

Seymour Board of Education



COPY RECEIVED
DATE: 4/17/18
TIME: 2:10 pm
TOWN CLERK'S OFFICE

FINANCE COMMITTEE MINUTES

April 11, 2018

Bungay Elementary School

7:00 pm

BOARD MEMBERS IN ATTENDANCE:

Christopher Champagne

Jay Hatfield

Jennifer Magri

BOARD MEMBERS ABSENT:

Kristen Harmeling

OTHERS IN ATTENDANCE:

Michael Wilson, Superintendent of Schools

Vonda Tencza, Associate Superintendent

Rick Belden, Assistant Superintendent - Finance & Operations

Lee-Ann Dauerty, Board Clerk

I. CALL TO ORDER

A. Pledge of Allegiance

Mr. Hatfield called the meeting to order with the Pledge of Allegiance at 7:00 p.m.

II. PUBLIC COMMENT

None

III. DISCUSSION AND POSSIBLE ACTION

A. Information and Recommended Action

1. Financial Management Summary ending March 26, 2018

MOTION: (Mr. Champagne/sec., Mr. Hatfield) recommend to the full Board the approval of the Financial Management Summary ending March 26, 2018 as presented

SO VOTED

AFFIRMATIVE: Mr. Champagne, Mr. Hatfield

Mr. Belden said he would like to point out a couple of items on the Financial Management Summary. He said the Board is continuing to maintain the hard freeze on all discretionary line items with a target of \$309,000 in the bottom line savings to be returned to the Town fund balance at year end. He said we are on track to meet this requirement. Mr. Belden confirmed that the Board of Education is utilizing the same criteria as the Town regarding the purchase of ongoing operational supplies such as copier paper and office supplies. He indicated that the third party billing service, CompuClaim, will be conducting training in April to support the start of the required Medicaid billing and the actual billing will start on May 1 and he will be working with the Town on how to utilize the funds. Mr. Hatfield asked about outplaced students and Mr. Belden said this number indicates the worst case scenario. It could go down after we have received all the actual billing. Mr. Hatfield asked what kind of unexpected expenses could occur that would affect that number. Mr. Belden said we had a speech and language pathologist who was out on leave and is now making up case hours, he said electricity could change if the weather gets warm and we have to turn on the air conditioning sooner than expected. Mr. Hatfield asked about where the Town is on staffing for the outside maintenance of the schools. Mr. Belden confirmed that we would use the remainder of our line items to buy supplies and they will be doing the work (for example, they will be spreading the mulch to get ready for graduation. Mr. Belden said he was unsure where the Town is in the process of hiring.

B. Reports

1. Chairman's Report

Mr. Hatfield said he read an interesting article in the CT Post regarding an issue with buses that listed the costs. Seymour's cost was listed as \$325.67 a day. He found this interesting. He asked Mr. Belden to come to the next meeting prepared to discuss ways we can save in the bus contract. Mr. Belden responded that we are in year two of a five year contract. He said the Shared Services committee had discussed the possibility of installing a propane filling station and sharing it with other towns in the valley who use propane buses that could generate some savings for Seymour. There is also possible savings by combining routes. He noted that our increases were nominal.

2. Superintendent's Report
None

IV. PUBLIC COMMENT

None

V. ADJOURNMENT

MOTION: (Mr. Champagne/sec., Mr. Hatfield) to adjourn

SO VOTED

AFFIRMATIVE: Mr. Champagne, Mr. Hatfield

The meeting adjourned at 7:12 pm.

Submitted by:
Lee-Ann Dauerty
Board Clerk