$258.82
50092	152209	Phoenix Propane, LLC	07/11/18		57	AP -	1	1-001-420-2200-550-624	1ST QTR BLANKET	P	\$500.00	\$253.79	\$246.21
50120	35570	SABO AUTO BODY INC	07/16/18		52	AP -	1	1-001-420-2200-550-430	Replace FDI Mirror	O	\$395.48	\$0.00	\$395.48
50121	42755	VALLEY FIRE CHIEFS REGIONAL	07/16/18		52	AP -	1	1-001-420-2200-550-350	FF Class - Terrance	O	\$850.00	\$0.00	\$850.00
50124	42525	W J ELECTRIC LLC	07/16/18		52	AP -	1	1-001-420-2200-550-720	Wiring to assist new garage	O	\$1,600.00	\$0.00	\$1,600.00
50174	168192	CHERNESKY, ANGELA	07/23/18		45	AP -	1	1-001-420-2200-550-125	1st qtr Secretary fees	P	\$180.00	\$180.00	\$0.00
50271	168167	EVERSOURCE; Electric	08/06/18		31	AP -	1	1-001-420-2200-550-622	Jul, Aug, Sept Electric -	P	\$5,000.00	\$3,749.47	\$1,250.53
50291	18900	GRIFFIN HOSPITAL	08/08/18		29	AP -	1	1-001-420-2200-550-340	1ST QTR PHYSICALS	P	\$7,500.00	\$1,761.40	\$5,738.60
50365	38397	SHIPMANS FIRE EQUIPMENT	08/15/18		22	AP -	1	1-001-420-2200-550-745	45 min scott cylinders	O	\$10,000.00	\$0.00	\$10,000.00
50366	15654	FIREMATIC SUPPLY CO INC	08/15/18		22	AP -	2	1-001-420-2200-550-615	First watch cold water suits	O	\$1,193.76	\$0.00	\$1,193.76
		FIREMATIC SUPPLY CO INC	08/15/18		22	AP -	3	1-001-420-2200-550-615	Turn out gear	O	\$25,000.00	\$0.00	\$25,000.00
		FIREMATIC SUPPLY CO INC	08/15/18		22	AP -	4	1-001-420-2200-550-430	wheel chalk for E17	O	\$220.20	\$0.00	\$220.20
50368	42750	Valley Electric Supply Company	08/15/18		22	AP -	1	1-001-420-2200-550-430	Halogen Lamps for R-17	O	\$24.50	\$0.00	\$24.50
50369	141665	Wilmer Public Safety Group	08/15/18		22	AP -	1	1-001-420-2200-550-745	Tiedown straps TK-19	O	\$131.42	\$0.00	\$131.42
50370	141823	Lowe's	08/15/18		22	AP -	1	1-001-420-2200-550-720	10FT step ladder (GH)	O	\$165.00	\$0.00	\$165.00
50371	18260	GOWANS-KNIGHT COMPANY INC	08/15/18		22	AP -	2	1-001-420-2200-550-430	Ladder cover skullsaver	O	\$226.00	\$0.00	\$226.00
50372	30500	NEW ENGLAND UNIFORM LLC	08/15/18		22	AP -	1	1-001-420-2200-550-745	Badges	O	\$920.00	\$0.00	\$920.00
50373	14695	FALCIONI PAINTING, LLC	08/15/18		22	AP -	1	1-001-420-2200-550-720	powerwash great hill exterior	O	\$2,000.00	\$0.00	\$2,000.00
50374	06385	CALVERT SAFE & LOCK LTD	08/15/18		22	AP -	1	1-001-420-2200-550-720	Door Closers - Citizens	O	\$150.00	\$0.00	\$150.00
50376	141823	Lowe's	08/15/18		22	AP -	1	1-001-420-2200-550-720	Tankless hot water heater -	O	\$429.00	\$0.00	\$429.00
50388	157339	Verizon Wireless	08/20/18		17	AP -	1	1-001-420-2200-550-530	Jul, Aug, Sept cell phones	P	\$480.12	\$480.12	\$0.00
50425	152211	Motorola Solutions, Inc.	08/22/18		15	AP -	1	1-001-420-2200-550-745	Radios (F-150)	O	\$8,052.50	\$0.00	\$8,052.50
50458	173402	NU-AGE WARNING LLC	08/28/18		9	AP -	1	1-001-420-2200-550-745	Equipment for new fire	O	\$10,954.80	\$0.00	\$10,954.80

Fund 001 General Fund \$70,119.30

Grand Total for Report

\$70,119.30



Office Of The Fire Marshal
Town of Seymour
1 First Street
Seymour, Connecticut 06483

SEYMOUR FIRE MARSHAL'S REPORT
SUMMARY OF OFFICE ACTIVITIES FOR AUGUST 2018

Below is a brief summary of the major work activities that the Seymour Fire Marshal's Office conducted during the month of August 2018.

