

Seymour Board of Education



POLICY COMMITTEE MINUTES

March 22, 2018

Central Office

5:30 p.m.

COMMITTEE MEMBERS IN ATTENDANCE: Jim Garofolo
Jay Hatfield (5:39)
Jen Magri

OTHERS IN ATTENDANCE: Mike Wilson, Superintendent
Pat Boyle, Board Clerk

I. CALL TO ORDER

A. Mr. Wilson called the meeting to order with the Pledge of Allegiance at 5:36 p.m.

II. ELECTION OF CHAIRPERSON

Mr. Garofolo nominated Jen Magri as Chairperson. All were in favor and Ms. Magri was appointed.

III. PUBLIC COMMENT

None

IV. DISCUSSION

A. Policy Discussion and Possible Action

1. Policy Revisions

a. Policy 6146 Graduation Requirements (revision)

Ms. Magri cited Public Acts 17-42 and 17-29 revisions to graduation requirements and "Connecticut Seal of Bi-Literacy". After discussion it was decided we would adopt the state recommendation for graduation requirements and insert our new requirements. The "Connecticut Seal of Bi-Literacy" would be inserted into the student handbook and dealt with in the same way as "The Diploma of Distinction". For clarification Freshman Seminar has been eliminated and replaced with a dedicated study hall based on individual needs. Example: a student needing extra help in math will be placed in a study hall directed by a math teacher. The class titled Senior Demonstration is the high school's Capstone Project.

b. Policy 5113 Attendance/Excuses/Dismissal (revision)

Ms. Magri cited Public Act 17-14 stating that the definitions included in the CABE Policy Manual need to be included in our policy. It was decided that the CABE definitions would be placed in our policy after the 1st section.

c. Policy 5113.2 Truancy (revision)

This policy will also need the CABE definitions added. CABE's definitions are much more detailed.

d. Policy 5125 Students Records (revision)

This policy comes under the Public Act 17-68 and will need to have the CABE definitions added and incorporate anything else that is required by CABE. CABE also has a Form 5 which we currently do not use. It was decided to go ahead with the revisions to this policy and check with the nurses to see if we need to add a Form 5. If it is required we will add Form 5 at a later date. Mr. Garofolo was concerned with the security of Social Security numbers of students that we require for registration purposes. Mr. Wilson

stated that after registration we don't use Social Security numbers to identify students and their records are secured.

e. Policy 0521 Non Discrimination (revision)

Ms. Magri cited Public Act 17-127 and suggested the changing of the 1st paragraph to the 1st paragraph in the CAGE Policy. This revision should include a revision to 0521 Appendix A as well. It was discussed whether the 30 calendar day limit to file a discrimination claim was finite. Mr. Wilson said it could be waived under extenuating circumstances.

f. Policy 5118.1 Homeless Students (revision)

Public Act 17-194 was cited. Our policy doesn't included the optional language. The committee felt we should add the optional language to our policy. They felt we needed a better definition of what "homeless" actually entails.

g. Policy 5141.27 AED Policy (Ms. Magri as if anyone had an objection at this time to move IV 3c to IV 1g. No one had an objection to the move.) The policy as written does not address the ability of the athletic trainers to take the AEDs to a sporting event. This needs to be added to the current policy. All of our athletic trainers are certified in the use of the AED. Mr. Garofolo asked if our coaches would be allowed to sign out an AED to take to their games. Mr. Wilson said "No, as there are not enough for each coach to carry one and not all coaches would want to be responsible for one." Most of our coaches are employees and would have access to the AEDs in the buildings. This is why it makes the most sense to have the athletic trainers be responsible for the transportation and use of the AED for off- site games. The committee suggested that this policy be sent to the Athletic Committee for their input and for the request to come from them to add a bullet point to include the athletic trainer as a Predetermined AED Provider. Mr. Hatfield is concerned that if this policy has to go back to the Athletic Committee and then back to the Policy Committee for revisions the athletic trainers will not have access to the 2 new AEDs that were donated for the spring sports season. Mr. Wilson assured him that under our current policy the Superintendent has the ability to allow the AEDs to be utilized while the policy is being revised.

MOTION: (Mr. Garofolo /sec. Mr. Hatfield) recommend to the full board the revision of policies IV 1 a-f (Policy 6146 Graduation Requirements, Policy 5113 Attendance/Excuses/Dismissal, Policy 5113.2 Truancy, Policy 5125 Students Records, Policy 0521 Non Discrimination, Policy 5118.1 Homeless students) to modify the language to the language recommended by CAGE.

SO VOTED

AFFIRMATIVE: Mr. Hatfield, Mr. Garofolo, Ms. Magri

2. Adoption of New Policies

a. Policy 3542.43 Food Charging Policy (new)

Ms. Magri asked if anyone objected to moving IV 3b to IV 2b as these are related subjects, there was no objection.

b. Unpaid Meal Charges

Mr. Wilson stated that Mrs. Brooks makes every effort to collect unpaid debts. She also does a good job of making sure all students are served a lunch without singling any student out for their inability to pay. After discussion it was decided to table IV 2 a,b until after Cindy Brooks, Nutrition Service Director, has a chance to review it and make her recommendations.

MOTION: (Mr. Garofolo /sec. Mr. Hatfield) recommend the tabling of IV 2 a,b until further review.

SO VOTED

AFFIRMATIVE: Mr. Hatfield, Mr. Garofolo, Ms. Magri

c. 4112.52/4212.52 Criminal History Record Information (new)

After discussion it was decided to table this until further research could be undertaken.

MOTION: (Mr. Garofolo /sec. Mr. Hatfield) recommend the tabling of IV 2 c until further review.

SO VOTED

AFFIRMATIVE: Mr. Hatfield, Mr. Garofolo, Ms. Magri

3. Policy Discussion

a. Administration of Naloxone

The committee decided to place the Administration of Naloxone under the administration of medicine with a standing order for the nurse to administer it, much as we have for epipens and other medicines. In the event that the nurse is unavailable the building administrator will be in charge of the administering the Naloxone. The committee will discuss with Fred Dorsey, Board Attorney, the proper wording to add to the administration of medication procedure.

b. Unpaid Meal Charges- moved to IV 2b

c. AED Access-moved to IV 1g

d. Policy 5114 Suspension/Expulsion (revision)

e. 51131 (possibly 5131) Student Conduct (required)

f. 51144 (possibly 5144.3) Discipline (required)

g. 5144.1 Physical Restraint/Seclusion (required)

MOTION: (Mr. Garofolo /sec. Mr. Hatfield) to table IV 3 d-g until a future meeting.

SO VOTED

AFFIRMATIVE: Mr. Hatfield, Mr. Garofolo, Ms. Magri

V. INFORMATION

A. REPORT

1. Chairman's Report

None

2. Superintendent's Report

None

VI. PUBLIC COMMENT

None

VII. ADJOURNMENT

MOTION: (Mr. Garofolo /sec. Mr. Hatfield) to adjourn the meeting at 8:18 p.m.

SO VOTED

AFFIRMATIVE: Mr. Hatfield, Mr. Garofolo, Ms. Magri

Submitted by:
Pat Boyle