Building Inspections – 10 inspections on new construction 26 inspections on existing buildings
11 re-inspections

Reports – 39 Blasting Permit – 0 Blasting Site Inspections – 2 Blasting Complaints – 0

Other Complaints – 4 Meetings – 21 Code Modification request – 0 Detail Code Reviews – 2

Detail follow-up activities – 75 Burning Permits – 0 Underground propane tank inspections - 0

Oil Tank Removal/Inquiry - 7 Plan Review – 2 Other – 25 Fire Lane/hydrant tickets - 0

Document Review – 10 Outside Property Inspections – 2 Fire Investigations – 0 Training Sessions- 4

TOTAL ACTIVITIES FROM ABOVE - 240

Major Activities

Town of Seymour Schools – The Office conducted its yearly inspection of the Town's Public Schools with follow up activities. The BOE has been served with the abatement orders to correct the violations that the Office identified. The Office is witnessing fire and lock down drills at the schools. The Office also conducted periodic inspections of the fire lanes at the schools during their initial opening days.

Outside Training provided – FM Wetowitz conducted yearly fire safety training for the residents of Smithfield Gardens. DFM Willis conducted yearly fire safety training for the staff at Smithfield Gardens.

Training activities attended – FM Wetowitz completed an on line training class on Fire Investigations for Wildfires. DFM Willis completed an on line class for Fire Investigation for Wildfires.

Hoarding Properties – There is no change from last month. I have 1 property left to complete that the Office is aware of. These types of issues are time consuming in follow up activities.

115 Main Street, the old Bank of America – A sprinkler water main has been installed, flushed and inspected.

16 Progress Avenue – Construction activities continue to occur. This 77,000 square foot building will be occupied by Thule Company. It is being planned to be a manufacture building and warehouse.

Safety Committee activities – DFM Willis inspected and tested all AEDs in Town buildings only.

Telephone: 203-881-5010 • Fax: 203-881-5005

Burn Building – The building has been used by both fire companies. It is the fire department plan to begin live fire training in September 2018.

Regionalization – I have reviewed a proposed Town Inter-local agreement from our Town attorney and have sent out my comments to the other Valley Fire Marshals. I am waiting for their comments and their Town's comments back before moving to the next step. I continue to conduct follow up activities.

Aquarion Water Company- I am not aware of any new information regarding the water line replacement to occur along South Main Street. It is my belief this is several years out. I am not aware of any scheduled training to the fire department on the water supply system in Seymour. The Fire Chiefs are working with them on making this happen.

Allstate Bus Company, North Main Street – The 18,000 gallon propane tank support is being prepared with fire rated coating and is expected to be delivered shortly. Once it is delivered and installed, I will be conducting inspections and witnessing the testing of the safety equipment on it. I have requested a training session to be conducted with the Bus Company on the propane busses and this tank.

639 South Main Street – Construction activities continue to occur in this building. The Office continues to conduct periodic inspections. It is being converted into a single family residence and then a restaurant. This building is the old Anton's Pizza and contractor's garage.

McDonald's Restaurant, Bank Street – The construction activities continue to occur at this building. They are also addressing ADA and other renovations for this restaurant. The Office continues to conduct periodic inspections.

Fire Prevention Activities – The Office has started pre fire prevention activities. This included so far the ordering of supplies for the schools and day cares, placing a banner in Town Hall and obtaining and handing out the necessary information to the elementary schools for the fire prevention poster contest.

Thule, Silvermine Road – A plan review was conducted in a change in sprinkler protection in their warehouse. They will be removing their in-rack sprinklers and upgrading their ceiling density protection to compensate. The Office has approved the plan.

Oak Ridge Town Houses, George Street – The Office has reviewed plans for 10 Town Houses off of George Street's dead end. It probably will involve blasting. The Fire Chiefs have been notified to decide the location of a fire hydrant in this area.

INVESTIGATIONS: None to report on.

Each fire and follow-up requires a detailed report.

Submitted by,



Paul Wetowitz
Seymour Fire Marshal
September 10 2018

Cc. File